

**DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH, P.O.  
KRISHINAGAR, AKOLA 444 104.  
(MAHARASHTRA) INDIA.  
ADVERTISEMENT**

No.KVK/ADVT./2015

Dated the 24<sup>th</sup> July,2015.

Applications are invited Online from eligible candidate(s) in the prescribed format for the following posts under **Krishi Vigyan Kendras** sponsored by Indian council of Agril.Research, New Delhi under this University for the Centers at Yavatmal, Sindewahi (Chandrapur), Sonapur (Gadchiroli), Sakoli (Bhandara), Hiwara (Gondia), Buldana & Selsura (Wardha) as indicated below on or before **25<sup>th</sup> August , 2015 during office hours.**

<b>A)</b>												
<b>Name of Post- Assistant</b> <b>Pay Band- 9300-34800/-+ GP Rs.4200</b>												
Sr. No .	Total No. of Posts	Horizontal Reservation	Social Reservation									
			SC	ST	VJ-A	NT-B	NT-C	NT-D	SBC	OBC	OPEN	Total posts
1	2	3	4	5	6	7	8	9	10	11	12	
	<b>07</b>	<b>Woman</b>	-	-	-	-	-	-	-	-	<b>01</b>	<b>01</b>
		<b>Ex-Serviceman</b>	-	-	-	-	-	-	-	-	<b>01</b>	<b>01</b>
		<b>General</b>	<b>01</b>	<b>01</b>	<b>01</b>	-	-	-	-	-	<b>02</b>	<b>05</b>
		<b>Total</b>	<b>01</b>	<b>01</b>	<b>01</b>	-	-	-	-	-	<b>04</b>	<b>07</b>
<b>B)</b>												
<b>Name of Post- Stenographer</b> <b>Pay Band- 5200-20200/- (with minimum pay of Rs.7510) + GP Rs.2400</b>												
Sr. No .	Total No. of Posts	Horizontal Reservation	Social Reservation									
			SC	ST	VJ-A	NT-B	NT-C	NT-D	SBC	OBC	OPEN	Total posts
1	2	3	4	5	6	7	8	9	10	11	12	
	<b>07</b>	<b>Woman</b>	-	-	-	-	-	-	-	-	<b>01</b>	<b>01</b>
		<b>Ex-Serviceman</b>	-	-	-	-	-	-	-	-	<b>01</b>	<b>01</b>

		<b>General</b>	<b>01</b>	<b>01</b>	<b>01</b>	-	-	-	-	-	<b>02</b>	<b>05</b>
		<b>Total</b>	<b>01</b>	<b>01</b>	<b>01</b>	-	-	-	-	-	<b>04</b>	<b>07</b>

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**NOTE: Abbreviations:** SC- Scheduled Castes, ST- Scheduled Tribes,  
DT/NT- Denotified Tribes/Nomadic Tribes,  
SBC - Special Backward Class, OBC- Other Backward Class,

## **QUALIFICATION-**

### **A) ASSISTANT:-**

**Essential Qualification-** Bachelor's degree from a recognized University with working knowledge of Computers.

(Nature of duties for the post of assistant: - He/She has to perform the office administrative work)

### **B) STENOGRAPHER:-**

**Essential Qualification-** 1. HSC from the recognized State board University & Knowledge of Computers with govt. commercial certificate for a speed of 80 w.p.m. English shorthand & typing English 40 w.p.m., Hindi/Marathi 30 w.p.m.

2. **Professional Efficiency:-** The candidates will be given one dictation test in English or Hindi or Marathi at 80 w.p.m for 10 minute. The candidates who opt to take the test in English will be required to transcribe the matter in 65 minutes on manual typewriter or 50 minutes on computer and the candidates who opt to take the test in Hindi/marathi will be required to transcribe the matter in 75 minutes on manual type writer or 65 minutes on computer.

3. **Desirable:-** Bachelor's Degree from a recognized University with working knowledge of Computers, Two years working experience in relevant field.

As per Executive Council Resolution No.EC/37/2015 dated 12-06-2015

## **EVALUATION CRITERIA-**

<b>Sr.No.</b>	<b>Name of the post</b>	<b>Criteria for Selection</b>
1	Assistant	Written Exam of 200 Marks
2.	Stenographer	Written Exam of 120 Marks Proficiency Test 80 Marks-Total 200 Marks

Detail syllabus for above posts are available on the University Website [www.pdkv.ac.in](http://www.pdkv.ac.in)

### **AGE LIMIT FOR A) & B)**

The Upper age limit for the post mentioned in A) & B) on the last date of application **25<sup>th</sup> August, 2015** shall be 33 years relaxable by 5 years for reserve category (the relaxation shall be at par with the changes made by the State Government in this respect). Upper Age limit for ExServiceman is upto 45 years. There shall be no upper age limit for the applicants working in Agril. Universities in the Maharashtra / Government (Central / State) / Semi Government Organizations / Government Undertakings / Accredited Grant-in-aid Colleges. Applicant seeking age relaxation will have to submit a certificate to the effect that he is on regular establishment in regular pay scales along with his salary certificate at the time of document verification.

