



**Dr. PANJABRAO DESHMUKH KRISHI
VIDYAPEETH, AKOLA**
Krishi Nagar, Akola - 444 104 (Maharashtra)



Dr. P.R. Kadu
Registrar

Phone No. : 0724-2258372
Fax No. : 0724-2258386
E-Mail – registrar@pdkv.ac.in

वाचा : (१) कक्ष अधिकारी, महाराष्ट्र शासन यांचे पत्र क्र. संकीर्ण-१५१६/प्र.क. ३१३/६-अ, दि. ३०/०६/२०१६
(२) कक्ष अधिकारी, महाराष्ट्र शासन यांचे पत्र क्र.संकीर्ण-१५१६/प्र.क.६/भा.१/६-अ, दि. २५/०७/२०१६
(२) शासन परिपत्रक क्र. साप्रवि/०४९/११/२०१५/मातंसं/३९, दि. २७/०६/२०१६

No. BAB/RTI/17-Points/2016/554

Date : 03rd September, 2016

The information to publish 17 points mentioned in the Section 4 (1) (b) (i to xvii) of Right to Information Act-2005 is given as under.

(1) The particulars of its Organization, Functions and duties.

The Dr. Panjabrao Deshmukh, Krishi Vidyapeeth, Akola has been established from 20th October, 1969. Its Head Quarter is at Krishi Nagar, Akola. There are Agriculture Colleges, Horticulture College, Forestry College, Agriculture Engineering College, Agriculture Biotechnology College, Agriculture Technical Schools, Krishi Vigyan Kendra & Research Station at District and Taluka Places of Akola, Nagpur, Washim, Amravati, Wardha, Achalpur, Gondia, Buldana, Bhandara, Yavatmal, Gadchiroli, Sindewahi. Also there are affiliated Agriculture Colleges and Rural Institutes at Amravati, Warora, Wardha. There are non-grant Colleges and Agriculture Technical Schools at various places of Vidarbha region.

The functions and duties of the Organization are given under subsections (i to xvi) of sections 6 of Maharashtra Agriculture University (Krishi Vidyapeeth) Act 1983. The said Act has already been published by the Government of Maharashtra, Mumbai and a copy of the said Act is also available in the office of the Registrar, Dr. P.D.K.V., Akola.

(2) The Powers and duties of its officers and employees

The powers and duties of its Officers are given under section 18 to 27 of the Maharashtra Agriculture University (Krishi Vidyapeeth) Act 1983 and under statute 45, 55 to 59, 66 to 70, 79 & 80 of M.A.U. (K.V.) Statutes 1990 which is already published by Government of Maharashtra, Mumbai. A copy of the said Act/ Statutes is available in the office of the Registrar, Dr. P.D.K.V., Akola.

(3) The Procedure followed in the decision making process, including channel of supervisor and accountability.

The procedure of making decision on the various matters are taken at the level of the concerned competent authorities. As per the Executive Council Resolution No EC.72/90 Dt. 15.09.1992 the Executive Council has delegated the Powers for implementation of the Maharashtra Civil Services Rules which were applicable to this University as per Statute 138. The authorities are as under.

- The Executive Council.
- The Academic Council.
- The Faculties/ Board of Studies.
- The Grievance Committee.
- The Legal Committee.
- The Vice-Chancellor.
- The Controlling Officers.
- The Head of Departments are the authorities of this University as per Statute 3 to 10 and as per delegation of powers.

(4) The Norms set by it for discharge of its function.

- Please see Annexure – I.

(5) The Rules, Regulations, Institutions, Manuals and Records held by it or under the control or under by its employees for discharging its functions;

The following are the Rules and Regulations

- The Maharashtra Civil Services (General conditions of Services) Rules 1981.
- The Maharashtra Civil Services (Pay) Rules 1981.
- The Maharashtra Civil Services (Leave) Rules 1981.
- The Maharashtra Civil Services (Pension) Rules 1982.
- The Maharashtra Civil Services (Commutation Pension) Rules 1984.
- The Maharashtra Civil Services (Joining Time, Foreign Services and Payment during suspension, Dismissal and Reversal) Rules 1981.
- The Maharashtra Civil Services (Medical Attendance) Rules 1961.
- The Maharashtra Civil Services (Conduct) Rules 1979.
- The Maharashtra Civil Services (Discipline & Appeal) Rules 1979.
- The Manual of Departmental Enquiries.
- The Account Code 1990.

