



**NOTICE INVITING TENDERS**

**DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH, AKOLA**

**ARIS CELL (UNIVERSITY COMPUTER CENTRE)**

**Tender No.: ARIS/etender/AMC-IUMS/145/2025**

**Date: 03/12/2025**

**Name of work: Annual Maintenance Contract (AMC) of Software Module developed and completed under Integrated University Management System Software Solutions**

Bid Downloading Schedule: Tender documents can be downloaded from website  
<https://mahatenders.gov.in>

**CRITICAL DATE SHEET:**

Published Date	3 <sup>rd</sup> Dec 2025
Bid Document Download / Sale Start Date	3 <sup>rd</sup> Dec 2025
Bid Submission Start Date	3 <sup>rd</sup> Dec 2025
Last Date for online submission of prices through _____	15 <sup>th</sup> Dec 2025
Pre-Qualification Bid Opening Date	16 <sup>th</sup> Dec 2025
Technical Presentation (Tentative) Date	Will be declared latter
Commercial Bid Opening (Tentative)Date	Will be declared latter

## PREFACE

Dr. Panjabrao Deshmukh Krishi Vidyapeeth (PDKV), Akola was established on 20th October, 1969 with its head-quarters at Akola. The jurisdiction of this university is spread over the eleven districts of Vidarbha. According to the University Act 1983 of the Government of Maharashtra, the University is entrusted with the responsibility of agricultural education, research and extension education along with breeder and foundation seed programme. The University has its main campus at Akola.

### ICT Intervention

Dr. Panjabrao Deshmukh Krishi Vidyapeeth envisaged the creation and establishment of an Information and Communication Technology framework for improving the efficiency of delivery of its services to all its stakeholders – the student community, the teaching faculty, the administrative staff and the general public at large. The said IUMS project had a complete integrated University Management Software Solution using web-based architecture. To achieve this objective, PDKV appointed implementing partner for the automation of the various functions of PDKV on Managed Services/ BOOT model for 5 Years since March 2013. During first one and half year, the firm implemented the following eighteen software modules

Phase	Activities
Phase I	1. Data Centre setup at University 2. Admission Management System 3. Examination (Result) management system 4. Result announcement system 5. Hostel Management System 6. Self Service Portal for Students and Farmers 7. Document management system
Phase II	1. Online File Tracking System 2. Store Inventory and Purchase Management System 3. Seed Inventory Management System 4. Online Recruitment Management System 5. Establishment Management System
Phase III	1. Financial Accounting System 2. Online Budget Management system. 3. Payroll Management System 4. UEPF and DCPS management system 5. Pension Management System 6. Online E-tendering System

However, the firm has not developed module Payroll Management system as it is not required due to Maharashtra Government Sevarth pranali. Instead of that the firm developed Employee Tour management system, ICAR Fund Management system and CR management System modules. After completion of this five and half years of BOOT model, the project is going through AMC of software modules that are being used by the beneficiary/ stakeholders.

Right now this e-tender for finding Implementing / Support partner for AMC of following 12 software modules under IUMS Software Solutions:

<b>Sr. No.</b>	<b>Module</b>
1	Data Centre Setup At University
2	Admission Management System
3	Examination (Result) Management System
4	Result Announcement System
5	Establishment management System and CR module
6	Document Management System
7	Financial Accounting System
8	UEPF and DCPS module
9	File Tracking System
10	Pension management System
11	Hostel Management System
12	QR-based Digital Gate pass/ Identity Card Management System

**TENDER FORM**

**Annual Maintenance Contract (AMC) of software module developed and completed under Integrated University Management System Software Solutions under the University Jurisdiction Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola**

To,

Officer in Charge  
Dean(Agril.) and Director of Instruction  
Dr. PDKV, Akola, Maharashtra.

