

DR. PANAJBRAO DESHMUKH KRISHI VIDYAPEETH
P.O. KRISHINAGAR, AKOLA 444 104.

CIRCULAR

No. BET/ESTT/Training/2018/3898

Dated the: 25th January, 2018.

The University has got prepared a software module on the subject of Establishment Management System, Leave Tracking, Stores Inventory Management System, File Tracking etc. under IUMS Project. In this regard, it has been decided to provide necessary training on the above software to the concerned staff members of the University as per the Office-wise programme chalked-out for all the Heads of Offices/D.D.Os and concerned Section Asstts/Sr. Clerks dealing with the establishment matters, which is enclosed with this Circular.

In view of the above a Training is scheduled to be held at Officer In-Charge, ARIS Cell, Dr.PDKV, Akola w.e.f. 31st January to 3rd February, 2018 during 3.00 P.M. to 5.00 P.M. for Akola Division and further w.e.f. 7th February to 8th February, 2018 at College of Agril., Nagpur during 3.00 P.M. to 5.00 P.M. for Nagpur division. The Office wise training programme is enclosed herewith.

All the Head of Offices/D.D.Os and concerned Clerks dealing with the establishment matters are requested to attend the training positively.


Registrar,
Dr.PDKV, Akola.

Copy to:-

1. The Dean, Faculty of Agril, Dr.PDKV, Akola.
2. The Associate Dean, College of Agril. Nagpur.
3. The P.A. to Vice-Chancellor/Registrar, Dr.PDKV, Akola.
- ✓ 4. Officer In-Charge, ARIS, Cell, Dr.PDKV, Akola with a request to post this circular on University Website for information to all Head of Offices.
5. All Head of Offices (As per office wise list enclosed).
6. _____

Office wise Training Programme.
Akola Division

Sr.No.	Name of Office	Date of Training
1	Registrar Office, Akola	Dated 31/01/2018 Time 03 to 05 P.M.
2	Comptroller Office, Akola	
3	University Engineer, Akola	
4	Assoc. Dean, PGI, Akola	
5	Assoc. Dean, Instruction, Akola	
6	Dean (Agri.) Akola	
7	Director of Research, Akola	
8	Director of Extension Education, Akola	
9	University Printing Press, Akola	
10	Students Welfare Officer, Akola	
11	Seed Moni. Cell, Akola	
12	College of Agriculture, Akola	
13	College of Forestry, Akola	
14	College of Horticulture, Akola	
15	College of Agri. Engg., Akola	
16	Head Deptt. of Agronomy, Akola	Dated 01/02/2018 Time 03 to 05 P.M.
17	Agro metrology Scheme, Akola	
18	Head Deptt. of Botany, Akola	
19	Head Deptt. of S.S. & Agri. Chemistry, Akola	
20	Head Deptt. of Entomology, Akola	
21	Head Deptt. of Plant Pathology, Akola	
22	Head Deptt. of A.H. & Dairy, Akola	
23	Head Deptt. of Horticulture, Akola	
24	Head Deptt. of Agri. Economics, Akola	
25	Head Deptt. of Agri. Engg., Akola	
26	Head Deptt. of Agri. Extn. Edn., Akola	
27	Farm Power & Mach. Department, Akola	
28	Farm Structure Department, Akola	
29	Soil & Water Conservation Engg. Depar., Akola	
30	Irrigation & Drainage Engineering Depar., Akola	
31	Oil Seed Research Center, Akola	Dated 02/02/2018 Time 03 to 05 P.M.
32	Pulses Research Center, Akola	
33	Wheat Research Center, Akola	
34	Plant Protection Surveliance Unit, Akola	
35	Sugarcane Research Center, Akola	
36	Chilli Research Center, Akola	
37	Betelwine Research Center, Akot	
38	Director of Agroecology, Akola	
39	Intigrated Cotton Development Project, Akola	
40	Agri. Prices Scheme, Akola	
41	Acquaculture Research Center, Akola	
42	Sorghum Research Center, Akola	
43	Unconventional Energy Sources & Electrial Engineering, Akola	
44	Agri. Process Engg. Department, Akola	
45	University Library, Akola	

Sr.No.	Name of Office	Date of Training
46	P.G. Programme in Land Resource Manag., Akola	Dated 03/02/2018 Time 03 to 05 P.M
47	Agri. Tech. School. Warud	
48	Agri. Tech. School, Nimbi	
49	Agri. Tech. School, Buldana	
50	Mali Training Center, Akola	
51	Agriculture Research Station, Achalpur	
52	A.R.S., Patur Road, (CRS) Akola	
53	Regional Research Center, Amravati	
54	Agriculture Research Station, Buldana	
55	Agriculture Research Station, Washim	
56	Agriculture Research Station, Yavatmal	
57	V.Naik Agril. Biotech College, Yavatmal	

Nagpur Division

Sr.No.	Name of Office	Date of Training
1	Pay & Accounts Officer, Nagpur	Dated 07/02/2018 Time 03 to 05 P.M
2	College of Agriculture, Nagpur	
3	Prof. of A.H. & Dairy, Nagpur	
4	Prof. of Agronomy, Nagpur	
5	Prof. of Horticulture, Nagpur	
6	Agri. Tech. School, Selsura	
7	Agri. Tech. School, Hiwara	
8	Agri. Tech. School, Sawangi	
9	Agri. Tech. School, Mulmaroda	
10	Mali Training Center, Nagpur	
11	Agriculture Research Station, Sakoli	
12	Agriculture Research Station, Kutki	
13	Regional Fruit Research Station, Katol	
14	Agriculture Research Station, Tharsa	
15	Agriculture Research Station, Sindewahi	
16	Betelwine Research Center, Ramtek	
17	Agriculture Research Station, Navegaon Bandh	
18	Agriculture Research Station, Ekarjuna	
19	Agriculture Research Station, Nagpur	
20	Agriculture Research Station/ NARP, Sonapur	
21	Plant Protection Surveliance Unit, Nagpur	
22	College of Agriculture, Gadchiroli	