

**DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH,
AKOLA**

B-2

TENDER PAPERS

e-Tendering System

FOR THE WORK OF

**ORGANIZATION OF STATE LEVEL MEGA
AGRICULTURAL EXHIBITION ON EVE OF 118TH
BIRTH ANNIVERSARY OF DR. BHAUSAHEB ALIAS
PANJABRAO DESHMUKH DURING 27Th-29Th
DECEMBER, 2016 AT DR. PDKV AKOLA.**

Earnest Money Deposit. : Rs. 50,000/-

<https://adf.maharashtra.etenders.in>

**UNIVERSITY ENGINEER
DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH, AKOLA**

Contractor

No. of Corrections

University Engineer

DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH, AKOLA
OFFICE OF THE UNIVERSITY ENGINEER

Original Agreement No. : B-2/
: **ORGANIZATION OF STATE LEVEL
MEGA AGRICULTURAL EXHIBITION
ON EVE OF 118TH BIRTH
ANNIVERSARY OF DR. BHAUSAHEB
ALIAS PANJABRAO DESHMUKH
DURING 27TH-29TH DECEMBER, 2016
AT DR. PDKV AKOLA**

NAME OF WORK :-

Name of Contractor : _____

Date of Receipt of Tender : upto _____ upto _____ hours.

No. & Date of Work Order : _____

Item wise Rate : B-2

Amount of Contract : _____

Date of commencement : _____

Time stipulated for completion of work : From date of work order upto 25-12-2016 at
17.00 pm.

Date of completion & erection as per agreement : upto 25-12-2016 at 17.00 pm.

Actual Date of Completion : _____

Reference to sanction of tender

Certified that this original Agreement contains : Pages 1 to _____ + Drawings

Fly Leaves _____ Nos.

Drawings _____ Nos.

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DETAILS OF WORK

NAME OF WORK :- ORGANIZATION OF STATE LEVEL MEGA AGRICULTURAL EXHIBITION ON EVE OF 118TH BIRTH ANNIVERSARY OF DR. BHAUSAHEB ALIAS PANJABRAO DESHMUKH DURING 27TH-29TH DECEMBER, 2016 AT DR. PDKV AKOLA.

Cost of blank tender form **Rs. 1,000/-**

Earnest Money **Rs. 50,000/-** only.

Payment through online payment gateway of ICICI Bank or Valid E.M.D. Exemption certificate duly attested shall be uploaded at the time of submission. Total Security Deposit **3% (Three percent) of E-tender Amount or Rs. 1,00,000 /-** whichever is more at the time of Agreement through F.D.R. of Nationalized or Scheduled Bank.

TENDER SCHEDULE

Sr. No.	WSD stage	Vendor stage	Start date & time	Expiry date & time	envelopes
1	Release Tender	--	23-09-16 10.00 hrs	26-09-16 17.00 hrs	Commercial envelope C1, Tech. envelope T1
2		Tender Download	26-09-16 17.01 hrs	13-10-16 23.00 hrs	
3		Bid Preparation	26-09-16 17.01 hrs	13-10-16 23.00 hrs	Commercial envelope C1, Tech. envelope T1
Pre bid conference date, time and venue on 4-10-2016@12.00 hours in the office of the University Engineer, Dr. PDKV Akola					
4	Close for Tech. Bid	--	14-10-16 10.01 hrs	14-10-16 17.00 hrs	Tech. envelope T1
5	Close for Price Bid	--	14-10-16 10.01 hrs	14-10-16 17.00 hrs	Commercial envelope C1
6		Bid submission	17-10-16 10.01 hrs	20-10-16 17.00 hrs	Commercial envelope C1, Tech. envelope T1
7	Tech. bid opening	--	21-10-16 11.01 hrs	24-10-16 17.00 hrs	Tech. envelope T1
8	Price bid opening	--	21-10-16 11.01 hrs	24-10-16 17.00 hrs	Commercial envelope C1
9	Tender award	--	25-10-16 10.01 hrs	24-11-16 17.00 hrs	Commercial envelope C1, Tech. envelope T1

TO BE FILLED BY THE CONTRACTOR

I/We have quoted of my/our offer in itmewise rate in words as well as in figures. I/We further undertake to enter into contract in regular 'B-2' form in Public Works Department.

Name and signature of contractor
/ Power of Attorney holder
with complete address.

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डॉ. पंजाबराव देशमुख कृषि विद्यापीठ, अकोला

जा. क्र. विअ/निविदा/1195/2016

दिनांक :- 8.9.2016.