Respected Sir,

1. In response to the tender notice published in the \_\_\_\_\_ dated \_\_\_\_\_ Or on website <https://mahatenders.gov.in>. I submit herewith the tender form for Annual Maintenance Contract (AMC) of software module developed and completed under Integrated University Management System.
2. I have thoroughly examined and understood the general and specified terms and conditions of the tender form, and I agree to abide by them and in testimony I had signed the declaration and undertaking.
3. I agreed to develop Software for Annual Maintenance Contract (AMC) of software module developed and completed under Integrated University Management System under the University Jurisdiction and accordingly have quoted the rates
4. I shall be bound by communication of acceptance of the offer, dispatched within prescribed time.
5. I accept that the right to accept or reject whole or part of the tender without assigning any reason is reserved with the Dean (Agril) and Director of Instruction and Chairman of committee. The decision of the chairman of committee will be final and shall be binding on me.
6. Online payment fee of tender fee Rs. 5000/- and EMD Rs. 50000/- for AMC of Software module has been done.
7. I agree to develop Software for Annual Maintenance Contract (AMC) of software module developed and completed under Integrated University Management System under the University Jurisdiction per the specifications of the final orders for the period specified in special conditions of the concerned activity.
8. As per the terms and conditions, I am submitting our offer in two envelopes. The documents are enclosed in envelop no. 1 (Technical envelope) along with copy of PRN number of EMD and tender fee. The envelope no.-2, (Commercial envelope) contains rates quoted by me.
9. I also agree that Chairman of committee has full rights to open/consider the commercial envelope only, if chairman is satisfied with contents in technical envelope. The decision of the chairman

regarding this will be final and binding on me.

## **SECTION - I (PART-A)**

### **1. INSTRUCTIONS TO E-TENDERERS, TERMS AND CONDITIONS OF E-TENDER INVITATION OF OFFER:**

- Sealed e-tenders (in Two Bid System) are invited for the Development of Software for Annual Maintenance Contract (AMC) of software module developed and completed under Integrated University Management System under the University Jurisdiction as stated in e-tender notice no. **ARIS/etender/AMC-IUMS/145/2025** Dated: 03/12/2025
- E-Tender complete in all respects should be submitted in Two Bid System online at the e-Tendering portal of Govt. of Maharashtra at <https://mahatenders.gov.in>. If possible the e-tenders would be opened on at 16<sup>th</sup> Dec 2025 (Technical Bid) in the presence of e-tenderers/e-tenderer's representative present at the time of opening.
- Technical Envelope containing all the necessary documents in the form of PDF files / Scanned images. These documents need to be digitally signed by authorized digital signature and uploaded during online bid preparation stage.

### **2. ELIGIBILITY CRITERIA:**

- The Bidder must be registered company in India and should be in the business & have been operational at least for last 10 years as on date of bid submission.
- The bidder should have a minimum average annual turnover of Rs. 7 Crore from IT/ITES projects during the last three financial years as on the date of bid submission.
- The bidder must have a minimum of 10 years of experience in supplying solutions or services to any State or Central University. The bidder shall submit a copy of the work order or agreement issued at least 10 years prior to the date of bid submission as evidence.
- Experience of ERP software work in minimum 5 State Universities/Central Universities/ Private University in which 3 State/Central universities in India.
- The Bidder of the Solution Provider should have experience of implementation of at least 3 (Three) Projects in any State/Central Universities in India.
- The bidders shall have minimum technical manpower strength of 50 persons on its rolls at least for six months before the last date of submission of TENDER(BID).
- The Bidder should give a declaration on its letterhead that they have never been blacklisted/barred (temporary or permanent) and disqualified by any regulator/statutory body/public sector undertaking in India or internationally.

- The Bidder should provide registrations with PAN, valid GST Registration Certificate and submit copy of GST Filing during the last 3 months in the prescribed forms.
- The Bidder must have a valid ISO 9001 and ISO 27001 certification as on the date of submission of the bid.
- Consortium / Joint Venture bids shall not be permitted and will not be considered for evaluation. Only individual bidders who meet the eligibility criteria may participate in this tender.

