

TENDER FOR SUPPLY OF SPORTS MATERIAL & GOODS

Tender - **Sports Material & Goods**

Price: Rs.1000.00

Issued to _____

Money receipt/DD No. _____ Date _____

TENDER FORM FOR SUPPLY OF SPORTS MATERIAL & GOODS FINANCIAL YEAR 2012-2013

To,
The Tender Co-coordinator (**Sports Material & Goods**) and
Student Welfare Officer,
Dr. Panjabrao Deshmukh Krishi Vidyapeeth,
P.O. Krishi Nagar, Akola 444 104 (MS.)

Dear Sir,

1. In response to the tender notice published in the daily newspaper _____ dated _____ or at web site www.pdkv.ac.in , I/We submit herewith the tender form along with cost of tender form of Rs. 1000/- (Rs. One Thousand Only) in the form of Demand Draft of Nationalised Bank in favour of The Comptroller, Dr. PDKV, Akola payable at SBI, Dr.PDKV, Akola (No.2171) for the supply of **sports material & goods**.
2. I/We have thoroughly examined and understood the terms and conditions of the tender mentioned in Appendix-I and I/We agreed to abide by them in full.
3. I/We offer to undertake the supply of **sports material & goods** and quoted the rates inclusive of all taxes, freight etc. as given in Appendix-II. It is agreed that no additional charges other than those mentioned in Appendix-II would be payable to me/us.
4. I/We accept that the rates quoted shall remain valid **for a period up to 31/12/2013 from the date of execution of agreement**. I/We further agreed that if the date up to which the offer would remain open be declared as holiday for office, then offer will remain open for acceptance till next working day.
5. I/We shall be bound by communication of acceptance of the offer, dispatched within prescribed time.
6. I/We accept that the right to accept or reject whole or part of the tender without assigning any reason is reserved with the University. The decision of the University will be final and shall be binding on me/us.
7. As required by the terms and conditions of tender an amount of Rs. _____ (1% of the estimated cost of **sports material & goods** for the item tendered) of Appendix-II paid by me/us as Earnest Money Deposit (E.M.D.) through **Demand Draft (DD) of any Nationalized Bank or Bankers Cheque (for local parties only)** payable at State Bank of India, Dr.P.D.K.V., Akola Branch No.2171, Akola bearing No. _____ dated _____ in favour of **The Comptroller, Dr. Panjabrao Deshmukh Krishi Vidyapeeth, P.O. Krishi Nagar, Akola. Payment of EMD in any other form will not be accepted.**
8. I/We agreed to undertake to supply the **sports material & goods** at location of office mentioned in final supply order and as per the specification of the final orders within six weeks from the date of supply order or the date specified in the supply order.

9. I/We also agreed to undertake to supply of **sports material & goods** to other offices in the jurisdiction of University spread over Vidarbha region under same terms and conditions against the supply orders.
10. As per the terms and conditions Part-I of Appendix-I, I/We are submitting my/our offer in two sealed envelopes enclosed in envelop No.3. Envelop No.1 contents documents as per the condition Sr.No. 9 of Part-I of Appendix-I. Envelop No.2, includes rates quoted by me/us in Appendix-II.
11. I/We also agreed that University reserved the full rights to open/consider the second envelop, if and only if University satisfied with information contents in envelop No.1. The decision of the University regarding this will be final and will be binding on me/us.
12. I/We hereby declare that the entries made in this tender form, i.e. in Part II of Appendix-I and Appendix-II are binding on me/us. I/We shall be bound by the Act to my/our authorized representative duly constituted Attorney Shri _____ whose signature is appended here to in the place specified for the purpose and of any other person who in future may be appointed by me/us in his place to carry on the business of this concern/agency/firm. The intimation of such change will be given to the Chairman, Central Purchase Committee & Dean, Faculty of Agriculture, and the tender Co-ordinator, Student Welfare Officer, Dr. PDKV, Akola.
13. I/We hereby take the responsibility of maintains of the material at their locations at free of cost in warranty period. I/We hereby take the responsibility to provide the service under AMC after expiry of warranty periods.

The following documents duly filled in and signed are enclosed along with the tender. The part 1 of Appendix-I being the terms and conditions is retained by me/us for my/our information and record.