“ई-निविदा सुचना क्र. 4, वर्ष 2016-17”

(कृषि प्रदर्शनी-2016)

विद्यापीठ अभियंता, डॉ. पं.दे.कृ.वि., अकोला हे विद्यापीठाच्या कृषि प्रदर्शनी-2016 (Agro-Tech 2016) समारोहाकरिता खालील नमुद तात्पुरत्या स्वरूपात करावयाच्या कामांसाठी इच्छुक मंडप कंत्राटदार व विद्युत कंत्राटदारांकडून ई-निविदेद्वारा दरपत्रके मागवित येत आहेत.

डॉ. पंजाबराव देशमुख कृषि विद्यापीठ, अकोला येथे कृषि प्रदर्शनी-2016 (Agro-Tech 2016) समारोहाकरिता कार्यक्रमस्थळी तात्पुरत्या स्वरूपात मंडप व स्टॉल उभारणी, विद्युत व्यवस्था, साउंड सिस्टीम व इतर आवश्यक बाबी पुरविणे.

वरील कामाचे कोरे दरपत्रक, सविस्तर माहिती, शर्ती व अटी इ. बाबत www.pdkv.ac.in या वेबसाईटवर कार्यालयीन वेळेत कार्यालयास या कामाकरिता ऑनलाईन रु. 1000/- चा रोख भरणा केल्यानंतर देण्यात येतील.

को-या दरपत्रकात उल्लेख केलेले आवश्यक दस्तऐवज रु. 50,000/- रक्कमेचा FDR ऑनलाईन भरणा केल्यानंतर जोडता येतील. सदर ई-निविदा सुचना विद्यापीठाच्या www.pdkv.ac.in या वेबसाईटवर सुध्दा प्रकाशित करण्यात येत आहे. तसेच सदर ई-निविदा Govt. of Maharashtra e-tendering portal <http://adf.maharashtra.etender.in>. या पोर्टलवर दि. 26.9.2016 रोजीपासून पाहता व डाउनलोड करता येईल. ईतर आवश्यक माहितीसाठी या कार्यालयाचा दुरध्वनी क्र. 0724-2258681 वर संपर्क साधावा.

स्वाक्षरीत
विद्यापीठ अभियंता
डॉ. पं.दे.कृ.वि., अकोला

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1. Enrolment and Empanelment of Contractors on Electronic Tendering System :

The Contractors interested in participating in the Tenders of Public Works Department Dr. P.D.K.V., Akola process by using the Electronic Tendering System shall be required to enroll on the Electronic Tendering System to obtain user ID.

After submission of application for enrolment on the System, the application information shall be verified by the authorized Representative of the Service Provider. If the information is found to be complete, the enrolment submitted by the Vendor shall be approved.

For participating in Limited and Restricted tenders, the registered vendors have to apply for empanelment on the sub-portal of Dr. P.D.K.V. Akola in an appropriate class of registration. The empanelment will have to be approved by the respective officer from the DR. P.D.K.V. AKOLA. Only empanelled vendors will be allowed to participate in such tenders.

The Contractors may obtain the necessary information on the process of enrolment and empanelment either from Helpdesk Support team or may visit the information published under the link Enroll under section E-Tendering Toolkit for Bidders on the Home page of the Electronic Tendering System.

2. Obtaining a Digital Certificate :

The Bid Data that is prepared online is required to be encrypted and the hash value of the Bid Data is required to be signed electronically using a Digital Certificate (Class – II or Class – III). This is required to maintain the security of the Bid Data and also to establish the identity of the Contractor transacting on the system.

The Digital Certificates are issued by an approved Certifying Authority Authorized by the Controller of Certifying Authorities of University of India through their Authorized Representatives upon receipt of documents required to obtain a Digital Certificate.

Bid data / information for a particular Tender may be submitted only using the Digital Certificate which is used to encrypt the data / information and sign the hash value during the Bid Preparation and Hash Submission stage. In case, during the process of preparing and submitting a Bid for a particular Tender, the Contractor loses his/her Digital Signature Certificate (i.e. due to virus attack, hardware problem, operating system problem); he / she may not be able to submit the Bid online. Hence, the Users are advised to store his / her Digital Certificate securely and if possible, keep a backup at safe place under adequate security to be used in case of need.

In case of online tendering, if the Digital Certificate issued to an Authorized User of a Partnership firm is used for signing and submitting a bid, it will be considered equivalent to a no objection certificate / power of attorney to that User to submit the bid on behalf of the partnership Firm. The Partnership Firm has to authorize a specific individual via an authorization certificate signed by a partner of the firm (and in case the applicant is a partner, another partner in the same form is required to authorize.) to use the digital certificate as per Indian Information Technology Act. 2000.

