



**OFFICE OF THE DIRECTOR OF INSTRUCTION AND DEAN AGRICULTURE,  
Dr. PANJABRAO DESHMUKH KRISHI VIDYAPEETH,  
KRISHI NAGAR, AKOLA - 444 104 (M. S.)**

No. DN (Agri.)/TO/Uni. Website/731/2024

Dated: 03/12/2024

**C I R C U L A R**

As per the directives of Hon'ble Vice-Chancellor, Dr. PDKV, Akola, the contents of university websites needs to be updated at an earliest in view of accreditation of University. Besides, as per the guidelines of University Grants Commission, the higher education institutions are required to maintain a website updated to provide relevant information for stakeholders such as students, parents, research scholars, prospective students, regulatory bodies, accreditation agencies, alumni and the public desire to seek information from the websites.

In this context, it is therefore requested to all University Officials to review the matter of contents of University website [www.pdkv.ac.in](http://www.pdkv.ac.in) on top priority related to your Directorate/College/Department/Crop Research Units/Research Station and University Administrative Offices etc. and check the content which needs to be updated.

Please ensure that any content that needs to be updated or corrected is prepared strictly in accordance with the format and points already on the website guidelines provided with this circular. Additionally, kindly review the faculty profile information for your department, submit the details regarding the addition of new faculty or the deletion of retired faculty. It is also to ensure that the latest passport-sized photographs of faculty members are included and formatted as per the formats provided on university website.

The above information should be sent in both hard copy and soft copy via email [aris@pdkv.ac.in](mailto:aris@pdkv.ac.in) to the In-Charge, ARIS Cell by **15<sup>th</sup> December, 2024** and confirm the updates have been made in consultation with the ARIS Cell.

**Director of Instruction &  
Dean, Faculty of Agriculture,  
Dr. PDKV, Akola**

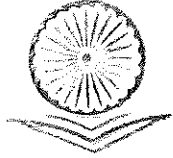
**Copy fwcs to:**

- 1) The Director of Research, Dr. PDKV, Akola.
- 2) The Director of Extension Education, Dr. PDKV, Akola.
- 3) The Dean, Faculty of Horticulture/Agril. Engineering, Dr. PDKV, Akola.
- 4) The Dean, Lower Agriculture Education, Dr. PDKV, Akola.

**Copy for information and necessary action to:**

- 1) The Associate Dean (All), \_\_\_\_\_, Dr. PDKV, Akola.
- 2) The Head (All), Department of \_\_\_\_\_, Dr. PDKV, Akola.
- 3) The Registrar/The Comptroller/The University Librarian/The University Engineer / The Student Welfare Officer, Dr. PDKV, Akola.
- 4) The Senior Research Scientist (All) \_\_\_\_\_, Dr. PDKV, Akola.
- 5) The Officer In-Charge, ARIS Cell, Dr. PDKV, Akola.
- 6) The Office In-Charge, Agriculture Research Station \_\_\_\_\_, Dr. PDKV, Akola.
- 7) The Programme Coordinator (All), Krishi Vigyan Kendra \_\_\_\_\_, Dr. PDKV, Akola.

**Copy to:** The T.S. to V.C. for the information of Hon'ble Vice-Chancellor, Dr. PDKV, Akola.



सत्यमेव जयते

आचार्य मनिष र. जोशी  
सचिव

Prof. Manish R. Joshi  
Secretary



सत्यमेव जयते



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(विश्वविद्यालय, भारत सरकार)  
(Ministry of Education (Govt. of India))

D.O. No.F.14-4/2023 (CPP-II)(C.No.131173)

10<sup>th</sup> June, 2024 / 20 ज्येष्ठ, 1946

**Subject: Guidelines on Public Self-Disclosure by Higher Education Institutions, 2024**

आदरणीय महोदया/महोदय,

The National Education Policy (NEP) 2020 emphasizes transparent self-disclosure by Higher Education Institutions (HEIs). Public self-disclosure by HEIs, in fact, is one of the fundamental principles of the NEP. The NEP contemplates that HEIs shall be responsible and accountable to the stakeholders through transparent self-disclosure of all relevant records. The availability of information in the public domain is an important source of accountability.

Stakeholders in the higher education system, such as students, parents, research scholars, prospective students, regulatory bodies, accreditation agencies, alumni, and the public, desire to seek information from the websites of HEIs.

The Commission has considered the matter in its 580<sup>th</sup> meeting held on 15 May 2024 and approved the Guidelines on Public Self-Disclosure by Higher Education Institutions, 2024. A copy of the same is attached with this letter.

