

**Dr. PANJABRAO DESHMUKH KRISH VIDYAPEETH,**

**AKOLA – 444104**

The information to publish 17 points mentioned in the Section 4 (1) (b) i) to xvii) of Right to Information Act-2005 is given as under.

**i. The particulars of its Organisation, Functions and duties.**

The Dr. P.D.K.V., has been established from 20-10-1969. It's Head Quarter is at Krishi Nagar, Akola. There are Agricultural Colleges, Agril. Schools, Horticulture College, Agril. Engineering College, Forestry College, Krishi Vigyan Kendra & Research Station at Distt. And Taluka Places of Akola, Nagpur, Washim, Amravati, Wardha, Achalpur, Gondia, Buldana, Bhandara, Yavatmal, Gadchiroli, Sindewahi. Also there are afflicted Agril Colleges and Rural Institutes at Amravati, Warora, Wardha. There are non-grant Colleges and Agril Schools at various places of Vidarbha region.

The functions and duties of the Organisation are given under subsections i) to xvi) of sections 6 of Maharashtra Agril. University (Krishi Vidyapeeth) Act 1983. The said Act has already been published by the Govt. of Maharashtra, Mumbai and a copy of the said Act is also available in the office of the register, Dr. P.D.K.V., Akola.

**ii. The Powers and duties of its officers and employees**

The powers and duties of its Officers are given under section 18 to 27 of the of Maharashtra Agril. University (Krishi Vidyapeeth) Act 1983 and under statute 45,55 to 59,66 to 70, 79 & 80 of M.A.U. (K.V.) Statutes 1990 which is already published by Govt. of Maharashtra, Mumbai. A copy of the said Act/Statutes is available in the office of the Registrar, Dr. P.D.K.V., Akola.

**iii. The Procedure followed in the decision making process, including channel of supervisor and accountability.**

The procedure of making decision on the various matters are taken at the level of the concerned competent, authorities. As per the Executive Council Resolution No EC.72/90 dt. 15.9.92 the Executive Council has delegated the Powers for implementation of the Maharashtra Civil Services Rules which were applicable to this University as per Statute 138. The authorities are as under.

- The Executive Council.
- The Academic Council.
- The Faculties / Board of Studies.
- The Grievance Committee.

- The Legal Committee.
- The Vice-Chancellor.
- The Controlling Officers.
- The Head of Depts. Are the authorities of this University as per Statute 3 to 10 and as per delegation of powers.

**iv. The Norms Set by it for discharge of its function.**

\* Please see Annexure – I.

**v. The Rules, Regulations, institutions, manuals and records held by it or under the control or under by its employees for discharging its functions;**

The following are the Rules, Regulations

1. The Maharashtra Civil Services (General conditions of Services) Rules 1981.
2. The M.C.S. (Pay) Rules 1981.
3. The M.C.S. (Leave) Rules 1981.
4. The M.C.S. (Pension) Rules 1982.
5. The M.C.S. (Commutation Pension) Rules 1984.
6. The M.C.S. (Joining Time, Foreign Services and Payment during suspension, Dismissal and Reversal ) Rules 1981.
7. The M.C.S. (Medical Attendance) Rules 1961.
8. The M.C.S.(Conduct)Rules 1979.
9. The M.C.S. (Discipline & Appeal) Rules 1979.
- 10.The Manual of Departmental Enquiries.
- 11.The Account Code 1990.

All the above Maharashtra Civil Services Rules are applicable to this university Mutatis, Mutandis. These Rules have been published by the Govt. of Maharashtra. The copies of the above mentioned M.C.S.R. are available in the office of the Registrar & Comptroller, Dr.P.D.K.V., Akola.

12.Regulations have been passed by the Executive Council from time to time and the same are available in the Registrar's Office.

**vi. A Statement of the Categories of documents that are held by it or under its control.**

There are the following Categories of the documents available in the various officers of this University.

**a) Documents regarding Administrative Matters.**

The documents which related to the University administration are available in the office of the Registrar, Dr.P.D.K.V.,Akola.