Unless the Digital Certificate is revoked it will be assumed to represent

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adequate authority of the Authority User to bid on behalf of the Firm for the Tenders processed on the Electronic Tender Management System of University of Maharashtra as per Indian Information Technology Act 2000. The Digital Signature of this Authorized user will be binding on the Firm. It shall be the responsibility of partners of the firm to inform the certifying Authority or Sub Certifying Authority, if the Authorized User changes, and apply for a fresh Digital Signature Certificate. The procedure for application of a Digital Signature Certificate will remain the same for the new Authorized User.

The same procedure holds true for the Authorized Users in a Private / Public Limited Company. In this case, the Authorization Certificate will have to be signed by the Director of the Company or the Reporting Authority of the Applicant.

For information of the Process of application for obtaining Digital Certificate, the Contractors may visit the section Digital Certificate on the Home Page of the Electronic Tendering System.

3. Recommended Hardware and Internet Connectivity :

To operate on the Electronic Tendering System, the Contractors are recommended to use computer System with at least 1 GB of RAM and broadband connectivity with minimum 512 kbps bandwidth.

4. Set up of Computer System for executing the operations on the Electronic Tendering System :

To operate on the Electronic Tendering System of University of Maharashtra, the Computer System of the Contractors is required be set up. The Contractors are required to install Utilities available under the section Mandatory Installation Components on the Home Page of the System.

The utilities are available for download freely from the above mentioned section. The Contractors are requested to refer to the E-Tendering Toolkit for Bidders available online on the Home Page to understand the process of setting up the system. Or alternatively, contact the Helpdesk support Team on information / guidance on the process of setting up the System.

5. Payment for Service Provider Fees :

In addition to the Tender Document Fees payable to University Engineer, Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola, the Contractors will have to pay Service Providers Fees of **Rs. 1,038/-** through online payments gateway service available on Electronic Tendering System For the list of options for making online payments, the Contractors are advised to visit the link E-Payment Options under the section E-Tendering Toolkit for Bidders on the Home Page of the Electronic Tendering System.

B. Steps to be followed by Contractors to participate in the e-Tenders processed by DR. P.D.K.V. AKOLA.

1. Preparation of online Briefcase

All Contractors enrolled on the Electronic Tendering System of University of Maharashtra are provided with dedicated briefcase facility to store documents / files in digital format. The Contractors can use the online briefcase to store their scanned copies of frequently used documents / files to be submitted as a part of

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their bid response. The Contractors are advised to store the relevant documents in the briefcase before starting the Bid Preparation and submission stage.

In Case, the Contractors have multiple documents under the same type (e.g. multiple Work Completion Certificates) as mentioned above, the Contractors advised to either create a single pdf file of all the documents of same type or compress the documents in a single compressed file in **.zip or .rar** formats and upload the same.

It is mandatory to upload the documents using the briefcase facility. Therefore, the Contractors are advised to Keep the documents ready in the briefcase to ensure timely bid preparation.

Note : Uploading of documents in the briefcase does not mean that the documents are available to DR. P.D.K.V. AKOLA at the time of tender Opening stage unless the documents are specifically attached to the bid during the online Bid Preparation and Hash Submission stage as well as during Decryption and Re-encryption stage.

2. Online viewing of Detailed Notice Inviting Tenders :

The Contractors can view the Detailed Tender Notice along with the Time Schedule (Key Dates) for all the Live Tenders released by DR. P.D.K.V. AKOLA on the home page of DR. P.D.K.V. AKOLA e-Tendering Portal on [http:// adf.maharashtra.etenders.in](http://adf.maharashtra.etenders.in) under the section Recent Online Tender.

3. Download of Tender Documents :

The Pre-qualification / Main Bidding Documents are available for free downloading. However to participate in the online tender, the bidder must purchase the bidding documents online by filling up online payment towards the cost of tender form fee.

4. Online Bid Preparation and submission of bid Hash (seal) of Bids

Submission of Bids will be preceded by online bid preparation and submission of the digitally signed Bid Hashes (Seals) within the Tender Time Schedule (Key dates) published in the Detailed Notice Inviting Tender. The Bid Data is to be prepared in the templates provided by the Tendering Authority of DR. P.D.K.V. AKOLA. The templates may be either form based, extensible tables and / or uploadable documents. In the form based type of templates and extensible table type of templates, the Contractors are required to enter the data and encrypt the data using the Digital Certificate.

In case Uploadable document type of templates, the Contractors are required to select the relevant document / compressed file (containing multiple documents) already uploaded in the briefcase.

