



DR PANJABRAO DESHMUKH KRISHI VIDYAPEETH AKOLA
VASANTRAO NAIK COLLEGE OF AGRICULTURE BIOTECHNOLOGY
WAGHAPUR ROAD, YAVATMAL

Dr. R.M. Gade
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No. VNCAB/YTL / HC/ 1113 /of 2017

Date : 04 /12 /2017

Quotation/Rate Inviting Letter/Notice

To,

M/s. _____

Subject: Quotation /rate inviting letter for High Tea, Refreshment & Lunch arrangement for Inaugural Function at VNCAB, Yavatmal...

Sir,

It is requested to give your quotation for the items specified below so as to reach this office by 14/12/2017 up to 15:00 hours.

Menu & Arrangement for High Tea			Amount/ Rate per plate
S.N.	VVIP'S and VIP's	Total persons	
1	Salted Kaju	VVIP's 50 VIP's 50 ----- Total 100 Persons	
2	Kismish		
3	Salted Badam		
4	Pista		
5	Cookies		
6	Kaju Katli		
7	Tea/Coffee/ Black tea/ Green tea/ Milk		
8	Pineapple Juice		
9	Mineral Bottle		
10	Fruits on Table		
Lunch Menu for Uni. Officers & Staff arranged at 12 am. on 20/12/2017			
1	Sabji - 02	100 Persons	
2	Dal		
3	Rice		
4	Chapati		
5	Thecha		
6	Papad & Salad		
7	Sweet- Gulabjamun		

S. N.	Officers/ Staff/ Farmers after the programme.	Total persons	Amount / Rate per plate
1	Samosa		
2	Chiwada	Staff 200	
3	Gulabjamun	Students 100	
4	Wafers	Farmers 200	
5	Tea/ Coffee		
6	Green Chilly pickles	Total 500	
7	Mineral Water Can	Persons	

While quoting the prices, the instructions may please be noted carefully.

- 1) The quotation should be sent in sealed envelope.
- 2) On the envelope following matter should be clearly mentioned in block capital letters: **QUOTATION FOR High Tea, Refreshment & Lunch arrangement for Inaugural Function at VNCAB, Yavatmal ENQUIRY LETTER No.VNCAB/YTLAHC/1112 of 2017 DATE 04/12/2017.**
- 3) Prices or rates should be "All inclusive" (i.e. inclusive of all taxes and expenses).
- 4) The VAT/GST or Professional tax no. must be mentioned on quotation. Without that your quotations will not be considered.
- 5) The payment of bill can only be made after satisfactory compliance of complete order, and conditions such as full or partial payment in advance or against are not acceptable.
- 6) Quotation received after due date will not be considered.
- 7) Time, period for which the quotation will be valid should be clearly mentioned. Further, the validity period should be up to **31st March 2018**. Quotations of lesser validity are liable to be rejected.
- 8) Conditional quotations are liable to be rejected.
- 9) The undersigned reserves full right to reject any or all the quotations without assigning any reason thereof.
- 10) Warrantee period should be clearly mentioned.
- 11) The received sealed envelope/s will be opened on **13th December, 2017** at 16.00 hrs. in the chamber of Associate Dean, Vasantnao Naik College of Agril. Bio-Technology, (Dr.PDKV), Waghapur Road, Yavtmal-445001 before you or your representative and other staff members. However presence of you or your representative is not binding for us to open the envelope. Please note the same.


Associate Dean.

V.N. College of Agricultural Biotechnology,
Yavatmal

Copy to:

Officer In-charge, ARIS Cell, Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola to display on University Website for wide publicity.