**b) Documents regarding Financial Matters**

The documents which are related to the financial matters of this University are available in the office of the Comptroller, Dr. P.D.K.V.Akola.

**c) Documents regarding Construction of Works.**

The documents which are related to the Construction of Roads, Building and its maintenance, are available in the office of the University Engineer, Dr. P.D.K.V.,Akola.

**d) Documents regarding Research Works.**

The documents regarding various type of Research are available in the office of the Director of Research, Dr. P.D.K.V.,Akola.

**e) Documents regarding Teaching Works.**

The documents regarding Teaching various Subject are available in the office of the concerned Deans, Associate Deans, at Akola and Nagpur.

**f) Documents regarding Extension Works.**

The documents regarding Extension activities are available in the office of the Director Extension Education, Dr.P.D.K.V., Akola.

**g) Documents regarding Lower Agril Education.**

The documents regarding Lower Agril.Educations are available in the office of the Associate Dean, (L.A.E.), Dr. P.D.K.V.,Akola.

**vii. The Particulars of any arrangement that exists for consultation with, or Representations by, the members of the public in relation to the formulations of its policy or implementations thereof.**

The representation received from the public are to be decided by the concerned Competent authorities to which it is related. However Most of the Representations received from Public are being decided by the Registrar Office.

**viii. A Statement of the Boards, Council, Committees and other bodies constituting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, Councils, Committees and other bodies are open to the Public, or the minutes of such meetings are accessible for Public.**

There are following Councils and Committees Constituted.

- 1) The Executive Council.
- 2) Academic Council
- 3) Faculties/Board of Studies.
- 4) Selection Committee of Academic Staff Members i.e. for the Post of Associate Professor, Asstt. Professor.
- 5) Selection Committee of Academic Staff i.e. Sr. Res. Asstt. & Jr. Res. Asstt.
- 6) Selection Committee of Other Officers.
- 7) Selection Committee of A & B Grade employees.
- 8) Selection Committee of C & D Grade employees.

The meetings of the Council are not open to public. However the minutes of the Council meetings are accessible of the Public (excluding Selection Committee meetings). The documents regarding Educational Qualification, Experience of the candidates which were placed before the Selection Committee and the List of Selected Candidate can be given to the public.

**ix. A Directors of its Officers and employees.**

This University has already Published a directory of its officers and employees, which can be seen in the office of the Registrar. However the main phone number of the higher officers are given as under.

- |                         |   |                                |
|-------------------------|---|--------------------------------|
| 1) Vice-Chancellor      | - | (0724) 2258365                 |
| 2) Dean (Agri.)         | - | 2258093                        |
| 3) Dean (Agril. Engg.)  | - | 2258200 to 2258217 (Extn.1030) |
| 4) Director of Research | - | 2258419                        |
| 5) Director Extn.Edu.   | - | 2258174                        |
| 6) Registrar            | - | 2258372                        |
| 7) Comptroller          | - | 2258469                        |
| 8) University Engineer  | - | 2258681                        |
| 9) University Librarian | - | 2258200 to 2258217 (Extn.1060) |

**Web Site Address :-**

The university website is designed, developed and maintained by Agricultural Research Information System Cell, Dr.PDKV, Akola.

The website address is : <http://www.pdkv.ac.in>

**x. The monthly remuneration received by each of its Officer and employees, including the system of compensation as provided in its regulations.**

It is very difficult to publish the information of monthly remuneration. The salary is changeable in each month due to increase of D.A. Annual increment etc. The information is bulky and hence the information of scale of pay and monthly salary Bill can be verified in the office of the concerned D.D.O.'s under this University.

**xi. The budget allocated to the each of its agency, including the Particulars of all plants, proposed expenditures and reports on disbursements mode.**

Since this is the financial matter, the work of allocation of Budget, Particulars of all plans and proposed expenditure has been done by the comptrollers Office. The information in this behalf is available in the office of the Comptroller, Dr. P.D.K.V.,Akola.

**xii. The manner of execution of subsidy Programmes including the amounts allocated and the details of beneficiaries of such programmers.**

This points are not related to this University.