### 3. TECHNICAL EVALUATION CRITERIA :

SN	Criteria	Weightage	
1	The Bidder must be registered company in India and should be in the business & have been operational at least for last 10 years as on date of bid submission.	10 Marks	
	More than 15 Years		10 Marks
	10 to 15 Years		7 Marks
	10 Years		5 Marks
2	The bidder should have a minimum average annual turnover of Rs. 7 Crore from IT/ITES projects during the last three financial years as on the date of bid submission.	10 Marks	
	> 10 Crore		10 Marks
	> 7 Crore <=10 Crore		7 Marks
	= 7 Crore		5 Marks
3	The bidder must have a minimum of 10 years of experience in supplying solutions or services to any State or Central University. The bidder shall submit a copy of the work order or agreement issued at least 10 years prior to the date of bid submission as evidence.	10 Marks	
	More than 12 Years		10 Marks
	11 to 12 Years		7 Marks
	10 Years		5 Marks
4	Past Experience of ERP software work in 3 State/Central universities in India.	10 Marks	
	More than 5 Universities		10 Marks
	4 Universities		8 Marks
	3 Universities		6 Marks
5	The bidders shall have minimum Technical manpower strength of 50 persons on its rolls at least for six months before the last date of submission of TENDER(BID).	10 Marks	
	More than 60 Exmployee		10 Marks
	50 to 60 Employee		7 Marks
	50 Employee		5 Marks

6	<p>The Bidder of the Solution Provider should have experience of implementation of at least 3 (Three) Projects in any State/Central Universities in India.</p> <p>Per Project : 3 Marks (Maximum 10 Marks)</p>	10 Marks						
7	<p>The Bidder must have a valid ISO 9001 and ISO 27001 certification as on the date of submission of the bid.</p> <table><tr><td>Both ISO:9001 and ISO:27001 certificate</td><td>10 Marks</td></tr><tr><td>Only ISO: 27001 certificate</td><td>5 Marks</td></tr><tr><td>Only ISO : 9001 certificate</td><td>3 Marks</td></tr></table>	Both ISO:9001 and ISO:27001 certificate	10 Marks	Only ISO: 27001 certificate	5 Marks	Only ISO : 9001 certificate	3 Marks	10 Marks
Both ISO:9001 and ISO:27001 certificate	10 Marks							
Only ISO: 27001 certificate	5 Marks							
Only ISO : 9001 certificate	3 Marks							
8	<p>Presentation</p> <ul style="list-style-type: none"><li>➤ Company Profile</li><li>➤ Development Approach &amp; Methodology</li><li>➤ Manpower Strength</li><li>➤ Similar Experience</li></ul>	30 Marks						

**\*\*The minimum qualification marks in technical section shall be 50, interested agency shall have to achieve minimum of 50 marks out of the 100 marks (weightage 80%) to get qualified.**

The envelopes containing the technical bid shall be opened first and the scores will be given according to criteria mentioned in above table. The technical bid will be allotted weightage of 80% while the Time-cost section will be allotted weightage of 20%. The bids having minimum of

50 marks out of the 100 marks in the technical section shall be shortlisted. The time of presentation of those shortlisted bidders shall be informed to the shortlisted bidders. Proposal with the lowest cost will be given a financial score of 100. The Financial score of the other proposals will be computed by employing the formula  $LEC / EC$ , where LEC stands for lowest evaluated cost and EC stands for evaluated cost. The total score, both technical and financial, shall be obtained by weighing the quality and cost scores and adding them up. The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. The proposal securing the highest combined marks and ranked H-1 will be invited for negotiations if required and can be recommended for award of contract.

For example:

The University will open the Commercial offers of only those Agencies whose total Technical Scores out of 100 as measured above is 50 or above.

The Technical Scores (of eligible Agencies only) will then be normalized with respect to highest score obtained by applying the formula:

$(\text{Score Obtained} / \text{Highest Score Obtained}) * 100 = \text{say A}$

The University will also rate the Agency's commercial offer and normalize with respect to lowest offer by applying the formula:

$(\text{Lowest Offer} / \text{Offered Rate}) * 100 = \text{say B}$

The University will then convert these normalized values A and B by giving 80% weightage to Technical capability (A) and 20% weightage to commercial offer (B) by applying the formula:

$$(A * 80 / 100) + (B * 20 / 100) = \text{say } C$$

The highest C value obtained by an Agency will be as a L1 Agency of this tender.

The University will invite L1 Agency, and highest Technical Scores obtained Agency for negotiation of this tender.

**Price will be calculated based on Grand total of the tender cost.**

#### **4. TWO BID SYSTEM:**

- a. During online submission of e-Tender, the copies of all e-tender documents as detailed below along with the scanned copy/copies of PRN Number received from bank against the online payment of e- tender fee and EMD must be uploaded. The copy of the PRN slip towards EMD must be submitted in the technical bid online and not in physical form. The technical bid must be digitally signed by the e-tenderer; else it is liable for rejection.