All the above Maharashtra Civil Services, Rules are applicable to this University Mutatis, Mutandis. These Rules have been published by the Government of Maharashtra. The copies of the above mentioned Maharashtra Civil Services Rules are available in the office of the Registrar & Comptroller, Dr. P.D.K.V., Akola.

- Regulations have been passed by the Executive Council from time to time and the same are available in the Registrar Office.

(6) A Statement of the Categories of documents that are held by it or under its control.

There are the following Categories of the documents available in the various offices of this University.

a) Documents regarding Administrative Matters.

The documents which related to the University administration are available in the office of the Registrar, Dr. P.D.K.V., Akola.

b) Documents regarding Financial Matters

The documents which are related to the financial matters of this University are available in the office of the Comptroller, Dr. P.D.K.V. Akola.

c) Documents regarding Construction of Works.

The documents which are related to the Construction of Roads, Building and its maintenance are available in the office of the University Engineer, Dr. P.D.K.V., Akola.

d) Documents regarding Research Works.

The documents regarding various type of Research are available in the office of the Director of Research, Dr. P.D.K.V., Akola.

e) Documents regarding Teaching Works.

The documents regarding Teaching various Subject are available in the office of the concerned Deans, Associate Deans, at Akola and Nagpur.

f) Documents regarding Extension Works.

The documents regarding Extension activities are available in the office of the Director Extension Education, Dr. P.D.K.V., Akola.

g) Documents regarding Lower Agriculture Education.

The documents regarding Lower Agriculture Educations are available in the office of the Associate Dean, Lower Agriculture Education, Dr. P.D.K.V., Akola.

(7) The Particulars of any arrangement that exists for consultation with, or Representations by the members of the public in relation to the formulations of its policy or implementations thereof.

The representation received from the public are to be decided by the concerned Competent authorities to which it is related. However most of the Representations received from Public are being decided by the Registrar Office.

(8) A Statement of the Boards, Council, Committees and other bodies constituting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, Councils, Committees and other bodies are open to the Public, or the minutes of such meetings are accessible for Public.

There are following Councils and Committees Constituted.

- The Executive Council.
- Academic Council
- Faculties/ Board of Studies.
- Selection Committee of Academic Staff Members i.e. for the Post of Associate Professor, Asstt. Professor.
- Selection Committee of Academic Staff i.e. Senior Research Assistant & Junior Research Assistant.
- Selection Committee of Other Officers.
- Selection Committee of A & B Grade employees.
- Selection Committee of C & D Grade employees.

The meetings of the Council are not open to public. However the minutes of the Council meetings are accessible of the Public (excluding Selection Committee meetings). The documents regarding Educational Qualification, Experience of the candidates which were placed before the Selection Committee and the List of Selected Candidate can be given to the public.

(9) A Directors of its Officers and employees.

This University has already published a directory of its officers and employees, which can be seen in the office of the Registrar. However the main phone numbers of the higher officers are given as under.

- 1) Vice-Chancellor - (0724) 2258365
- 2) Dean (Agri.) - (0724) 2258093
- 3) Dean (Agril. Engineering) - (0724) 2258405
- 4) Director of Research - (0724) 2258419
- 5) Director Extension Education - (0724) 2258174
- 6) Registrar - (0724) 2258372
- 7) Comptroller - (0724) 2258469
- 8) University Engineer - (0724) 2258681
- 9) University Librarian - (0724) 2258409

Web Site Address :

The University website is designed, developed and maintained by Agricultural Research Information System Cell, Dr. PDKV, Akola.