**xiii. The particulars of recipients of concessions, permits or authorization granted by it.**

This points are not related to this University.

**xiv. The details in respect of information, available to or held by it reduced in on electronic forms.**

The information in English is available on the website <http://www.pdkv.ac.in> which is hosted on University server placed at Agricultural Research Information System Cell, Dr. PDKV, Akola-444104

**xv. The particulars of facilities available to citizens for obtaining information including the working hours of a Library or reading room, if maintained for public use.**

The facilities of obtaining information about University Library are available to the members/Staff and Student of this University/Colleges under this University. The facilities of Library are not open to the public, however, the Reading room is available to the public. The Library is opened from Morning hours to evening hours i.e. from 8.00 A.M. to 5.45 P.M.

**xvi. The names, designations and other Particulars of the Public information Officer**

The names, designation, address and phone numbers of the Information Officer are given as under.

Sr. No.	Designation and Address of the Information Officer	Phone Nos.		
1	Dr. E. R. Patil, Associate Dean, Post Graduate Institute, Dr.P.D.K.V. Akola.	(0724)	2258200 to 2258217	Ext.No.1052
2.	Dr. E. R. Patil, Associate Dean, Agriculture College, Akola.	(0724)	2258091	-

Sr. No.	Designation and Address of the Information Officer	Phone Nos.		
3.	Shri. P. M. Nimkar, Associate Dean, College of Agril. Engg. Akola.	(0724)	2258200 to 2258217	Ext.No.1030
4.	Dr. V. N. Daud, Associate Dean, College of Horticulture, Dr.P.D.K.V., Akola.	(0724)	2258508	-
5.	Prof. Y.B Tayde, Associate Dean, College of Forestry, Dr.P.D.K.V., Akola.	(0724)	2258889	-
6.	Dr. Vandan Mohod, Associate Dean, College of Agriculture, Nagpur	(0724)	2554820	-
7.	Assistant Registrar (Estt.) Dr.P.D.K.V.Akola.	(0724)	2258372, 2258200 to 2258217	Ext.No.1009
8.	Assistant Registrar (Exam.) Dr.P.D.K.V.Akola	(0724)	2258200 to 2258217	Ext.No.1013
9.	Assistant Registrar (GAD) Dr.P.D.K.V.Akola	(0724)	2258200 to 2258217	Ext.No.1020
10.	Assistant Registrar (Comittee) Dr.P.D.K.V.Akola	(0724)	2258200 to 2258217	Ext.No.1025
11.	Assistant Comptroller (H.Q.) Dr.P.D.K.V.Akola.	(0724)	2258200 to 2258217	Ext.No.1025
12.	Pay & Account Officer, College of Agriculture, Nagpur.	(0712)	2525710	-
13.	Deputy Director (Research) Dr. P.D.K.V. Akola.	(0724)	2258419	-

Sr. No.	Designation and Address of the Information Officer	Phone Nos.		
14.	Deputy Director (C.R.S.) Dr. P.D.K.V. Akola.	(0724)	2450103	-
15.	Deputy Chief Seed Prod.Officer, Dr. P.D.K.V. Akola.	(0724)	2248127	-
16.	Extension Agronomist, Directorate of Extn. Edn., Dr. P.D.K.V. Akola.	(0724)	2258174	-
17.	Asstt.Uni.Engineer (Elect.) Dr. P.D.K.V. Akola.	(0724)	2258681	-
18.	Asstt.Uni.Engineer,Sub-Division, Maharaj Bag, Nagpur.	(0712)	2525476	-
19.	University Librarian, University Library, Dr. P.D.K.V. Akola.	(0724)	2258200 to2258217	Ext.No.1060
20.	Dr. D. G. Giri, Associate Dean, (Instruction) Dr. P.D.K.V. Akola.	(0724)	2258372 2258200 to2258217	Ext.No.1065
21.	Dr. D. G. Giri, Associate Dean, Lower Agril.Education, Dr. P.D.K.V. Akola.	(0724)	2258706	-
22.	Associate Director, National Agril Res. Project, Yavatmal.	(07232)	241745	-
23.	Associate Director, National Agril Res. Project, Sindewahi, Distt.Chandrapur.	(07178)	288737	-
24.	Extension Agronomist, Training & Visit Scheme, Dr.P.D.K.V.,Akola	(07232)	243429	-