Yours faithfully,

Place:

Date:

Signature of the Supplier

Capacity in which signing _____

Name and Address of the firm/supplier/tenderer _____

Registration No. of Supplier/tenderer _____

List of Documents (Checklist)

- i) Tender Form
- ii) Demand Draft (For EMD)
- iii) Sale Tax Registration certificate /Sale tax return certificate 2009-10
- iv) Original catalogs, pamphlets/pictures of the appliances offered
- v) Certificate of Sole Manufacturers/authorized supplier/ dealer
- vi) Photocopy of exemption certificate for EMD (If applicable)
- vii) Part II of Appendix -I

Bank Draft No. _____ Dt _____ Rs. _____

Signature of constituted Attorney/
authorized representative

Signature _____ Date: _____

Name & Address _____

Terms and conditions governing “Supply of Sports Material & Goods”

Part-I

1. Sealed tenders are invited from manufacturers/authorized dealers of manufacturers/ authorized suppliers/dealers of overseas who are willing to undertake supply of **sports material & goods** as per the specifications mentioned in Appendix-II during 09.45 hrs to 17.30 hrs on working days and up to 11.00 hrs on last date i.e. 25/3/2013. **Tenders received late will not be considered.** The tenders will be opened on 25/3/2013 at 15.00 hrs in the presence of the intending suppliers/ representatives who have desire to attend.
2. The rates both in words and figures without any corrections or over writing should be quoted in Appendix-II for each individual item separately. Any over writing or rewriting should be duly countersigned. **The rates must be valid up to December 31, 2013.**
3. The intending supplier shall also have to mention, the detailed specifications, name of manufacturer/make, model of the article and has to enclose the original catalogs, pamphlets/pictures/Xerox of the material offered, for which the rates are quoted. In absence of the above documents, the item(s) offered will not be considered.
4. **The preference will be given to the items bearing ISI/ISO /quality control make for the sports material & goods.**
5. The tenderer must enclose adequate documents to prove their authorization claims, **the authority letter should include the details of principle supplier/manufacturer regarding their full address, contact person, e-mail address, fax no. and address of the website** and if not enclosed, University reserves the rights to accept or reject tenders of these agencies. The decision of the University regarding this will be final and shall be binding on tenderer.
6. Tenderer will have to supply instrument / equipment as per the Appendix II. University will not accept the assembled **sports material & goods**.
7. The tenderer should quote the rates inclusive of all essential/optional accessories of all charges in Appendix II only on the tender form issued by this office and not on any other form.
8. **Installation, successful demonstration of equipment in the respective department is obligatory.**
9. The tenderer should submit his offer in two separate envelopes i.e in first envelop with superscription **“TENDER FOR SUPPLY OF SPORTS MATERIAL & GOODS” (TECHNICAL INFORMATION) ENVELOPE NO. 1** must contains
 - a) *D.D. for E.M.D. (should be 1% of the cost of Total Tendered Item(s) in case of EMD exemption relevant certificate be enclosed)*
 - b) *Sale Tax (CST, BST, VAT etc.) Registration certificate/ Sale Tax Return certificate/ TIN No.*
 - c) *Catalogs, pamphlets/pictures of the appliances offered. Documents in support to reveal capacity to provide service after sale*
 - d) *Certificate of Sole Manufacturers/authorized dealers of manufacturers/authorized supplier/dealers of overseas.*

e) *Clients/ Users list of item(s) of Company/Dealer and total experience in this field.*

(Important: Above (a) to (g) documents if not enclosed the Envelope No. 2 will not be opened)