Notes :The Contractors upload a single documents or a compressed file containing multiple documents against each unloadable option.

a. The Hashes are the thumbprint of electronic data and are based on one – way algorithm. The Hashes establish the unique identity of Bid Data.

b. The Bid hash values are digitally signed using valid class – II or Class – III Digital Certificate issued by any Certifying Authority. The Contractors are required to obtain Digital Certificate in advance.

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c. After the hash value of bid is generated, the Contractors cannot make any change / addition in its bid data. The bidder may modify bids before the deadline for Bid Preparation and Hash Submission as per Time Schedule mentioned in the tender documents.

5. Close for Bidding (Generation of super Hash Values) :

After the expiry of the cut- off time of Bid Preparation and Hash Submission stage to be completed by the Contractors has lapsed, the tender will be closed by the Tender Authority.

The Tender Authority from DR. P.D.K.V. AKOLA shall generate and digitally sign the Super Hash values (Seals)

6. Decryption and Re-encryption of bids (submitting the Bids online) :

After the time for generation of super hash values by the Tender Authority from DR. P.D.K.V. AKOLA has lapsed, the Contractors have to make the online payment of **Rs. 1038/-** towards the fees of the Service Provider.

After making online payment towards the fees of Services provider, the Contractors are required to decrypt their bid data using their Digital Certificate and immediately re-encrypt their bid data using the public key of the Tendering Authority. The Public Key of the Tendering Authority is attached to the Tender during the Close for Bidding stage.

Note: The details of the processing fees shall be verified and matched during the technical opening stage.

At this time the Contractors are also required to upload the files for which they have generated the Hash values during the Bid Preparation and Hash Submission Stage.

The Bid Data and Documents of only those Contractors who have submitted their Bid Hashes (Seals) Within the stipulated time (as per the Tender Time Schedule), will be available for decryption and re-encryption and to upload the relevant documents from Briefcase. A Contractor who has not submitted his Bid Preparation and Hash Submission stage within the stipulated time will not be allowed to decrypt / re-encrypt the bid data / submit documents during the stage of decryption and re-encryption of bids (submitting the bids online).

7. Short listing of Contractors for Financial Bidding Process :

The Tendering Authority will first open the Technical Bid documents of all Contractors and after scrutinizing these documents will shortlist the Contractors who are eligible for Financial Bidding Process. The short listed Contractors will be intimated by e-mail.

8. Opening of the Financial Bids :

The Contractors may remain present in the office of the Tender Opening Authority at the time of opening of Financial Bids. However, the results of the Financial Bids of all Contractors shall be available on the DR. P.D.K.V. AKOLA e-Tendering Portal immediately after the completion of opening process.

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9. Tender Schedule (Key Dates) :

The Contractors are strictly advised to follow the Dates and Times allocated to each stage under the column “Contractor Stage” as indicated in the Time Schedule in the Detailed tender Notice for the Tender. All the online activities are time tracked and the electronic Tendering System enforces time-locks that ensure that no activity or transaction can take place outside the Start and End Dates and time of the stage as defined in the Tender Schedule.

At the sole discretion of the tender Authority, the time schedule of the Tender stages may be extended.

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(Agro Tech -2016)

FROM OF TENDER

Issued to M/s.: -----

Vide FDR No. :------

Dated : ----- FOR Rs. -----

FORM OF TENDER

(ENVOLOP No. 1)

From:M/s.....
.....**To,****The University Engineer,
Dr. P.D.K.V., Akola.**

Dear Sir,

1. In response to the E-tender notice for the work of temporary arrangement of Mandap, stalls, lighting electrification etc published by you inviting E-tender for organizing a *State Level Mega Agriculture Exhibition, "Agro Tech-2016"* from 27th to 29th December, 2016 at **University Head Quarter, Akola** on behalf of Dr.Panjabrao Deshmukh Krishi Vidyapeeth Akola, I/we submit herewith the E-tender for the said event.
2. I/we have thoroughly examined and understood the terms and conditions of the E-tender contained in Appendix-I and I/we agree to abide by them. Accordingly, I/we hereby submit that, I/we are capacious to erect superstructure for exhibition as per your terms & conditions.
3. I/we offer to provide superstructure for exhibition including all the items in the terms & conditions.
4. I/we accept that the rates of E-tender ed shall remain valid for a period of one year
5. Rates to quoted in Appendix – II are inclusive of all taxes including Service tax & TDS. TDS will be deducted by the University at the time of final payment to the E-tender er whose E-tender will be accepted.
6. I/we also admit the right to accept whole or part of the E-tender or reject any E-tender without assigning any reason thereof and all the rights will be reserved with the University Authority and the decision of the University Authority will be final and binding on me/us.
7. As per the terms and conditions of E-tender, minimum amount of Rs 50,000/- is paid online through ICICI, Bank as Earnest Money by me/us which is enclosed. I/we also agree to deposit 3% of the E-tender ed amount or Rs. 1,00,000/- whichever is more as Security Deposit, if the E-tender is accepted for execution of work.
8. I/we hereby declare that the entries made in the E-tender form and Appendix-II attached thereto is true to the best of my knowledge,
9. The following documents are enclosed along with this E-tender duly filled in and signed in.