Sr. No.	Designation and Address of the Information Officer	Phone Nos.		
25.	Extension Agronomist, Training & Visit Scheme, Dr.P.D.K.V.,Sindewahi	(07178)	288737	-
26.	Training Organiser, Krishi Vigyan Kendra, Selsura,Dist,Wardha.	(07152)	287085	-
27.	Programme Co-Ordinator, Krishi Vigyan Kendra, Sindewahi, Distt. Chandrapur	(07178)	2808737	-
28.	Programme Co-Ordinator, Krishi Vigyan Kendra, Yavatmal	(07232)	248235	-
29.	Programme Co-Ordinator, Krishi Vigyan Kendra, Sakoli, Distt. Bhandara.	(0786)	236343	-
30.	Programme Co-Ordinator, Krishi Vigyan Kendra, Hiwara, Distt. Gondia.	(07182)	280113	-
31	Programme Co-Ordinator, Krishi Vigyan Kendra, Sonapur, Distt. Chandrapur.	(07132)	222621	-
32.	Suprintendent, Agricultural School, Nimbi, Distt. Akola.	(0724)	2244905	-
33.	Suprintendent, Agricultural School, Buldana	(07262)	242562	-
34.	Suprintendent, Agricultural School, Selsura, Distt. Wardha.	(07152)	287085	-
35.	Suprintendent, Agricultural School, Hiwara, Distt. Gondia.	(07174)	280113	-

Sr. No.	Designation and Address of the Information Officer	Phone Nos.		
36.	Suprintendent, Agricultural School, Mul-Maroda, Distt.Chandrapur.	(07174)	220266	-
37.	Suprintendent, Agricultural School, Sawangi, Distt. Nagpur.	(07118)	271226	-
38.	Suprintendent, Agricultural School, Warud, Distt. Yavatmal.	(07233)	246105	-
39.	Associate Professor, National Agril.Res.Project, Achalpur, Distt.Amaravati.	(07223)	220119	-
40.	Associate Professor, National Agril.Res.Project, Buldana.	(07262)	242404	-
41.	Associate Professor, National Agril.Res.Project, Washim.	(07252)	232120	-
42.	Head, Regional Research Centre, Amravati.	(0721)	2663076	-
43.	Officer Incharge, Betelwine Research Station, Diwathane, Distt. Akola.	-	-	-
44.	Officer Incharge, Betelwine Research Station, Ramtek, Distt. Nagpur.	-	-	-
45.	Officer Incharge, National Agril. Research Project, Tharasa, Distt. Nagpur.	(07115)	238725	-
46.	Officer Incharge, Agril. Research Station, Kutki, Distt. Wardha.	(07153)	244450	-

Sr. No.	Designation and Address of the Information Officer	Phone Nos.		
47.	Associate Professor,, National Agril. Research Project, Ekarjuna, Distt. Chandrapur.	-	-	-
48.	Horticulturist, Regional Fruit Research Station, Katol, Distt. Nagpur.	(07112)	222091	-
49.	Rice Breeder, Paddy Research Station, Sindewahi, Distt. Chandrapur.	(07178)	288903	-
50.	Associate Professor,, National Agril. Research Project, Sakoli, Distt. Bhandara.	(0786)	236343	-
51.	Associate Professor,, National Agril. Research Project, Navegaon Bandh, Distt. Bhandara.	(07186)	228043	-
52.	Associate Professor,, National Agril. Research Project, Sonapur, Distt. Gadchiroli.	(07132)	2326621	-
53.	Shri . R. C. Bhuyar, Director, Students Welfare, Dr. P.D.K.V., Akola	(0724)	2258200 to2258217	Ext.No.1125