The website address is : <http://www.pdkv.ac.in>

(10) The monthly remuneration received by each of its Officer and employees, including the system of compensation as provided in its regulations.

It is very difficult to publish the information of monthly remuneration. The salary is changeable in each month due to increase of D.A., Annual Increment etc. The information is bulky and hence the information of scale of pay and monthly salary bill can be verified in the office of the concerned D.D.O.'s under this University.

(11) The budget allocated to the each of its agency, including the Particulars of all plants, proposed expenditures and reports on disbursements mode.

Since this is the financial matter, the work of allocation of Budget, Particulars of all plans and proposed expenditure has been done by the Comptroller's Office. The information in this behalf is available in the office of the Comptroller, Dr. P.D.K.V., Akola.

(12) The manner of execution of subsidy Programs including the amounts allocated and the details of beneficiaries of such programmers.

This points are not related to this University.

(13) The particulars of recipients of concessions, permits or authorization granted by it.

This points are not related to this University.

(14) The details in respect of information, available to or held by it reduced in on electronic forms.

The information in English is available on the website <http://www.pdkv.ac.in> which is hosted on University server placed at Agricultural Research Information System Cell, Dr. PDKV, Akola – 444104.

- (15) **The particulars of facilities available to citizens for obtaining information including the working hours of a Library or reading room, if maintained for public use.**

The facilities of obtaining information about University Library are available to the Members/ Staff and Student of this University/ Colleges under this University. The facilities of Library are not open to the public, however, the Reading room is available to the public. The Library is opened from Morning hours to evening hours i.e. from 8.00 A.M. to 5.45 P.M.

- (16) **The names, designations and other Particulars of the Public information Officer**

The names, designation, address and phone numbers of the Public Information Officer are given as under.

Sr. No.	Designation and Address of the Public Information Officer	Phone Nos.	
		Code No.	Phone No.
(1)	(2)	(3)	(4)
1	Associate Dean, Post Graduate Institute, Dr. PDKV, Akola	0724	2258826
2	Associate Dean, College of Agriculture, Akola	0724	2258517
3	Associate Dean, College of Horticulture, Dr. PDKV, Akola	0724	2258508
4	Associate Dean, College of Forestry, Dr. PDKV, Akola	0724	2258889
5	Associate Dean, College of Agriculture, Nagpur	0712	2560059
6	Associate Dean, College of Agriculture, Songapur, Dist. Gadchiroli	07132	223061
7	Associate Dean, Vasantrao Naik College of Agril. Biotechnology, Yavatmal	07232	241745
8	Associate Dean (Instruction), Dr. PDKV, Akola	0724	2258550
9	Associate Dean, Lower Agricultural Education, Dr. PDKV, Akola	0724	2258706
10	Assistant Registrar, College of Agril. Engineering & Technology, Dr. PDKV, Akola	0724	2258405
11	Deputy Director (Research/ Seed), Dr. PDKV, Akola	0724	2258353
12	Associate Director of Research, Zonal Agril. Research Station, Yavatmal	07232	241745
13	Associate Director of Research, Zonal Agril. Research Station, Sindewahi, Dist. Chandrapur	07178	288071
14	Deputy Director, Central Research Station, Dr. PDKV, Akola	0724	2258119