Envelope No 1 (Technical Bid) should contain:**Contractor****No. of Corrections****University Engineer**

- A) Form of E-tender.
- B) Scanned copy of online payment receipt towards payment of Earnest money Rs. 50,000/-
- C) Scanned copy of registration No of the firm with copy of certificate.
- D) Scanned copy of sale tax number (CST/BST/VAT)/Service tax with copy of sale tax registration certificate.
- E) Scanned copy of PAN Card in favour of the firm/proprietor/partner.
- F) Scanned copy Evidence / documentary proof of successful organization of National / State Level Agricultural Exhibitions.
- G) Business profile indicating
 - Scanned copy of income Tax Return for last 3 Financial Years (2013-14, 2014-15 & 2015-16)
 - Scanned copy of list of manpower, technical expertise,
 - Scanned copy of list of material available & owned by the Mandap contractor etc.
- H) Scanned copy of any other document to support & relevant the capacity to execute this type of work.

Envelope No 2 (Commercial Bid):

This online tender should contain only the main E-tender document (Appendix II) mentioning the cost of offer (Item wise & Total both in figure & words) of this E-tender and Appendix II (A) However it will be considered only if main E-tender document is approved (Appendix II)

Note: Both Envelopes should be online subscribing **E-tender for “Agrotech- 2016”**

The above documents are enclosed along with this E-tender duly filled in and signed.

Place: _____ Yours faithfully,
 Date: _____

(Signature of tender)

SEAL:

List of documents Capacity in which signing:

(Enclosed):

- 1) Appendix-I Name of Firm :
- Address of Firm :
- Phone :
- 2) Appendix-II Registration No. of Firm :
- CST/BST/VAT/Service Tax No :
- 3) Earnest money paid by Demand Draft No/Pay Order No. Dated:
 for Rs.
- 4) Other documents.....
 Signature of constituted attorney/authorized representative:
- Name :

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Address :

Date :

Terms and conditions for execution of the work:

1. **Interested parties should have extensive experience and expertise** in successful organization of National / State Level Agricultural Exhibitions. They should have adequate experience of organizing such events in Maharashtra with documentary evidences.
2. The arrangements at the venue for exhibitors as well as visitors should be of the standard of the National Level Exhibitions in the metros.
3. Contractor will be responsible for wide publicity of the Event. In addition extra effort will also be taken by the University to increase the larger participation of the farmers in the exhibition by way of own publicity.
4. Dr. PDKV will only make the site available. Contractor will be responsible for cleaning of site of exhibition campus, leveling wherever required and demarcation of the land to make it suitable for organization of the event.
5. Conditional E-tender s will not be accepted.
6. All structures and arrangement of the event should be ready upto 25/12/2016 at 17.00 pm. The Site can be seen at any time on any working days by the Organization Committee, Dr. PDKV, Akola.
7. After the programme, contractor will have to shift all the structures within 3 days from the site at his own cost in any case & clear the whole site.
8. The E-tender will enclose an online EMD of Rs. 50,000/- along with the E-tender , ICICI payable at Akola in the name of University Engineer, Dr. PDKV, Akola of Nationalized or scheduled Bank.
9. The successful E-tender will have to deposit Rs. 1,00,000/- or 3% of E-tender amount whichever is more as security deposit after adjusting the amount of EMD. The amount of security deposit shall be paid in the form of F.D.R. in the name of University Engineer Dr. P.D.K.V., Akola of Nationalized or scheduled Bank.
10. The Memorandum of Understanding (MOU) on Rs.200/- stamp paper (at own cost of successful E-tender) will be signed by the University and Contractor before issuing the work order.
11. Dr. PDKV reserves the right to accept/reject the E-tender in part/full at its own discretion without assigning any reason.
12. Contractor will be responsible for the damages, if any, due to natural calamities or any other reasons what so ever.
13. The agency should quote the Item wise rate and total both in figure and words prescribed original form in Appendix–II. All required documents should be submitted in two E-envelopes.
14. Both the two C-1 T1 E-envelopes No. I & II should be given separately. The full name and address of the E-tender and the name of the authorized agent delivering the sealed cover containing the E-tender shall be written on the left corner. Tender for temporary Arrangement of Mandap, stalls, lighting & electrification for **Organization of a State Level Mega Agriculture Exhibition, "AGRO TECH-2016"**. The full name and address of the tenderer and the name of the authorized agent delivering the sealed cover containing the tender shall be written on the left corner. (At bottom)

