

**DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH,
P.O. KRISHINAGAR, AKOLA.**

- Read:-** 1. Government resolution No. AUG-3721/CR-150/6-A dated 19.09.2022.
2. The University Executive Council Resolution No. 75/2023 dated 07.08.2023.
3. MCAER Letter No. MCAER/MAURB/80/1209/ 2024 dated 02.04.2024.

CIRCULAR

No. BBA/CAS/Professor/2024

Dated the 18th April, 2024. / 142

The Maharashtra Agril. Universities Recruitment Board, Pune vide its letter mentioned under reference at Sr. No. 3 has directed to the University to submit the proposals of Academic staff members becoming eligible after **12.08.2021** for extending the benefits Career Advancement Scheme to the Teachers in the Agricultural Universities and Government Aided Affiliated Colleges as per 7th Central Pay Commission and UGC/ICAR Regulations of Teachers and other academic staff members from **academic level 13A to 14**.

Therefore, the academic staff members working in Level 13A and are eligible for award of Higher level through Career Advancement Scheme are requested to submit their proposal in accordance with the Executive Council Resolution mentioned at Sr. No. 2 above.

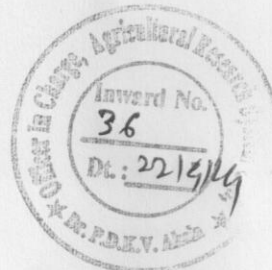
The last date submission of proposals shall be **02.05.2024**.

By order and with the approval of the Vice-Chancellor.

Instructions: -

1. Proposal should be submitted in the **prescribed proforma** with proper binding (Preferably spiral binding).
2. Proforma should be **duly signed by the incumbent, concerned Head of Office, Controlling Officer and the concerned Head of Department.**
3. Proposal should be submitted to this office with the **forwarding letter** of the concerned the **Head of the Department.**
4. Proposal should be submitted along with the photo copy of the relevant documents duly **self attested.**
5. Documents should be attached as per the sequence of the proforma. Further, it is to be noted that, the consideration of research papers shall be in the sequence mentioned by the candidate in the item '**I**' of the proforma out of which **first three** should be from the **Assessment Period.**
6. Proposal should be submitted with proper paging and indexing.
7. Head of the Departments are requested to **scrupulously scrutinize** the proposal at their level and invariably **mention the eligibility and date of eligibility** of the incumbents. For scrutinizing the proposals received to him, he shall **constitute a committee of senior academic staff** working in his department.
8. The Head of the Departments may return the proposal to the concerned for fulfilling any lacunae. However, the last date of submission of application to this office should be strictly adhered.

..2../-



9. Incumbents should take note that, the eligibility / not eligibility and the date of eligibility as the case may be should be mentioned in the proposal without ambiguity by the Head of the Departments.
10. Incumbent shall be responsible for any lacunae in the proposal and its consequences.

Encl :- i) Annex 'A'
ii) Annex 'B'

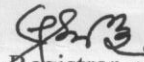
Sd/-
Registrar
Dr.PDKV., Akola

Copy f.w.cs for information and necessary action to :

- 1) The Dean, Faculty of Agril./ Agril. Engineering/ Horticulture, Dr.PDKV, Akola
- 2) The Director of Research / Extension Education, Dr.PDKV, Akola.
- 3) The Associate Dean, College of Agriculture, _____
- 4) The Head Department of _____, Dr. PDKV., Akola.
- ✓ 5) The Officer In-charge , ARIS cell, Dr. PDKV., Akola with request to publish the said circular on University website.
- 6) The Comptroller/Univ.Engineer/Univ.Librarian, Dr.PDKV, Akola.

Copy for information to :

- 1) The Deputy Registrar (Academic / GAD), Dr.PDKV., Akola
- 2) The Assistant Registrar, College of Agri./Horti., Dr.PDKV, Akola.
- 3) The Pay & Accounts Officer, Akola./Nagpur.
- 4) P.A. to Vice-Chancellor / Registrar, Dr.PDKV, Akola.


Registrar, 18/04
Dr.P.D.K.V., Akola.

ANNEXURE-A

**MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR
 PROMOTION OF ACADEMIC STAFF THROUGH CAREER ADVANCEMENT SCHEME**

ANNEXURE-AP-CAS-I

(ACADEMIC LEVEL 13A TO LEVEL 14)

TABLE-5A OF APPENDIX II OF STATUTE-52.

Name of the Associate Professor : _____
 Discipline : _____
 Office of the Incumbent : _____

A	Award of Associate Professor (Academic Level 13 A) (By Nomination /Promotion /CAS)	
B	Date of appointment as Associate Professor in Academic Level 13 A (mention Uni. Order No./ Dated/ Date of joining)	_____
	Date of Ph.D. notification	
C	Date of award of Ph.D. degree	
D	Service Requirement:	Three years
E	Assessment periodto.....
F	Date of completion of THREE years of service as Associate Professor (Academic Level 13 A)	

**G. Assessment Criteria and Grading of Activity for University/College Teachers (as per
 Table 1A of appendix II of statute-52) (necessary documentary evidences should be
 attached)**

Sr. No.	For the candidates having THREE Years of service in Academic Level 13 A with Ph.D. Degree in the subject concerned/ allied/ relevant discipline	Write "Good", "Satisfactory", or "Not Satisfactory" (as the case may be) in academic year column of concerned activity applicable for you. Assessment must based on evidence produced by the teacher at Annexure No./Page No.							
1	Nature of activity	Year of Assessment						Annexure No	Page No
		Academic year....	Academic year....	Academic year....	Academic year....	Academic year....	Academic year....		
a)	Teaching /Research / Extension activities								
b)	Other Academic officers: (to be evaluated on the basis of CR)								

2.	Involvement in the University/ College students related activities/ research activities (Mandatory for all academic staff)								
	Overall Grading in the year Sr. No. 1 + Sr. No. 2								
	Overall grading Calculation- <ul style="list-style-type: none"> • Good: Good in teaching/research/extension and satisfactory or good in activity at Sl.No.2. • Satisfactory: Satisfactory in teaching/research/extension and good or satisfactory in activity at Sr.No.2. • Not Satisfactory: If neither good nor satisfactory in overall grading • Overall grading required for Promotion: Good/Satisfactory required during assessment period. 								