Sr. No.	Designation and Address of the Public Information Officer	Phone Nos.	
		Code No.	Phone No.
(1)	(2)	(3)	(4)
15	Deputy Chief Seed Production Officer, Central Demonstration Farm, Wani-Rambhapur	0724	2800901
16	Extension Agronomist, Directorate of Extension Education, Dr. PDKV, Akola	0724	2258174
17	Extension Agronomist, Training & Visit Scheme, Yavatmal	07232	241745
18	Extension Agronomist, Training & Visit Scheme, Sindewahi, Dist.Chandrapur	07178	288225
19	Extension Agronomist, Training & Visit Scheme, College of Agriculture, Nagpur	-	-
20	Officer Incharge, University Printing Press, Dr. PDKV, Akola	0724	2258174
21	Programme Co-ordinator, Krishi Vigyan Kendra, Selsura, Dist. Wardha	07152	287085
22	Programme Co-ordinator, Krishi Vigyan Kendra, Sakoli, Dist. Bhandara	07186	203017
23	Programme Co-ordinator, Krishi Vigyan Kendra, Sindewahi, Dist. Chandrapur	07178	288737
24	Programme Co-ordinator, Krishi Vigyan Kendra, Yavatmal	07232	248235
25	Programme Co-ordinator, Krishi Vigyan Kendra, Hiwara, Dist. Gondia	07182	280180
26	Programme Co-ordinator, Krishi Vigyan Kendra, Sonapur, Dist. Gadchiroli	07132	223017
27	Programme Co-ordinator, Krishi Vigyan Kendra, Buldana	07262	241283
28	Principal, Agricultural Technical School, Buldana	07262	242562
29	Principal, Smt. Anandibai Malokar Agricultural Technical School, Nimbi (Malokar), Dist. Akola	-	-
30	Principal, Agricultural Technical School, Warud, P.O. Moha, Tq. Pusad, Dist. Yavatmal	07233	246105
31	Principal, Agricultural Technical School, Sawangi, P.O. Uparwahi, Tq. Kalameshwar, Dist. Nagpur	07118	277367
32	Principal, Agricultural Technical School, Selsura, Tq. Devli, Dist. Wardha	07152	287085
33	Principal, Agricultural Technical School, Hiwara, P.O. Ratantala, Dist. Gondia	07182	280113
34	Principal, Agricultural Technical School, Maroda (Somnath), Tq. Mul, Dist. Chandrapur	07174	252836
35	Project Officer, Agricultural Technical School, Kusumkot (Khurd), Dharni, Dist. Amravati	-	-
36	Associate Professor, National Agril. Research Project, Achalpur, Dist. Amravati	07223	220119
37	Associate Professor, National Agril. Research Project, Buldana	07262	242404
38	Associate Professor, National Agril. Research Project, Washim	07252	232120

Sr. No.	Designation and Address of the Public Information Officer	Phone Nos.	
		Code No.	Phone No.
(1)	(2)	(3)	(4)
39	Head, Regional Research Centre, Amravati	0721	2663076
40	Officer Incharge, Betel wine Research Centre, Diwthana, Tq. Akot, Dist. Akola	-	-
41	Officer Incharge, Betel wine Research Centre, Ramtek, Dist. Nagpur	-	-
42	Officer Incharge, National Agril. Research Project, Tharsa, Dist. Nagpur	07115	238725
43	Agronomist, Agricultural Research Station, Kutki, Tq. Hinganghat, Dist. Wardha	-	-
44	Horticulturist, Regional Fruit Research Station, Katol, Dist. Nagpur	07112	227166
45	Rice Breeder, Rice Research Station, Sindewahi, Dist. Chandrapur	-	-
46	Associate Professor, National Agril. Research Project, Sakoli, Dist. Bhandara	-	-
47	Associate Professor, National Agril. Research Project, Sonapur, Dist. Gadchiroli	07132	2326621
48	Associate Professor, National Agril. Research Project, Navegaon Bandh, Dist. Bhandara	07186	228043
49	Associate Professor, National Agril. Research Project, Ekarjuna, Dist. Chandrapur	-	-
50	Students Welfare Officer, Dr. PDKV, Akola	0724	2258157
51	Deputy Registrar (Establishment), Dr. PDKV, Akola	0724	2258372
52	Deputy Registrar (Academic), Dr. PDKV, Akola	0724	2258200
53	Deputy Registrar (GAD), Dr. PDKV, Akola	0724	2258521
54	Assistant Comptroller (H.Q.), Dr. PDKV, Akola	0724	2258469
55	Pay & Account Officer, College of Agriculture, Nagpur	0712	2525710
56	Deputy Engineer (Electricity), Dr. PDKV, Akola	0724	2258681
57	Deputy Engineer, Sub Division No. 2, Maharaj Bag, Nagpur	-	-
58	Assistant Librarian, University Library, Dr. PDKV, Akola	0724	2258409

(17) Such other information as may be prescribed.