- b. **Technical Bid for online submission**

The following documents should be uploaded in the Technical Bid

- The scanned copy of PRN Number received from bank against the online payment of E-Tender fee (Non-refundable) and EMD must be uploaded during online submission.
  - Valid Exemption Certificate of SSI, MSME, Co-operative Units and Govt. Parties should be submitted.
  - Acceptance of Terms and conditions of the e-Tender form (Technical Bid) Section-II (Part-A)
  - Technical Details Section-I (Part-B) along with relevant documents digitally signed for online submission.
  - The scanned copies of GST certificate, PAN and IT returns (last three years).
  - Other documents in support of claims mentioned in Section-I and Section-II by the tenders.
- The above documents must be uploaded online and enclosed during physical submission else the Tender is liable for rejection.



**c. Price Bid For Online Submission Only:**

- **The Price Bid must be submitted online only and not in physical form.** This bid must be digitally signed along with all the details filled in else the tender is liable for rejection.
- d. Tenderers must affix seal and put address on Technical Bid Envelope.
- e. If relevant papers / documents are not found in Technical Bid envelop or even if price bid is found in Technical Bid, then also the tender will be considered as non-eligible and will stand rejected.

**5. REJECTION OF E-TENDER:**

- Any party not fulfilling the conditions of Technical Bid shall be out rightly rejected.
- Offers with alternatives to the specification given in the tender will be out rightly rejected.
- Conditional tender shall not be considered. Printed terms and conditions of the tenderer shall not be considered as forming part of their tenders. In case any terms and conditions of the Contract applicable to this invitation to tender are not acceptable to tenderers, they should clearly specify deviation in their tender. Dr. PDKV reserves the right to accept or reject them. Dr. PDKV shall not be bound to give reasons for the refusal to consider the tender with deviations.
- The Tender analysis will be done and technically and commercially eligible parties as decided by the competent Authority of Dr. PDKV will only be considered eligible. The process of competitive bidding involves the right to implement suitable evaluation process as considered best in the interest of Dr. PDKV.
- Price Bid of eligible parties will only be opened.
- No erasure or alteration is permitted in the documents submitted by e-Tender Parties (either in Technical or Price Bid), any such erasure or alteration if done, should be countersigned, failing which tender is liable for rejection.

**6. OPENING OF PRICE BID:**

- The Price Bid of all eligible parties will be opened online as stated in tender (if possible), if not possible it will be opened on suitable date which will be informed to the bidder participated or will be displayed on our website.

**7. RATE OFFER:**

- The rates offered should be for Software specified in tender along with the terms and conditions

**8. PRICE NEGOTIATION:**

- All the right for price negotiation is reserved by Dr. PDKV. Committee is free to decide on the course and method to be adopted for negotiation purposes.

**9. RETENDER:**

- The Software shall be re-tendered under the situation that during evaluation of tender

(Technical Bid) the No. of eligible tender parties found are less than three. However, if Competent Authority thinks that the Software required urgently, one eligible tender can be considered.

- Extension of time and date for acceptance of Tender shall be considered, keeping in view the No. of tenders received up to due date and time.
- The item shall be re-tendered when the lowest rates received in the tender are not acceptable to Tender committee, Dr. PDKV. Akola.

**10. CLARIFICATION REQUIRED BY e-TENDERER:**

- Any clarifications required in connection with the tender may be obtained from the office of Officer in Charge, Agricultural Research Information System (ARIS) Cell, DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH, KRISHI NAGAR, AKOLA- 444104 before submission of their offer. Email id: aris@pdkv.ac.in

**11. EARNEST MONEY DEPOSIT:**

- Earnest money deposit Rs. 50000/- should be paid online during uploading the e-tenders on the e- tendering portal of <https://mahatenders.gov.in>. The scanned copies of PRN number received from bank against the online payment of EMD must be uploaded online.
- No Interest will be allowed on the Earnest Money from the date of its receipt until it is refunded.
- Earnest money shall be paid via online using NEFT/RTGS or payment gateway mode. After Tender opening, the EMD of the unsuccessful bidder will be returned to account provided by the bidder during the bid preparation as given in challan under Beneficiary Account Number by the online system.
- Earnest Money in the form of cheques or any other form except above will not be accepted.