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15. The name of the Exhibition shall have to be prominently displayed on banners at all the gates, other places and in correspondence. The contractor shall quote below the charges (inclusive all taxes), which the University shall have to pay them for erection of complete superstructure.
16. The breach of terms & conditions of **Agreement** if any, by the Contractor, will be penalized to the extent of cost of the item/s.
17. The mode of payment to the Contractor after completion of the work satisfaction & cleaning & vacation of Exhibition Site. Payment will be make as per rules.
18. The Committee on behalf of University Engineer, will get the work done verified and inspected and certify the work carried out and appears to be claimed as per actual quantity of work carried out by the Contractor.
19. Any dispute/court matter that may arise in the process/work will fall under the Akola Jurisdiction only.
20. S. D. will be released after completion of the event & clearing the exhibition site properly.

The details of Super Structure to be constructed are as under:

- (a) **Erection of Super Structure:** Structure covering an area of **52,125 Sq. ft.** of Portal framed structure and having waterproof roofing and synthetic carpet flooring for housing 158 stalls, 2 Mega Stalls in 03 Mega Domes, 01 seminar hall of 1500 persons seating capacity etc. Cloth stalls for SHGs, cloth stalls for tractors and for Agril. Engg. Demo for Cattles etc. Registration counter with waiting room for dignitaries, control room etc Dais for 25 dignitaries etc. Good quality sofa sets, tea poy will have to be arranged in waiting room and Dais of 45" x 25" with premium quality podium and sound system. All the materials including cloth and carpet to be used for exhibition should be fresh and new. The agency has to cover flooring with synthetic carpet in domes, stalls, mandap etc. Also front side of domes as directed by engineer incharge. (As directed by Engineer In charge.) As per the mentioned size in Schedule.
- (b) **Stalls:** As per the size of stalls & mega stall mentioned in Schedule should be erected. The stalls should be in extruded aluminum system with laminated panels, fascia in vinyl letters/Flex and synthetic carpet for flooring. Each stall will have to be provided with carpet, three tables, three chairs, three spotlights, two plug points with one waste paper basket and 30 steel hooks for hanging exhibits. However, if needed extra chairs and tables will have to be provided. (As directed by Engineer –In charge.)
- (c) **Main Dias:** University is having pavilion as permanent Dais of 85 ft. x 25 ft. at the sports ground and to be utilized as exhibition site. The Mandap Contractor have to erect seminar hall of 1500 persons seating capacity in connected with pavilion Dias and will have to make all the necessary arrangement on and around the dias such as landscaping, decoration, backdrops, podium, VIP chairs, teapoy, advanced sound system including mike, sofa set, air cooler of symphony make. (As directed by Engineer In charge.)