-- Nil --

Vice Chancellor, Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola

Administration/ Finance/ Works	Director of Research	Director of Extension Education	Director of Instruction	Dean (Agriculture)	Dean (Post Graduate Institute)	Dean (Agril. Engg.)	Dean (Lower Agril. Edn.)
<p>Registrar i) Dy. Registrar (Estt.) ii) Dy.Registrar (Acad.) iii) Asstt. Registrar (Establishment) iv) Asstt. Registrar (Examination) v) Asstt. Registrar (Committee) vi) Asstt. Registrar (GAD)</p> <p>Comptroller i) Asstt. Comptroller (Head Quarter) ii) Asstt. Comptroller (Budget) iii) Pay & Account Officer, Akola iv) Pay & Account Officer, Nagpur</p> <p>University Engineer i) Asstt. Uni. Engg. (Electrical) ii) Asstt. Uni. Engg. Sub. Div. Nagpur</p> <p>University Librarian i) Asstt. Univ. Librarian</p>	<p>1) Director of Farms, CRS,Dr.PDKV,Akola 2) Chief Seed Prod. Officer, CDF, Wani-Rambhapur 3) Asso. Director, NARP, Sindewahi 4) Asso. Director, NARP, Yavatmal 5) Officer Incharge, Agril. Res. Station i) Akola ii) Akot iii) Amravati iv) Amgaon v) Achalpur vi) Buldana vii) Ekarjuna viii) Katol ix) Kutki x) Nagpur xi) Navegaon Bandh xii) Ramtek xiii) Sindewahi xiv) Sakoli xv) Sonapur xvi) Tharsa xvii) Washim</p>	<p>1) Centre of Excellence Training 2) Training Organizer Krishi Vigyan Kendra, i) Hiwara ii) Selsura iii) Sakoli iv) Sindewahi v) Sonapur vi) Yavatmal vii) Buldhana</p> <p>3) Extension Agronomist T & V Scheme i) Nagpur ii) Sindewahi iii) Yavatmal</p> <p>4) Officer Incharge, University Printing Press, Dr. PDKV, Akola</p>	<p>1) Dean (Agri.) 2) Dean (P.G.S.) 3) Dean (Agril.Engg.) 4) Dean (L.A.E.) 5) Associate Dean (Instruction), Dr. PDKV, Akola</p>	<p>1) Asso. Dean, College of Agril., Akola 2) Asso. Dean, College of Agril., Nagpur 3) Asso. Dean, College of Horticulture, Akola 4) Asso. Dean., College of Forestry, Akola 5) Asso. Dean, College of Agril., Gadchiroli 6) Asso. Dean, Vasantrya Naik College of Biotechnology, Yavatmal 7) Head of Deptt. i) Agronomy ii) A.H & D iii) Agril. Engg. iv) Botany v) Chemistry vi) Entomology vii) Economics viii) Extension ix) Horticulture x) Forestry xi) Plant Pathology 8) Students Welfare Officer 9) Affiliated Colleges i) Shri. Shivaji Agril. College, Amravati ii) Anand Niketan Agril. College, Warora</p>	<p>Associate Dean (PGI), Dr. PDKV, Akola</p>	<p>1) Asso. Dean, College of Agril. Engg., Akola 2) Head of Deptt. i) Agril. Process Engg. ii) Farm, Power & Machinery iii) Irrig. & Drainage Engg. iv) Soil & Water Cons.Engg. v) Unconv. Sources of Energy & Elect. Engg. vi) Farm Structure</p>	<p>1) Asso. Dean. (LAE) 2) Principal, Agril. Technical School i) Buldana ii) Hiwara iii) Mul-Maroda iv) Nimbi v) Sawangi vi) Warud vii) Dharni</p>

Approved by Hon'ble Vice Chancellor.

Sd/-
Registrar
Dr. Panjabrao Deshmukh
Krishi Vidyapeeth, Akola