**12. FORFEITURE OF EMD:**

- In the event of a tenderer, whose tender is received within the closing date and time of the tender as specified, withdrawing his tender before the receipt of final decision or in the event of tenderer whose tender has been accepted, failing to execute an agreement within 7 days from the date of giving the offer and/or failing to submit bank guaranty within 10 days from the date of executing an Agreement, the Earnest Money deposited by such tenderer shall be forfeited without any intimation and in the later case the tender also shall be cancelled and order will be placed with other party/parties either from tender process or from open market and any excess expenditure incurred by Dr. PDKV shall be recovered from the defaulting party.
- When the party has declared in Technical Bid that his offer is as per the tender specifications but eventually differ in specifications given in Price-Bid his offer shall stand invalid and the EMD will be forfeited.

**13. AWARD OF TENDER, EXECUTION OF AGREEMENT:**

- The successful parties shall be awarded the tender considering their capacity and if feel necessary based on the report of the technical committee.
- A written offer will be issued to successful tenderers for executing the Agreement within 15 days from the date of issue of letter on an appropriate non judicial stamp paper. The cost of the stamp paper will have to be borne by the tenderer.

## **SECTION - I (PART - B)**

### **14. GENERAL TERMS AND CONDITIONS OF CONTRACT VALIDITY PERIOD OF THE AGREEMENT: (RATE VALIDITY)**

- The validity period of the agreement (Rate) will be for a period up to end of contract from the date of signing the agreement by the contracted party.

### **15. DELIVERY PERIOD AND INSTALLATION**

- The successful Implementation / Customization, delivery, installation, completion period of the said tasks should be three months from the date of award of work order. The completion of said task shall be deemed to have been completed on completing the User Acceptance Test (UAT).
- The software should be implemented at the University at the cost of the tenderer.

### **16. SERVICE PERIOD:**

- The service period for the running of software shall be one year from the date of work order. The tender shall extend all support free of cost to attend to all complaints and fix them successfully.
- However, the tenderer shall be responsible for providing Technical Support for successfully running the Application software, at least for the period of next ten years from the date of expiry of agreement period under annual maintenance contract, if University satisfies with the performance of the selected implementing firm. The AMC rates will be negotiated mutually annually.
- The Agency shall deploy one person (Project manager) to the University campus. If the University requires additional manpower, the charges shall be applicable as per the rates specified in the price bid.

### **17. PRICES:**

- The price quoted for the services shall remain valid for a period of one year of the contract period, whichever is applicable. Any extension for an additional year shall be decided based on mutual understanding between both parties. The rates should be quoted Exclusive of supply, installation, commissioning, acceptance, warranty and maintenance during service period and delivery as per schedule specified in the award of work order.

### **18. PAYMENTS:**

- The University will make payment at the agreed rate on per beneficiary user (students and employees enrolled in the system) basis half yearly during the service period and on terms and conditions as laid down in the agreement

#### **19. PERFORMANCE GURANTEE.**

- Within 15 days of the receipt of notification of award of work order, the successful Tenderer shall furnish the Performance Guarantee in accordance with the conditions laid down. Failure of the successful tenderer to comply with this requirement can constitute sufficient ground for the annulment of the award and forfeiture of the bid security in which event the University may make the award to the next lowest evaluated Tenderer or call for new bids.
- Performance Guarantee will be 5% of the estimated annual contract value which will be renewed every year up to the service period. The Earnest money deposit amount Rs. 50000/- would be returned to the successful bidder on receipt of Performance Guarantee.
- The Performance Guarantee should be in the form of Bank Guarantee (to be denominated in Indian Rupees) issued by a any Bank No Interest shall be payable on the amount.

#### **20. ARBITRATION:**

- All disputes or differences in relation to this Contract or the interpretation of any of its terms or implementation thereof or arising out of, or concerned directly or indirectly with the contract will be referred to the Arbitration of the Vice Chancellor, Dr. PDKV, Akola who shall have the power to inquire into all the facts of case and to interpret the terms of this agreement and whose decision shall be binding on both the parties.
- The venue of Arbitration shall be Akola. The Arbitrator shall have power with the consent of the parties to extend the time for making and publishing the award.