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- (d) **General Lighting/fans:** General lighting will have to be provided as per requirement inside the covered area and outside area in the form of tube lights, CFL lights, and halogen lights. Sufficient ceiling fans will have to be provided in the Seminar Hall, passages and in all stalls. (As directed by Engineer In charge.)
- (e) **Entrance gate & General Decorations:** A decorative gate will have to be erected at the entrance of exhibition. At the gate, all the security arrangements will be required separately for Men and Women. Security persons in uniform shall be deputed at the entrance and in the vicinity of exhibition before the commencement of exhibition. Strict vigilance is required during the whole programme. Flag poles with colored flags and colored carpet on pathways outside the site area, halogens light etc will have to be used for decoration and lighting of the venue. (As directed by Engineer In charge)
- (f) **Backdrops & floral decoration:** Necessary backdrops & floral decoration should be provided at main Dias of Seminar Hall for whole 03 days during the event. Similarly one hydrogen gas balloon of 25 ft. diameter endorsing Logo & Name of Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola at the site of Exhibition is mandatory requirement in events. All necessary arrangements including permission viz. balloon, hydrogen gas cylinder for filling of the balloon and erection of the balloon in air will have to be arranged by the Mandap contractor. The balloon should be kept in air for four days i.e. 26/12/2016 to 29/12/2016. (As directed by Engineer –Incharge)
- (g) **Drinking Water:** Separate drinking water supply stalls will have to be provided at various proper places for the visitors during the period of exhibition. (All necessary arrangements will have to be made by Mandap contractor.)
- (h) **Parking:** Proper parking for two wheelers and four wheelers complete with markings, barricades and guards will have to be provided. Requisite number of parking boards should be prepared and erected in consultation of security officer of University. (As directed by Engineer in charge.)
- (i) **Lavatories:** Requisite number of lavatories/urinals for gents and ladies separately is to be erected, including, VIP lavatory near main dias and near waiting room of dignitaries, ready to use W. C. toilet blocks.
- (j) **Decorated Cloth Stalls–** 50 cloth Stalls of size 10 x 10 ft. should be provided with synthetic carpet for flooring, four tables, six chairs, lights etc in each stall. for SHGs and Innovative farmers & remaining 20 stalls of size 20 x 20 ft. should be provided with synthetic carpet flooring outside stalls with Two table, Three chairs, lights etc. for food plaza and catering services of SHGs. All stalls shall be provided to the University for promoting the activities of Self Help Groups (Mahila) and Innovative Farmers. 10 stalls of size 15 x 15 ft. shall also be erected for Engineering Departments of University on gratis. In addition 10 stalls of size 10 x 10 ft. shall be erected and reserved for cattle of University.

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- (k) **Safety covering with Tin Sheets;** Safety covering with Tin Sheets or any other item to cover entire area of exhibition or spot ground.

In addition to the above, following services will have to be E-tender ed by the Mandap Contractor.

- a) D.G. sets for 24 hour power supply with fuel and operator during the work and during the period of exhibition. No electrical supply will be provided by the University.
- b) PA system with announcers for the duration of the Event (03 days).
- c) Registration arrangements include separate seating arrangement for VIP visitors.
- d) Hall Managements.
- e) Fire fighting arrangements with fire Brigade Van, fire extinguishers, fire buckets with sand as per requirement from the date 26-12-2016 to 29-12-2016.
- f) Security Services: 15 security guards in morning & 30 guards during night all in one tress cote will have to be provided during 03 days of the event. List of such staff should be provided.
- g) House Keeping with sweepers and labour to maintain exhibition premises neat and clean.
- h) Obtaining all statutory permissions from all related offices on behalf of University.
- i) Landscaping at selected spots as per directives of Organization Committee.
- j) First Aid facility as well as ambulance shall have to be kept ready in emergency.
- k) Providing visitors counting machine of five counting sets at the entrance No. 1 & 2 at both places and counting the visitors at the end of every day and submission of data of total visitors in three days etc.
- l) Watering by water tankers frequently on open space (without carpet) during three days to avoid dusting.
- m) Technology information flex banner should be prepared and erected in frame of size 10 x 12 ft. (6 Nos.) at appropriate places (technical matter for flex banner will be provided by the Organizing committee)
- n) The following services will also have to be provided by the Mandap contractor.
 - Hostesses cum Announcer.
 - Sufficient number of floral bouquets for VIPs approximately 20 Nos. each on inaugural and concluding day.
 - Banner makers and preparation of backdrop banners on all three days for main Dais for various events.
 - Any other related services as directed by organizing committee.

Other terms and conditions shall be as below:

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1. The name of the exhibition shall have to be prominently displayed on banners at all the gates, other places and in correspondence.
2. All the facilities such as water supply, electricity, telecom, courier, banks, travel booking, etc. shall have to be arranged by the Mandap contractor/ Event manager. **For security reason CC TV surveillance will have to be provided by the contractor.**
3. Site of the event can be seen at any time on any working days.
4. Inauguration & concluding function of the Exhibition shall take place on 27th December, 2016 at 09.00 am hour & on 29th December 2016 at 19.00 hrs respectively. For this purpose, adequate space shall have to be provided with seating arrangements of 1500 persons on chairs and 25 dignitaries on the dais with appropriate decoration, VIP chairs, sofa sets, sound system, backdrops, laborotary, should be arranged during above event. Any change in the seating arrangement will be communicated as per situation arises.
5. The exhibition exhibitors profile should include:
 - Agricultural Production Technologies.
 - Water & Soil Conservation.
 - Modern Irrigation Systems.
 - Improved Seeds.
 - Bio-pesticides & Bio-control Agents.
 - Bio-Technology.
 - Fertilizers
 - Organic inputs
 - Agril. Equipments and Machineries.
 - Aquaculture
 - Dairy Equipment & Products
 - Poultry Equipments & Products
 - High tech Horticulture
 - Food Processing & Packaging
 - Agro-based Industries
 - Sericulture
 - Agro Export Services.
 - Information Technology
 - Agro export services
 - Solar Systems
 - Publications.
 - Information Technology and Communication modes
 - Insurance, Finance and Banking agriculture.
 - Any other related to Agriculture.
6. **Contractor shall be free to book and market 100 stalls and tractor stalls (30 Nos.) as well as advertisement at prices decided by them and can use these funds on 100% basis for managing the event. Remaining 58 stalls (15 x 10 ft.), two Mega stalls (30 x 10 ft.), 10 cattle stalls (10 x 10 ft.), 10 Agriculture Engg. Demo**

