

To,

Subject :- Quotation for supply of Office Stationary...

Please arrange to send quotation for supply of Office Stationary... with particulars and conditions of supply is mentioned below.

Particulars of supply to be made :-

Sr. No.	Particulars	Rates to be quoted (Perunit)
1	Pen Rorito Robomax black colour	01 Nos.
2	Refill Rorito Robomax black colour	01 Nos.
3	Pen Rorito Robomax blue colour	01 Nos.
4	Refill Rorito Robomax blue colour	01 Nos.
5	Highlighter (Yellow) Make –Camlin	01 Nos.
6	Antivirus (Net Protector)	01 Nos.
7	Laminated envelop (14x10 inch)	01 Nos.
8	Laminated envelop (14x18 inch)	01 Nos.
9	Laminated envelop (18x12 inch)	01 Nos.
10	A-4 Paper 75 gsm (copy power)	01 rim
11	Ledger Paper A-4 90 gsm (Matrix Make)	01 rim
12	Nylon Binding Rope Bundle (medium Size)	01 Nos.
13	Transparent Tape 2 inch	01 Nos.
14	Stainless Steel paper cutter (Medium size)	01 Nos.
15	Pencils (Domes)	01 Box
16	Pen blue colour (Goldex)	01 Nos.
17	Pen black colour (Goldex)	01 Nos.
18	Hard disk (External) 1TB (Sony/Toshiba)	01 Nos.
19	Register 2Q full Size	01 Nos.
20	Register 4Q full Size	01 Nos.
21	Ledger Paper 90 gsm (Matrix Make) (12x18) (A3)	01 rim
22	Whitener pen Make - Camlin	01 Nos.
23	Stapler pins (No. 10) Kangaroo	01 Box (20 Nos.)
24	Colin (500ml)	01 Nos.
25	डांबर गोळी	01 Kg
26	Good Night Advance Refill	01 Nos.
27	Sticker Sheet (A-4) 100 Nos. 180 gsm (Kodak/Oddy)	01 Box
28	Pencil Cell (Duracell Ultra) (AA- 1.5 V) Mouse	01 Nos.
29	Pencil Cell (Duracell Ultra) (AAA-1.5 V) Key Board	01 Nos.
30	Dettol magic/Savlon/Godrej Mr. Refile Powder	01 pouch
31	Stamp Pad Blue (Big size)	01 Nos.
32	Stamp Pad ink Blue (100 ml.) - Camel	01Nos.
33	Punching machin Big (HDP-1320)	01 Nos.
34	Pen Drive 64GB (Sony/Sandisk) C-Type	01 Nos.
35	Stapler Big size kangaru HP-45 (24/6)	01 Nos.

36	Stepler pins same as stepler (No. 24/6)	01 Boxes
37	Stepler Big size (Kangaro HD-23S17)	01 Nos.
38	Stepler pins same as stepler (Kangaro HD-23S17)	01 Boxes
39	Stepler pins Remover	01 Nos.
40	Stepler pins 10 No. stepler (No. 10)	01 Boxes
41	Mouse Pad	01 Nos.
42	Mouse (HP)	01 Nos.
43	Calulator (Big)	01 Nos.

Terms and conditions of Supply:

- 1) The sealed quotation should be reach to the office of Associate Dean, Lower Agriculture Education, Dr.P.D.K.V.,Akola on or before 11-12-2023 upto 5.00 p.m.
- 2) The items which can be supplied that to be only quoted in quotation.
- 3) The rates quoted will be valid for a period of Three months from the date of opening of the quotations.
- 4) The rates quoted must be Inclusive of All Taxes & GST with Delivery to this office.
- 5) The right to accept whole or a part of the quotation or reject without assigning any reason is reserved with the undersigned.
- 6) The material should be supplied as per specifications asked for within EIGHT days from the date of acceptance of the quotation.
- 7) In the event of failure to supply the material within specified period, the undersigned is authorized to cancel the order for supply.
- 8) Quotation will be accepted only on working days.
- 9) The above-mentioned quantity may be increased of decreased at the time of Purchase.



Associate Dean,
Lower Agriculture Education,
Dr.P.D.K.V.,Akola