As per the Guidelines, all Higher Education Institutions are required to maintain a functional website to provide relevant information to stakeholders. The information disclosed on the website should be easily accessible to everyone without any need for registration or login. Additionally, there should be a 'Search' facility available for easy navigation.

The Higher Education Institutions are requested to take necessary measures to comply with the guidelines to ensure a fair and transparent system that will contribute to the growth of the Indian Higher Education system.

सादर,

भवदीय,

(मनिष जोशी)

संलग्नक: यथोपरि

सेवा में,

सभी विश्वविद्यालयों के कुलपति।

सभी महाविद्यालयों के प्राचार्य।



## **UNIVERSITY GRANTS COMMISSION**

### **Guidelines on Public Self-Disclosure by Higher Education Institutions**

National Education Policy (NEP) 2020 emphasizes transparent self-disclosure by Higher Education Institutions (HEIs). Public self-disclosure by HEIs, in fact, is one of the fundamental principles of the policy. NEP contemplates that HEIs shall be responsible and accountable to the stakeholders through transparent self-disclosure of all relevant records.

2. The availability of information in the public domain is an important source of accountability.
3. Stakeholders in the higher education system such as students, parents, research scholars, prospective students, regulatory bodies, accreditation agencies, alumni, and the public desire to seek information from the websites of HEIs.
4. Every Higher Education Institution shall maintain a functional website for making relevant self-disclosure to the stakeholders. The disclosure made on the website shall have unrestricted access without any requirement of log-in/registration and shall have a 'Search' facility for easy access.
5. Higher Education Institutions may provide information related to the following on their websites and provide the links, wherever possible:

#### **a) About HEI**

- About us: Overview
- Act and Statutes or MoA
- Institutional Development Plan
- Constituent Units/ Affiliated Colleges, Affiliating University (in case of Colleges) Off-campus/Off-shore campus/Learning Support Centres under ODL mode (Wherever applicable)
- Accreditation/ Ranking status (NAAC, NBA NIRF)
- Recognition / Approval (2(f), 12B, etc. as applicable)
- Annual Reports
- Annual Accounts including Balance Sheet, Income and Expenditure Account, Receipts and Payments Account along with Audit Report
- Sponsoring body details, if any

## **b) Administration (Profiles with photographs and contact details)**

- Chancellor
- Pro Chancellor
- Vice-Chancellor
- Pro-Vice-Chancellor (wherever applicable)
- Registrar
- Principal (wherever applicable)
- Finance Officer
- Controller of Examination
- Chief Vigilance Officer
- Ombudsperson
- Executive Council/Board of Governors by whatever name called, Board of Management, Academic Council, Board of Studies, Finance Committee – composition and members with particulars
- Internal Complaint Committee
- Academic Leadership (Dean/HoD of Schools/Departments/Centres)

## **c) Academics**

- Details of Academic Programs
- Academic Calendar
- Statutes/Ordinances pertaining to Academics/Examinations
- Schools/Departments/ Centres
- Department/School/Centre wise faculty/staff details with photographs
- List of UGC-recognized ODL/Online programs, if any
- Internal Quality Assurance Cell (IQAC)
- Library
- Academic collaborations

## **d) Admissions & Fee**

- Prospectus (including fee structure for various programs)
- Admission process and guidelines
- Fee refund policy

## **e) Research**

- Research and Development Cell (including Research and Consultancy Projects, Foreign Collaboration Industry Collaborations)
- Incubation Centre/Start-ups/Entrepreneurship Cell
- Central facilities

## **f) Student Life**

- Sports facilities
- NCC/NSS - Details
- Hostel details (wherever applicable)

- Placement Cell and its activities
- Details of Student Grievance Redressal Committee (SGRC) and Ombudsperson
- Health facilities
- Internal Complaint Committee
- Anti-Ragging Cell
- Equal Opportunity Cell
- Socio-Economically Disadvantaged Groups Cell (SEDG)
- Facilities for differently-abled (e.g., barrier-free environment)

#### **g) Alumni**

- ▶ Alumni Association with details

#### **h) Information Corner**

- RTI: Details of Central Public Information Officer (CPIO) and Appellate Authority (wherever applicable)
- Circulars and Notices
- Announcements
- Newsletters
- News, Recent events & Achievements
- Job openings
- Reservation Roster (wherever applicable)
- Study in India
- Admission procedure and facilities provided to International Students

#### **i) Picture Gallery**

#### **j) Contact us**

- Details with Phone Number, Official Email ID and Address, Location map
- Telephone Directory