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stalls (15 x 15 ft.) and 30 decorated cloth stalls (10 X 10 ft.) and 20 Nos (10 X 10 ft.) of stalls for innovative farmer will have to be provided on gratis to the University. 20 stalls for food plaza of SHGs (20 x 20 ft.) will also to be made available on gratis (free of cost) to the University. However the University has right to obtain sponsorship for various programmes of exhibition like Charcha Satra / Refreshment / Cultural Programmes etc. The amount generated through the sponsorship for such events will be deposited in University Fund as per the guidance of Director of Extension Education.

7. Publicity (paper advertisements of event in colour in local and state level news papers (two times) Big hoarding for Akola city (5 NO.), 10,000 posters (1.5 x 3 ft.), 3000 A4 size coloured letters and information brochures for distribution in Vidarbha and outside Vidarbha) have to be done by mandap contractor. The University will do its own publicity of exhibition for larger participation of farmers. Event manager should supply sufficient number of posters, letters and brochure to the University.
8. The Mandap Contractor shall quote below the charges (inclusive all taxes), which the University shall have to pay them above the funds collected by them by way of booking the stalls, advertisement, etc. for managing this event.
9. The breach of terms & conditions of Agreement if any, by the Contractor, will be penalized to the Contractor to the extent of cost of the item/s.
10. The entire payment to the mandap contractor will be made by the university only after satisfactory organization of the event & vacation of Exhibition Site after deducting TDS and Service Tax.
11. University Engineer will arrange to get the work done verified and inspected and certify the work carried out and appears to be claimed as per actual quantity of work carried out by Mandap contractor.
12. Any dispute/court matter that may arise in the process/work will fall under the Akola Jurisdiction only.
13. Rates are valid for other programs upto eleventh months from date of Agreement.

**Signature & Stamp of
Contractor with
Full address & Telephone No. & Mobile No.**

**The University Engineer,
Dr. P.D.K.V., Akola.**

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शर्ती व अटी

1. सर्व स्टॉल व मंडप इ. साठी नविन पांढरा स्वच्छ कापड वापरण्यात यावा.
2. स्टॉलमधील टेबल क्लॉथ, झालर इ. पांढ-या रंगाच्या कापडाचीच असावी.
3. मॅटींग/पी.व्ही.सी. मॅटींग एकाच रंगात डार्क ग्रीन मध्ये असावी व मॅटींग पी.व्ही.सी. मटेरियलची असावी.
4. रेड कार्पेट एकाच रंगाचे व स्वच्छ व नविन असावे.
5. वापरण्यात येणा-या बांबु व बल्ल्या स्टेज मंडप बॉरिकेटींगसाठी आवश्यक त्या ठराविक उंचीच्या सर्व एकाच मापाच्या व उंचीच्या असाव्यात.
6. स्टॉल व मंडप उभारणीचे काम सुरु करण्यापूर्वी मैदानाची गवत झाडे झूडणे काढणे, मैदान स्वच्छ करणे, खड्डे बुजवणे इ. कामे करावी लागतील.
7. कार्यक्रमादरम्यान परिसर स्वच्छता व साफसफाईची जबाबदारी संपूर्ण मंडप कंत्राटदाराकडे राहिल.
8. संपूर्ण कार्यक्रम जनरेटर वर चालवावा लागेल. विद्यापीठाच्या विद्युत लाईनवर कनेक्शन जोडता येणार नाही.
9. बाबनिहाय स्पेसिफिकेशन नुसार काम करावे लागेल स्पेसिफिकेशन नुसार काम न आढळल्यास 20% दर बाबनिहाय कपात करण्यात येईल.
10. दिवस व रात्रीची सुरक्षा व्यवस्थेची संपूर्ण जबाबदारी मंडप कंत्राटदाराकडे राहिल.

**Signature & Stamp of
Contractor with full Address
Telephone No. & Mobile No.**

Contractor

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