### **HOW TO APPLY :**

1.	The candidate should submit the online application, form available on the University website <a href="http://pdkv.ac.in">http://pdkv.ac.in</a> . The link for filling online application form will be available from the date <b>30<sup>th</sup> July, 2015</b> . The last date for submission of online application shall be <b>25<sup>th</sup> August, 2015</b> .
2	The detailed Advertisement and application form are available on University website <a href="http://www.pdkv.ac.in">www.pdkv.ac.in</a>
3	The candidate should read and understand the advertisement and keep the necessary documents ready, so that he can smoothly fill the application form online.
4	The candidate should follow the instructions available through appropriate link for filling form including generation of challan for application. For filling the application the link will be available from date <b>30<sup>th</sup> July, 2015</b> . The challan generated shall be deposited in any SBI branch only.
5	Recent passport photo of the candidate and specimen signature shall be uploaded appropriately.
6	The schedule of written test and syllabus will be displayed on University website. The admission card of written examinations have to be downloaded using the User ID. No postal correspondence will be made to the candidates. The Login ID will be the same for application form as well as Hall ticket.
7	The candidates can submit application form upto last date <b>25<sup>th</sup> August, 2015 till 6.00 P.M.</b> and the link will be closed thereafter.

### **APPLICATION FEES :**

- 1. Application fee for Open category should be Rs.500/- and Rs.250/- for reserved category posts. The reserved category candidates who fulfill the Open category criteria and desire to be considered under Open category also. he should pay Rs. 500/- as application fee.**

**Ex-Serviceman candidates are exempted from the application fees.**

The candidate(s) applying for the post of Assistant, Stenographer should indicate the name of the post and category to which he / she desires to apply. **The candidates belonging to reserved category and desire to apply for Open category (General Category) post, should fulfill all the criteria applicable for Open category post.**

**General Conditions and Instructions**

1.	The services of the employees working in the Krishi Vigyan Kendras shall be governed as per the conditions prescribed by the Executive Council which is available on the University web site <a href="http://www.pdkv.ac.in">www.pdkv.ac.in</a>
2.	The candidate should be (i) citizen of India or (ii) a subject of a Sikkim or (iii) subject of a Nepal or (iv) a subject of Bhutan or (v) a person of Indian origin who has migrated from Pakistan, Burma (Myanmar), Ceylon (Sri Lanka), East African Countries of Kenya, Uganda and United Republic of Tanzania, with the intension to settle permanently in India or (vi) a Tibetan Refugee who came over to India before 1st January, 1962 with the intension to settle permanently in India. Provided a person belonging to any of the categories (iii, iv, v & vi) of the above shall be a person in whose favour a certificate of eligibility has been given by a State Government and further if he belongs to category (v) of the above condition, the certificate of eligibility shall be valid only for a period of one year from the date of appointment beyond which he can be retained in service only if, he has become a Citizen of India.
3.	The applicant should have passed SSC/HSC level examination with Marathi Language as one of the subject.
4.	The candidates if appointed will have to acquire requisite knowledge of computer application and to produce certificate as required under government resolution dated 19 <sup>th</sup> March, 2003 within a period of two years.
5.	If the candidate selected as Stenographer will have to perform the typing work of assign to him.
6.	The category of the candidates belonging to reserved categories should be as notified by the Government of Maharashtra from time-to-time.

7.	The candidate(s) belonging to the reserved categories should produce caste certificate & if available caste validity certificate issued by the competent authority in prescribed format. The selected candidate from the reserved category will have to produce the caste validity certificate within the period of six months from the date of joining.
8.	Female reservation and other parallel reservations will be followed as per government rules. The candidates belonging to OBC, DT, NT (A/B/C/D), SBC categories and female candidates from Open categories should produce Non-Creamy Layer Certificate valid for the financial year 2015-16 by the competent authority for claiming respective reservations. Please ensure that the NCL (for 2015-2016) issued after 25 <sup>th</sup> August, 2015 (i.e. last date of application) shall not be acceptable.
9.	As per Government Notification dated 28-03-2005, applicant is required to execute an undertaking that he/she does not have more than two living children after 28 <sup>th</sup> March, 2006 in the Form 'A', even if he/she is unmarried.
10.	The persons working outside this University should produce "No Objection Certificate" from their present employer at the time of interview.
11.	The candidates should possess the minimum required educational qualifications, age and experience as on the last date of application i.e. 25 <sup>th</sup> August, 2015.
12.	Mere eligibility of candidate(s) shall not vest in any right for selection.
13.	University reserves all rights to fill or not to fill-in of the vacancies advertised. So also University reserves its right to give or not to give an appointment to the candidates though recommended by the Selection Committee.
14.	The candidate should be himself / herself confirm his / her eligibility for the post applied for, before submission of application. No documents shall be accepted after submission of application. No correspondence/claim, whatsoever, in this regard shall be made / entertained.
15.	The candidate will have to submit the relevant documents strictly as per his claim in application form. Failing which, the candidature will be rejected.
16.	The selected candidates shall have to execute a Bond of Rs.100/- at the time of joining.
17.	As per the Govt. Circular dated 03/07/2004, the experience of clock hour basis, periodical / part time, on stipend, service without pay will not be considered for experience and age relaxation.
18.	The University reserves the right to increase / decrease the number of vacancies.
19.	In case of variation or change in name of the applicant, the concerned will have to submit Govt. gazette, self-affidavit to that effect with the application form.
20.	The University reserves all rights to fill or not fill any of the vacancies advertised and will depend upon the situation prevailing at the time of appointment.

21.	CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATURE.
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**Place :- Akola**  
**Date :- 24<sup>th</sup> July, 2015.**

**Sd/-**  
Registrar,  
Dr.P.D.K.V., Akola.