10. The tenderer should provide the rates quoted only in Appendix-II in second envelop with superscription **‘TENDER FOR SUPPLY OF SPORTS MATERIAL & GOODS’ (RATES) ENVELOP NO. 2** along with the soft copy on compact disc.
11. Enclose sealed envelope No. 1 and 2 in envelope No.3 with superscription **‘TENDER FOR SUPPLY OF SPORTS MATERIAL & GOODS’** and be submitted to the undersigned.
12. The intending supplier should quote the rates inclusive of all expenses, charges, taxes, duties, transportation, packing and forwarding, insurance etc. i.e. All “Inclusive” (in the prescribed format enclosed with this tender form) with free delivery as mentioned in Appendix-II at respective office of the University. However, the Octroi will be over and above this, if applicable. The **SPORTS MATERIAL & GOODS** will have to be supplied as per the specifications within **Four weeks** or as per the last date mentioned in the final supply order. In case the tenderer requires more time than as stipulated above for effecting actual supply of a particular item shall specifically mention in the tender form
13. Undersigned will reserve full rights to open/consider the second envelop if and only if University is satisfied with information contents in envelop No.1. The decision of the University regarding this will be final and shall be binding on tenderer.
14. The supplier will have to supply, in full the articles as per the order to different offices of the University located any where in Vidarbha region till date of validity of rates.
15. This University does have exemption in Octroi, excise duty & custom duties, the certificates will be provided along with the supply order if necessary.
16. The tenderer shall have to deposit Earnest Money Deposit (**E.M.D.**) **1 %** of cost tendered through **Demand Draft (Nationalized Bank only)** or **Bankers cheque** (for local parties only) drawn on State Bank of India, Dr. PDKV, Branch Akola (Branch No.2171), payable to **The Comptroller, Dr. PDKV, Akola** and the same should be enclosed in Envelope No. 1 of the tender. The tender without E.M.D. or less E.M.D will not be considered. If the tenderer having exemption for EMD, he should enclose the copy of the certificate and be produce original for verification on the date of opening of the tender or within a week period thereafter. The amount of E.M.D. will be refunded in case of unsuccessful tenderer on submission of application with Money Receipt in original soon after the final decision. In case of successful tender it will be refunded on production of original receipt after completion of validity period of the agreement to be executed between the tenderer and Dean Faculty of Agriculture, Dr. P.D.K.V., Akola. The University will not make any payment towards interest on such deposits.
17. The Specimen of “Agreement Bond” will be provided along with letter of acceptance to the tenderer whose rates are accepted by the University. The tenderer shall have to execute agreement in the prescribed form on Stamp paper costing to Rs.100/- or fixing court fee stamp on agreement paper, which should be submitted to this office ordering supply within specified time. The agreement received under seal and signature of tenderer will become legal agreement between the tenderer and the University, which will be binding on tenderer within Akola jurisdiction.
18. Tenderer at the time of final order/ agreement will have to furnish security deposit @ 3% of total cost of the items accepted and ordered for supply by the University as offered in the tender either through demand draft or cheque in favour of the concerned office, Dr. PDKV, Akola.

19. The amount of Security deposit without any interest there on will be returned to the tenderer after 12 months or the expiry of the warranty period whichever is later from the date of supply, subject to the surrender of Money Receipt in original in respective office.
20. If the tenderer fails to comply with the supply order within the specified period his order will be cancelled and EMD will be forfeited.
21. The quantity mentioned in Appendix-II of this tender is subject to variation according to actual requirement of this University. The quantity may vary in case of competitive market rates. The right to enhance or reduce the quantity of any tendered item(s) and right to accept/reject whole or part of the tender, without assigning any reason, whatsoever, is reserved by the University. The decision of the University shall be final and it shall be binding on the tenderer.
22. On acceptance of the rates as per the approved tender, the supply order will be placed by respective Head of the Office of University.
23. As soon as the tenderer delivers the tender in the office of the University, it shall be binding on him and he shall not be able to withdraw or amend the offer.
24. The respective Head of the offices also reserves the right to accept or reject the supplies in full which do not strictly stick up to the specifications.
25. The tenderer are bound to supply only genuine material of the make/model/specification etc tendered by him/it and ordered for supply by the university offices under it shall be liberty to ask for production of sufficient proof that the manufacturer is rendering adequate business support to the tenderer/supplier or university will have the right to get satisfied approaching the manufacturer without noticing to the tenderer for authenticity of material and authority to supplier.
26. The undersigned reserves the rights to accept or reject higher version of instrument etc. or any other items under the same terms and conditions and same price quoted by tenderer in Appendix-II.
27. In case of poor response from the suppliers, from the first call, the items of poor response will be retendered, if necessary.
28. Final payment of will be made only after installation and successful demonstration at the respective department of the university.
29. The credit bill should be presented in triplicate in the name of respective authority as quoted in final supply order. For any delay in payment (interest or any other kind of compensation) the University will not make any extra payments. This contract will be governed as per terms and conditions mentioned above, agreement made and the provisions contained in M.A.U. Account Code 1991. Delay in supply within the prescribed time limit or the extended time limit, making of supplies not up to the standard specification and performance or non-observance or non-acceptance of these terms and conditions by the tenderers shall constitute breach of contract and the security deposit or any other deposit of the tenderer shall be forfeited by the University besides other actions or reduction bills of supplies and/or other legal actions and finally the decision of the University shall be binding on the tenderer.
30. Every page of tender should be numbered and signed with seal by the tenderer.
31. The right to accept or reject whole or part of the tender or all tenders without assigning any reasons thereof is reserved by the University.
32. The **sports material & goods** supplied must be of the as per the nationally approved standards for the game specified in the list.

