



**INTERNAL QUALITY ASSURANCE CELL,
DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH,
AKOLA**

CIRCULAR

No.COORDINATION / IQAC/2015 / 2551

Dated the 01st December 2015.

All the Teachers (Academic Staff) working in the University should submit their proposals for annual API scores to respective IQAC committees of the University. The last date of submission of API Proposal is **15 December, 2015**. This date should be strictly followed and incumbents submitting API proposal after this date will be considered for assessment in next academic year. **The incumbent should submit complete API Proposal in single bond copy.**

All the queries raised by the academic staff members during IQAC workshop held at Akola on 16/10/2015 and Nagpur campus on 20/10/2015, were discussed at length in the meeting held on 20/11/2015 under the Chairmanship of Chairman, University IQAC and following decisions were taken unanimously.

1.	CR will be considered for evaluating the Category I and Category II during the study leave period. CR will be considered irrespective of month of joining of the incumbent.
2.	10 points will be given to the Chairman, Student Advisory Committee, for each Ph.D. degree awarded
3.	Regarding period of Training / Workshop, 5 or more days be taken as 1 week (10 points) and 10 or more days be taken as 2 weeks (20 points) under Category III (E) (i).
4.	Subjects of 50 marks at Agril. Tech. School will be equivalent to 1 credit course which will not be divided by two for calculation of contact hour as it is an annual system.
5.	CR will be considered for following officers namely, Director, Central Research Station (CRS); Chief Seed Production Officer (CSPO), Central Demonstration Farm; Registrar; University Engineer; Officer on Special Duty (OSD); University Librarian; Associate Director of Research (ADR); Head RRC Amravati; Deputy Registrar Academic; Chief Extension Education Officer (CEEEO); Information Officer, Agriculture Technology Information Centre (ATIC); Deputy Director of Research (DDR); Student Welfare Officer (SWO); Technical Officer (TO); Technical Secretary (TS); Assistant Librarian; Assistant Director of Research, CDF&CRS staff; Agriculture Research Information System (ARIS) staff; SWO staff; Officer In-charge University Printing Press; Estate Officer, Nagpur; DDR seed and academic staff working under DDR seed; Academic staff working under Director, CRS and CSPO, CDF, Wani-Rambhapur; Officer Incharge, Agriculture Research Station (ARS); Public Relation Officer (PRO); Field Officer (APC).

6.	For Education Incharge of College/ Department, 10 points will be given in Category II (Table 2 .Sr. No. 2) as an Institutional governance.
7.	Number of trials be equally divided amongst discipline wise academic staff members. In case PI is Officer In-Charge/ SRS /HOD & the actual worker is Co-PI then in that situation Scientists (CO-PI) of concern discipline should be considered equivalent to PI.

(Incumbents may contact to Secretaries of respective API evaluation Committees in above respect.)

The above decisions are issued with the approval of the Chairman of Internal Quality Assurance Cell, Dr.PDKV, Akola.

Sd/-

Registrar & Secretary,
Internal Quality Assurance Cell
Dr.P.D.K.V., Akola.

1. Copy to the Coordinator, Internal Quality Assurance Cell (IQAC), Educational Technology Museum, Dr.P.D.K.V., Akola for information pl.

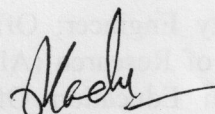
2. Copy to the I/c, Computer Center, Dr.PDKV, Akola with a request to post the above circular on the University web-site.

Copy f.w.cs for information and necessary action to :

1. The Dean, Faculty of Agriculture / Agril.Engg., Dr.PDKV, Akola.
2. The Director of Research / Extn. Education, Dr.PDKV, Akola.
3. The Assoc.Dean (All) _____.
4. The Head, of Department, Dr.PDKV, Akola (All) _____.
5. The Univ.Engineer / Univ.Librarian, Dr.PDKV, Akola.
6. The SRS (All) _____, Dr.PDKV, Akola.
7. The O/I, AICRP (All) _____.
8. The Assoc.Director, ZARS, Sindewahi / Yavatmal.
9. The O/I, ARS / NARP (All) _____.
10. The Principal, ATS (All) _____.
11. _____.

Copy to :

1. The Deputy Registrar (Acad.) Dr.PDKV, Akola.
2. The P.A. to Hon'ble Vice-Chancellor / Registrar, Dr.PDKV, Akola.



Registrar & Secretary,
Internal Quality Assurance Cell
Dr.P.D.K.V., Akola.