**H. Academic or Research Score (as per Table 2A of appendix II of statute-52)
(necessary documentary evidences should be attached)**

Academic or Research Score	Year of Assessment			Total	Page No
Total Score for Assessment Period Minimum Score required 120/assessment period					

**I. Research Publication in the peer-reviewed journal or UGC/NAAS listed journals
(Minimum TEN) out of which THREE should have been published during assessment
period (necessary documentary evidences should be attached)**

S. N.	Title of Research Paper	Authors Name	Name of Journal	ISSN No.	Details (Year, Vol. No. & Page. No.)	UGC/ NAAS listing number	Page No.

J. Evidence of any one of the following (necessary certificate detailing the following items issued by the Director of Instructions should be attached as documentary evidence)

a. Experience of Guiding at least one Ph.D. Student					
S. N.	Student	Thesis title	Year	Name of University/Institution	Pg. No.
b. Experience of Guiding at least two PG (M.Sc.) Student					
S. N.	Student	Thesis title	Year	Name of University/Institution	Pg. No.
c. Received two Recommendations of Joint Agril. Research Council of the SAU or recommendation of Central Variety Release Committee thereof. (necessary certificate detailing the following items issued by the Director of Research should be attached as documentary evidence)					
S. N.	Recommendations	Joint Agril. Research Council of the SAU or recommendation of Central Variety Release Committee	Year	Name of Investigators	Pg. No.

d. Developed at least two varieties of crops/ breeds (necessary certificate detailing the following items issued by the Director of Research should be attached as documentary evidence)						
S. N.	Name of Variety/ breed	Crop/ Animal	Approved by	Released Year	Name of Investigators	Pg. No.
e. Transfer of two or more technologies or varieties duly certified by Director of Extension Education (necessary certificate detailing the following items issued by the Director of Extension Education should be attached as documentary evidence)						
S. N.	Name of Variety/ technology	Crop/ Animal etc	Year	Place	No. of Beneficiaries	Pg. No.
f. Worked on advisory committee of five post graduate students (necessary certificate detailing the following items issued by the Director of Instructions should be attached as documentary evidence)						
S. N.	Student	Thesis title	Year	Name of University/ Institution	Pg. No.	

Signature of Incumbent _____

Name:
Designation:

The above information is verified from original record and found correct.

Signature of Head of Office
Name & Designation:
Office Seal

Signature of Controlling Officer
Name & Designation:
Office Seal

Dr. _____ is _____ (ELIGIBLE/NOT ELIGIBLE) for upward movement of Academic level 13A to level 14 under Career Advancement Scheme w.e.from _____.

Signature of University
Head of the Department
Name & Designation:
Office Seal

SCRUTINY SHEET**(To be submitted in two copies)****(Minimum Academic Performance and Service Requirement for Promotion of Academic Staff through Career Advancement Scheme) Academic Level 13 A to 14**

(Approved under Maharashtra Agricultural Universities (Krishi Vidyapeeths) (Amendment) Statutes, 2023 as per Government Resolution No. AUG-3721/CR-150/6-A dated 19.09.2022. Agricultural Animal Husbandry Dairy Development and Fisheries Department Government of Maharashtra.)

1.	Name	:	
2.	Designation	:	
3.	University	:	
4.	Date of Birth	:	
5.	Ph.D. Degree	:	
	1. Discipline	:	
	2. University	:	
	3. Date of Completion of Ph.D degree	:	
6.	Service Requirement (As per Service record /book)	:	
a	Date of award of CAS (Academic Level 13A) Date of Joining as Associate Professor by Nomination/Promotion	:	
b	Date of eligibility for Promotion to Professor (Academic Level 14)	:	
7	Research and Academic Contribution 120/ Assessment Period (MAU Statute-2023, Table 2A/2B//2C)	:	
a	Minimum Score as per norms, for the Academic staff having THREE years service in the Academic Level 13 A/ Associate Professor (MAU Statute - 2023, Table 6A/6B/6C)		Year of Assessment
8.	A minimum of Ten research publication in the peer reviewed or UGC-listed journals out of which three research papers should have been published during assessment period. (Only Ten copies of the publication may please be attached)	:	
9.	Evidence of the any of the following	:	
a.	Having guided at least one Ph.D. candidate	:	
b.	Experience of having guided at least Two PG students	:	
c.	Received Two recommendation of the joint Agricultural Research Council of the State Agrucultural Universities or recommendation of Central Variety Release Committee therefore;	:	
d	Developed at least Two varieties of crops or breeds	:	

e	Having proof of transfer of Two or more technologies or varieties, and duly certified by Director of Extension Education .		
10.	Remarks (Eligible /Not Eligible)	:	

The above information is verified from original record and found correct.

**Signature of Head of Office
Name & Designation:
Office Seal**

**Signature of Controlling Officer
Name & Designation:
Office Seal**

**Signature of University
Head of the Department
Name & Designation:
Office Seal**

9/3/2