33. The university will initiate the legal action against the firm/company/ supplier, if the supplied sports goods and material found of poor quality /not as per the nationally approved standards/replica of original material. The Firm/Company/ Supplier will be blacklisted for further filling of any tender of the University.
34. In case a supplier supplying the number of items to a single department, the single agreement bond shall be legitimate, but 3 % security deposit should be given for each item supplied.

Encl: 1) Part-II of Appendix-I
2) Schedule of supplies in Appendix-II

Place: Akola

Tender Co-ordinator (sports material & goods)
Student Welfare Officer,
Dr. Panjabrao Deshmukh Krishi Vidyapeeth,
P.O. Krishi Nagar, Akola 444 104 (MS.)

We have accepted above terms & condition and agreed to abide by them.

Signature with seal of tenderer:-

Capacity in which signing:-

Name and address of the firm/supplier/tenderer:-

Registration No. of firm/tenderer:-

Undertaking to be given by the tenderer for “The supply of sports material & goods”

Whereas, the Chairman, Central Purchase Committee Dr. P.D.K.V., Akola has called the tenders through the Co-ordinator for supplies of **sports material & goods** as per the enclosed Appendix No-II.

I/We hereby offer our tender at the rates given in the enclosed Appendix -II duly filled in and signed by me/us and hereby also affix my/our signature(s) below this tender voluntary and full acceptance of all the terms and conditions of this tender, which shall be the agreement between the above tender calling authority and myself/us.

Enclosed: Appendix-II

Signature of the Supplier:_____

Name of the Supplier:_____

Capacity in which signing:_____

Full address of the Supplier with Seal/Stamps

Place:

Date:

FORMAT FOR QUOTING THE RATES FOR SUPPLIES OF SPORTS MATERIAL & GOODS (AS PER SERIAL NO.12 IN APPENDIX-I)

Appendix II

Form of Tender rate quoted by me/ us for supply of sports material & goods to the offices under Dr.P.D.K.V, Akola

(As per serial No.12 in Appendix-I)

Sr. No.	Name of SPORTS MATERIAL & GOODS	Specification*	Cost of SPORTS MATERIAL & GOODS with essential optional accessories	Excise	VAT/ CST/ BST	Custom Duty	Packaging forwarding	Any other	Total Taxes	Cost of SPORTS MATERIAL & GOODS inclusive of all taxes

*If the specification mentioned by the tenderer is deviated from the specification proposed by the University, tenderer have to give compliances in prescribed format given below.

Proforma

Information regarding specification compliances

Name of tenderer: -----

Sr. No.	Sr. No. & Name of Sports Material & Goods included in tender enquiry/form	Specification/part of specification given in the tender form of the University for which tenderer has offered differently	Specification/part of specification that the tenderer has offered differently	How the different specification is suitable for the intended use by the University

ANNEXURE-II
REQUIREMENT OF SPORT MATERIALS & GOODS.

Sr. No.	Item	Company/Make	Remarks
1	Volley Ball	Nivia / Spot Valley / Cosco / Super Volley	The material should be from the reputed/Nationally recognized company and should be of the National standard
2	Basketball	Nivia / Top-Cosco No.7, No.6	Student Gymnasium
3	Kho-Kho Pole	Nelco	
4	Table Tennis Table	Precise DLX / Joola / Dolie	
5	Commercial Treadmill	Cosco	
6	Gym Bike/Cycle	Cosco	
7	6 Station Multi Gyms	Life Line in MS Plate	
8	Wrestling Mat with Cover	Nivia	
9	Cricket Bat (English Willow) full Size	BAS Supreme / SG Sunny Tonny / BAS Trainer	
10	Cricket Ball	SG Club / SG League / Vikram	
11	Dumbbells Solid Steel	Rate Per Kg	
12	Abkin Pro	Bhaseen / Nova Fit	
13	Bench Press with Stand	Life Line / Bhaseen	
14	Wall Mounted Mirrors of size-		
15	Volley Ball Net	Kay Kay YMCA International 4 side Tape, Cotton	
16	Cricket Net	Nylon 100x8	
17	Badminton Net	Metco Nylon	
18	Badminton Poles movable	Metco	

19	Table Tennis Rackets	Kung Fu Delux	
20	Badminton Rackets	Yonex 7000 Carbonex / Yonex T-Joint (Practise)	
21	Shoe wrestling	ASE / Winmark 22 Weight Machine	

PROFORMA FOR AUTHORITY FROM MANUFACTURERS

No..... Dated

To,
Chairman
Central Purchase Committee
Dr.PDKV, Akola (M.S.)

