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No. Co-IQAC/VP/2020/2456
Dated 25/08/2020

To,

All Concern University IQAC Members

The Controlling Office /Head, of Office _____

Sub. - Proceedings of the IQAC meeting held on 15.01.2021.

Please find enclosed herewith the copy of the proceedings of the University IQAC meeting held on 15.01.2021 at Office of the Hon'ble Vice-Chancellor.

All University IQAC members, Controlling Officer, Head of Office are hereby requested to inform the concerned Academic Staff Members working under your control, to take necessary steps as per the decisions of the meeting.

Thanking you,

Enclosed- As above

Registrar & Member-Secretary, IQAC,
Dr. PDKV, Akola

Copy for information to :

1. Officer Incharge, ARIS Computer Center, Dr.PDKV, Akola with a request to publish the same on the University web-site.
2. The T.S. to Hon'ble Vice Chancellor for the kind information of Hon'ble Vice Chancellor, Dr. PDKV, Akola.

Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola

Internal Quality Assurance Cell (IQAC)

Proceedings of the meeting held on 15th January 2021 to discuss various issues related to PBAS based API for academic staff members and approval of the API scorecards.

A meeting of University IQAC and IQAC sub-committees for Education, Research and Extension was held under the Chairmanship of Hon'ble Vice Chancellor, Dr. PDKV, Akola on dated 15th January 2021 at 12.30 pm in the conference hall of the VC Office. The list of committee members attended the meeting is Annexed at I.

At the outset, Dr. S.R. Kalbande, Secretary IQAC Cell, welcome the Chairman of the meeting including all other members present in the house, and narrated the agenda and purpose of the meeting. Total 56 API scorecards were placed for the approval of the members during the meeting.

Further, regarding, replacement of one existing member (Professor Cadre) of IQAC, Dr. R.N. Katkar, who is presently working at VNCB, Yavatmal, the Registrar, Dr. PDKV, Akola/ Secretary IQAC proposed the name of Dr. N.R. Koshti, Prof. & Head, Deptt. of Extn. Edu., Dr. PDKV, Akola to act as a member of University IQAC in place of Dr. R.N. Katkar. This proposal was approved by Hon'ble Vice Chancellor, and Chairman University IQAC, Dr. PDKV, Akola. Thus, as directed by the Chairman, IQAC, Dr. N.R. Koshti will now act as a member of Univ. IQAC, hereafter.

All the issues pertaining to IQAC API scorecards were discussed at length and following decisions were taken unanimously.

1. Randomly selected API proposals from each group (Education/ Research/ Extension) should be cross verified amongst these groups. (Action- Secretary of each scrutiny group)
2. Quarterly meeting of university IQAC should be conducted during first week of January, April, July and October, every year. (Action- Coordinator, IQAC Cell)
3. API scorecards of the incumbents will be finalized only during aforesaid quarterly meetings of the IQAC. (Action- Coordinator, IQAC Cell)
4. All the incumbents should obtain prior permission from concern Head of Office & Controlling, for attending any online course, seminar, conference, training etc. to claim the marks in API. (Action- Secretary of each scrutiny group)

5. All incumbents while submitting API proposal for scrutiny, should enclose last issued API score card along with the proposal. (**Action- All academic staff members**)
6. Secretary of each group should attach last issued API score card along with scrutinized score card of the incumbent while its submission to the Secretary, IQAC, Dr. PDKV, Akola. (**Action- Secretary of each scrutiny group**)

Meeting ended with vote of thanks by the Co-coordinator IQAC.

-Sd-

**Member Secretary (Univ. IQAC) &
Registrar, Dr. PDKV, Akola**

**Approved by
Chairman (Univ. IQAC) &
Ho'ble Vice Chancellor,
Dr. PDKV, Akola**