#### **21. Declaration by the bidder (Please see FORMAT -II)**

- Copy of Declaration duly signed by bidder regarding acceptance of all tender conditions and also penalty clause, Risk purchase clause, fall clause. These clauses are displayed on website of Govt. of Maharashtra under Tender Purchase section.

#### **22. TECHNICAL ENVELOPE (T1):**

- First of all, Technical Envelope of the tenderer will be opened online through e-Tendering procedures to verify its contents as per requirements. If the various documents contained in this envelope do not meet the requirements, a note will be recorded accordingly by the tender opening authority, and the said tenderer's Commercial Envelope will not be considered for further action but the same will be recorded. Decision of the tender opening authority shall be final in this regard.

**23. PRICE BID / COMMERCIAL ENVELOPE (C1):**

- This envelope shall be opened online as per the date and time given in detailed tender schedule. The financial bids shall not be opened till the completion of evaluation of technical bids. Commercial Bids of only technically qualified Bidders as mentioned above will be opened.
- The Firm representative may remain present in the Office of the Tender Opening Authority at the time of opening Financial Bids. However, the results of the Financial Bids of all firms will be available on the ADF e-Tendering Portal immediately after the completion of opening process.

**24. JURISDICTION FOR LEGAL MATTERS:**

- If any dispute arises and if for any reason the matter must be referred Court of Law, Akola Civil Court alone will have jurisdiction in the matter irrespective of registered place of Contracted firm or any point or place of Dr. PDKV., Akola

## **SECTION - I (PART: C)**

### **25. OTHER GENERAL TERMS AND CONDITIONS:**

- If any additional new modules are required to be developed beyond the presently defined scope, the one-time development charges for such modules shall be finalized mutually between both parties. Upon successful deployment of the said modules, their subsequent maintenance and upgradation shall automatically fall under the purview of the Annual Maintenance Contract (AMC).
- The existing software solution is hosted within the University's on-campus Data Centre. The University will provide the required server infrastructure for hosting the solution. The selected bidder shall ensure full compatibility and compliance with the University's hosting standards and security policies.
- And the selected firm shall be responsible for providing a comprehensive software data backup and Disaster Recovery (DR) solution as part of the scope of work.
- The University shall facilitate and provide access to the SMS gateway services and the Payment Gateway services. The Agency shall solely be responsible for carrying out the necessary technical integration and ensuring seamless interoperability of these services with the proposed system.

**Format I**

**“DECLARATION OF THE TENDERER”**

- That I \_\_\_\_\_ am the authorized nominee of
- the firm \_\_\_\_\_ hereby submit tender to the University for the \_\_\_\_\_ under the University Jurisdiction Dr. PDKV., Akola.
- I am to state that the information provided in the tender form is true and correct
- I may be punished as per law for any wrong information, misleading facts provided in the tender form besides rejection of my tender.
- In case of any dispute, the Jurisdiction will be Akola only.
- I have carefully read all the general and specific terms and conditions of the tender, and I solemnly declare that the same are acceptable to me and binding on me.

Place:

\_\_\_\_\_  
Signature of Tenderer:

Date:

**Name of Tenderer:** \_\_\_\_\_

**Capacity in which signed :** \_\_\_\_\_

**Full address of the Tenderer :** \_\_\_\_\_

**With seal & stamp :** \_\_\_\_\_

**(Attach Identity card Xerox)**

**Phone No. :** \_\_\_\_\_

**Mobile No.:** \_\_\_\_\_



## SECTION - II (PART - A)

### E-TENDER: TECHNICAL BID

**TO BE SUBMITTED ALONG WITH TECHNICAL BID AND SCANNED COPY BE UPLOADED WHILE ONLINE SUBMISSION**

**To**

**Officer in Charge ARIS Cell,**

**Dr. PDKV, Akola, Maharashtra.**

**Subject:** e-Tender for Development of Software for \_\_\_\_\_ under the University Jurisdiction

**Ref:** .....

Sir,

- i) I hereby confirm that we have read all the terms and conditions of the e-tender stated under above number and hereby agree to abide by the said conditions. ii) I/we also agree to keep this tender open for acceptance for a period as mentioned in tender paper and in default thereof, I will be liable to forfeiture of my Earnest Money. iii) I hereby declare that a. I have read all the terms and conditions specified in the e-tender paper and all terms and conditions are acceptable to me. b. The rates offered are for Software and our offer is not differing in any respect and if any difference found by Dr. PDKV, the offer shall stand rejected without any legal claim or liability if any on Dr. PDKV and I will be liable to forfeiture of my Earnest Money. iv) The details of prescribed earnest money and e-Tender Fee are as under:-