Subject: Your Tender No.

R/Sir,

We, an established and reputable manufacturers of having factories at do hereby authorize M/s (Name and address of Agents) to represent us, to bid, negotiate and conclude the contract on our behalf with you against Tender No. _____
Company/firm or individual other than M/s _____ are authorized to represent us in regard to this business against this specific tender.

Yours faithfully

(NAME)

For & on behalf of

M/s _____

(Name of Manufacturers)

Note: This letter of authority should be on the Letter-Head of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

"AGREEMENT BOND"
(To be executed on Rs.100/- bond paper)

This agreement made on this _____ day of 2010

BETWEEN

Sh. _____ residing at _____
and carrying on business In proprietorship / partnership / Sole Distributor/ Manufacturer
/Pvt.Ltd _____
in the firm name and styled of _____

Hereinafter referred to as the supplier (which expression shall unless the context does not so admit includes his heirs, executors and administrators of the last successor and his / its/their permitted assignee) on the one part.

AND

The office of _____ **Dr.PDKV, Akola** for and on behalf of Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola established under the **Maharashtra Agricultural University Act, 1983** hereafter refereed as Dr.PDKV (which expression shall unless the context does not so admit include his successor) of the other party. Whereas, Dr.PDKV ,Akola invited tender from the intending Sole manufacturers/authorized dealers of manufacturers/authorized suppliers / dealers of overseas for the **supply of sports materials and goods** vide tender No _____ dated _____

AND whereas the Dr.PDKV, Akola had accepted the tender of the supplier _____ including tender notice dated _____ important instruction to the tender dated _____ terms and condition of tender acceptance of tender dated _____ .all of which documents are deemed to form parts of this agreement and are herewith annexed and are included in the expression "contract" wherever use herein.

AND whereas prior to the execution of this agreement the supplier has pursuant to the terms of contract furnished to the Dr.PDKV, Akola. The Security deposit for the due compliance's with the observance and performance by the contract of all the terms and conditions of contract.

AND whereas the parties are desirous of executing an agreement. Now it is hereby agreed as

follows:

- 1) The Dr.PDKV, Akola has agreed to purchase **supply of sports materials and goods** details previously from the supplier and the supplier has agreed to sell from his store _____ in _____ the Distt _____ State _____ Country _____
- 2) The supplier has agreed to extent the benefits of discount **at the rate** of _____% **on the published price** list of **the manufactures, which in term** accepted by Dr.PDKV, Akola for getting the supply to the various schemes / Departments / Laboratories / Officers under the administrative control of Dr.PDKV., Akola and situated in the 11 Districts of Vidarbha region in the functional jurisdiction of Dr.PDKV., Akola.
- 3) In the witness of the below _____ for and on behalf of M/s. _____ for and _____ The office of _____ Dr.PDKV, Akola on behalf of Dr.PDKV, Akola and have met their hands hereto the day month and year first above written.

(For Supplier)

Signed and sealed and delivered in the presence of witness

1.

2.

(For Purchasing Authority)

Signed and sealed and delivered in the presence of witness

1.

2.

Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola.
Office of the Director of Students Welfare.

Tender Notice

No.DSW/Sports/12-13/Tender Notice/ 687 /2013

Date:- 9/3/2013

- 1. Sealed tenders are invited from intending competent authorities for the SPORT GOODS**
- 2. The intending tenderer should download tender form along with terms and conditions from University website www.pdkv.ac.in and submit duly filled in the printed tender form to the undersigned on or before 25.3.2013 till 11.00 hrs. No tender form will be sold on cash from counter.**
- 3. Tenders will be opened on 25/3/2013 at 15.00 hrs in the office of the Director of Students Welfare, Dr.P.D.K.V. , Akola.**
- 4. The University reserves the right to accept or reject the whole or part of the tender without giving any reason thereof.**

-sd-

**Director of Students Welfare,
Dr.P.D.K.V., Akola.**

Place : Akola

Date : 8/3/2013