**xvii. Such other information as may be prescribed.**

-- Nil --

**Vice-Chancellor, Dr. Panjabrao Deshmukh****Krishi Vidyapeeth., Akola.**

Administration/Finance/ Works	Director of Research	Director of Extn.Edn.	Director of Instruction	Dean (Agriculture)	Dean (Post Graduate Studies)	Dean (Agril.Engg.)	Dean (Lower Agril. Edun.	Univ. Libra- rian
<p><b>Registrar</b></p> <p>i) Dy.Registrar(Estt.) ii)Dy.Registrar(Acad.) iii)Asstt.Registrar(Estt.) iv)Asstt. Registrar(Exam) v)Asstt.Registrar(Com.) v)Asstt.Registrar(GAD)</p> <p><b>Comptroller</b></p> <p>i)Asstt.Comptroller (H.Q.) ii)Asstt. Comptroller(Bud.) iii)Asstt.Comptroller(IAW) iv)Pay &amp; AccountOfficer, Akola. v)Pay &amp; Account Officer, Nagpur.</p> <p><b>University Engineer</b></p> <p>i)Asstt.Uni.Engg.(Elec.) ii)Asstt.Uni.Engg.Sub.Div. ssNagpur.</p>	<p>1)Dir.of Farms,CRS, Dr.P.D.K.V.Akola.</p> <p>2)Chief Seed Prod.Officer, CDF, Wani-Rambhapur.</p> <p>3)Asso. Director, NARP,Sindewahi.</p> <p>4)Asso. Director, NARP,Yavatmal.</p> <p>5)Officer In Charge, Agril.Res.Station</p> <p>i) Akola ii) Akot iii) Amravati iv) Amgaon v) Achalpur vi) Buldana vii) Ekarjuna viii) Katol ix) Kutki x) Nagpur xi) NavegaonBan</p>	<p>1)Centre of Excellence Training</p> <p>2)Training</p> <p>Organizer, Krishi Vidyan Kendra,</p> <p>i)Hiwara ii)Selsura iii)Sakoli iv)Sindewahi v)Sonapur vi)Yavatmal</p>	<p>Associate Dean, Instruction Dr.PDKV. Akola.</p>	<p>1)Asso.Dean Agril.College, Akola.</p> <p>2) Asso.Dean, Agril.College, Nagpur.</p> <p>3) Asso.Dean , Horticulture College, Akola.</p> <p>4) Asso.Dean, Forestry College, Akola.</p> <p>5)Head of Deptt.</p> <p>i)Agronomy ii)A.H.&amp; D. iii)Agril.Engg. iv)Botony</p>	<p>Associate Dean, (PGI) Dr.PDKV Akola</p>	<p>1)Asso.Dean. Agril.Engg. College, Akola.</p> <p>2)Head Of Deptt.</p> <p>i)Agril Process Engg.</p> <p>ii)Farm Power and Machinery</p> <p>iii)Irrig. &amp; Drainage Engg.</p> <p>iv)Soil &amp; Water Management</p> <p>v)Unicorn Sources of Energy and</p>	<p>1)Asso. Dean L.A.E.</p> <p>2)Supt. Agril. School</p> <p>i)Buldana ii)Hiwara iii)Mul- Maroda iv)Nimbi v)Sawangi vi)Warud</p>	<p>Asstt. Univ. Libra- rian, Dr. PDKV Akola.</p>

Administration/Finance/ Works	Director of Research	Director of Extn.Edn.	Director of Instruction	Dean (Agriculture)	Dean (Post Graduate Studies)	Dean (Agril.Engg.)	Dean (Lower Agril. Edun.	Univ. Libra- rian
	xii) Ramtek xiii) Sindewahi xiv) Sakoli xv) Sonapur xvi) Tharsa xvii) Washim	3) Extesion Agronomist  T & V Scheme  i) Nagpur  ii) Sindewahi  iii) Yavatmal  4) Officer In Charge University Printing Press, Dr.P.D.K.V., Akola.		v) Chemistry  vi) Entomology  vii) Economics  viii) Extension  ix) Horticulture  x) Plant Pathology  6) Director of Student Welfare  7) Affiliated Colleges-  i) Shri. Shivaji Agril. College, Amravati.  ii) Anand Niketan Agril. College Warora.		Elec. engg.  vi) Farm Structure		