Sr No	Particulars	Name of Bank	PRN Number & Date	Amount in Rs.
1.	EMD			
2.	E-Tender Fee			

- v) The full value of the Earnest Money shall stand forfeited without prejudice to any other right or remedies if: I do not execute an agreement within 15 days from the date of offer given and OR I do not submit performance guaranty within 15 days from the date of execution of Agreement. vi) Following documents are enclosed.
- cAny other document (Please specify)
- Declaration about the authority of the signatory to sign and furnish the tender

is sole proprietor it should be on letterhead with seal.

Thanking you,

**Signature with seal** \_\_\_\_\_

**Place :-** \_\_\_\_\_

**Name of authorized signatory :-** \_\_\_\_\_

**Date :-** \_\_\_\_\_

**Address :-** \_\_\_\_\_

**Phone No. Fax No. :** \_\_\_\_\_

## SECTION - II (PART - B)

### TO BE SUBMITTED ALONG WITH TECHNICAL BID AND SCANNED COPY BE UPLOADED WHILE ONLINE SUBMISSION

**Note: The following details should be given completely, failure of which the tender will not be considered as technically eligible and the rates quoted will not be considered for evaluation.**

#### TECHNICAL DETAILS

1.	Name of the firm		
2.	Address along with e-mail		Mobile/Telephone /Fax
2. a	Head Office		
2. b	Whether the firm has ISO-9000-2000 ISO Company (Yes/No)		If yes please attach copy of certificate.
2.c	Whether the Unit is a SSI unit/Co-op/Govt.	-	Please attach copy of certificate.
3.	Name of Proprietor / Partners / Directors		
4.	Name of authorized contact persons and their Mobile & e-mail. if any		
5.	Date of establishment		
6.	Infrastructure etc.		
6.a	Qualified Personnel		
7	Other Details		
8	GST registration		Please attach copy of certificate
9.	Turnover details		Copies of Audited financial statement/ C.A. Certificate to be enclosed
10.	Principal Bankers		
11.	Declaration : Self declaration on the firm company's letterhead that there is no any outstanding IT/PT dues should be enclosed.		
12.	Cliental List		
13.	Any other related information, if any		

Please attach separate sheet if space is insufficient.

I have read all the terms and conditions of tender document under ref no. \_\_\_\_\_

Dated : \_\_\_\_\_ and hereby agree to abide by the said conditions.

Yours faithfully,

(Signature of the Authorized person)

**Full name of the Authorized person :** \_\_\_\_\_

**Designation :** \_\_\_\_\_

**Seal of the firm and date :** \_\_\_\_\_

(This should be enclosed in Commercial envelope C-I)

**SECTION- III**

**Tender Commercial Offer**

<b>Sr. No.</b>	<b>Name of Service</b>	<b>Amount in Rs.</b>
<b>1</b>	AMC Charge Per Year per beneficiary user per module (Approx. 15000 user/ beneficiary enrolled in the system) with deploy onsite Manpower (Project Manager) charge	
Grand Total		

**Additional Charge :**

<b>Sr. No.</b>	<b>Name of Service</b>	<b>Amount in Rs.</b>
<b>2</b>	Additional Support Manpower Charge onsite (Per Month)	
<b>3</b>	Document Digitization and its indexing Charges per A4 size page required under Document Management System software module	

**Please Note that the rate quoted at Sr. No. 1 will be considered only for finding L1 while other additional charges will be negotiated with selected implementing partner.**

- I hereby declare that the entries made in this tender form and enclosed draft of agreement on apex are binding for me. To facilitate checking and as a step for ensuring that all documents are enclosed. I have numbered all documents and attested copies. As provided in this tender I have filled relevant entries in the checklist provided along with this form & same is enclosed in technical envelope.
- Committee will open both the envelopes simultaneously but if the documents and EMD are not as per the terms and conditions then offer will not be considered.
- The following documents duly filled in and signed are enclosed along with the tender.

Place :

Yours faithfully,

Date :

\_\_\_\_\_  
Name and Signature of the Tenderer