



**DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH**

AKOLA – 444 104 (Maharashtra)

**TENDER DOCUMENT**

**2025-26**

Tender No ARIS/AMC/AMSSoftware./ 210 /2026 Date:10/02/2026

**Sub.: Annual Maintenance Contract of Software for Academic Management System  
(AMS) for LAE's Schools/ Institution/ Centers under the University Jurisdiction**

Last date of submission Tender  
**18/02/2026 up to 17.00 Hrs.**

**Officer in Charge, ARIS Cell (University Computer Centre)  
DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH  
Krishi Nagar, Akola - 444 104**

**Web: [www.pdkv.ac.in](http://www.pdkv.ac.in)**

## TENDER FORM

### **Annual Maintenance Contract of Software for Academic Management System (AMS) for LAE's Schools/ Institution/ Centers under the University Jurisdiction**

**Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola**

To,

Officer in Charge  
ARIS Cell (University Computer Centre)  
Dr. PDKV, Akola,  
Maharashtra.

Respected Sir,

1. In response to the tender published r on website [www.pdkv.ac.in](http://www.pdkv.ac.in), I submit herewith the tender form for Annual Maintenance Contract of Software for Academic Management System (AMS) for LAE's Schools/ Institution/ Centers under the University Jurisdiction.
2. I have thoroughly examined and understood the general and specified terms and conditions of the tender form and I agree to abide by them and in testimony I had signed the declaration and undertaking.
3. I agreed to AMC of Software for Academic Management System (AMS) for LAE's Schools/ Institution/ Centers under the University Jurisdiction and accordingly have quoted the rates
4. I shall be bound by communication of acceptance of the offer, dispatched within prescribed time.
5. I accept that the right to accept or reject whole or part of the tender without assigning any reason is reserved with the Officer in Charge, ARIS Cell and Chairman of committee. The decision of the chairman of committee will be final and shall be binding on me.
6. Tender fee Rs. 1000/- and EMD Rs. 10000/- , in the form of Demand Draft for AMC of Software has been done.
7. I agree to AMC of Software for Academic Management System (AMS) for LAE's Schools/ Institution/ Centers under the University Jurisdiction per the specifications of the final orders for the period specified in special conditions of the activity concerned.
8. As per the terms and conditions, I am submitting our offer in two envelopes. The documents are enclosed in envelop no. 1 (Technical envelope) along with EMD and tender fee DD. The envelope no.-2, (Commercial envelope) contains rates quoted by me.
9. I also agree that Chairman of committee has full rights to open/consider the commercial envelope only, if chairman is satisfied with contents in Technical envelope. The decision of the chairman regarding this will be final and binding on me.

10. I hereby declare that the entries made in this tender form and enclosed draft of agreement on apex are binding for me. To facilitate checking and as a step for ensuring that all documents are enclosed. I have numbered all documents and attested copies. As provided in this tender I have filled relevant entries in the checklist provided along-with this form & same is enclosed in Technical envelope.

11. Committee will open both the envelopes simultaneously but if the documents and EMD are not as per the terms and conditions then offer will not be considered.

The following documents duly filled in and signed, are enclosed along-with the tender.

Enclosures:

- 1) Envelop No. 1 (Tender form duly filled, Along with all necessary documents, Checklist of documents, EMD exemption certificate and declaration etc.)
- 2) Envelop No. 2 (Price bid)

Place \_\_\_\_\_

Yours faithfully,

Date \_\_\_\_\_

Name and Signature of  
the Tenderer

Phone No. \_\_\_\_\_

Mob. \_\_\_\_\_

## SECTION - I (PART-A)

### INSTRUCTIONS TO TENDERERS, TERMS AND CONDITIONS OF TENDER

#### INVITATION OF OFFER:

- 1.1 Sealed e-tenders (in Two Bid System) are invited for the AMC of Software for Academic Management System (AMS) for LAE's Schools/ Institution/ Centers under the University Jurisdiction as stated in Tender notice no. ARIS/AMC/AMSSoftware./210/2026 Dated:10/02/2026

#### ELIGIBILITY CRITERIA:

- 2.1 Tender complete in all respects should be submitted in Two Bid System. If possible the e-tenders would be opened **on 20/02/2026 at 11.00 hrs.**(Technical Bid) in the presence of tenderers/ tenderer's representative present at the time of opening.
- 2.2 Technical Envelope containing all the necessary documents signed by the bidder.
- 2.3 Bidder should be primarily an IT Software Product Company registered under the Indian Companies Act, 1956 since last two years dealing in IT Software products and / or application development having a valid GST Number.
- 2.4 Prime bidder should have worked with a minimum of 1 University/ Institute involving in development and implementation of similar software solution. Copy of Purchase order and project progress/ completion report/ testimonial from the concerned University to be attached.

#### SOFTWARE IMPLEMENTATION, DELIVERY, PLATFORM

- 3.1 The University has established its own Data Centre. So, the proposed Software solution has hosted at the University Data center and necessary hardware/ OS and Database software purchase/ up—gradation require in Data Centre will be done by the University.
- 3.2 The solution has built on Microsoft Technology preferably in .NET & MS SQL.
- 3.3 Prime Bidder must provide online support with one manpower during the contract period.

#### TWO BID SYSTEM:

- 4.1 During submission of Tender, the copies of all tender documents as detailed below along with the Tender fee and EMD DD must be attached. The technical-bid must be signed by the tenderer; else it is liable for rejection.
- 4.2 Technical Bid for submission  
The following documents should be placed in the Technical Bid
  - a. Tender fee (Non-refundable) and EMD DD must be placed.
  - b. In case of party claiming SSI or MSME exemption the option “EMD Exemption” should be opted .
  - c. Valid Exemption Certificate of SSI, MSME, Co-operative Units and Govt. Parties should be submitted .
  - d. Acceptance of Terms and conditions of the Tender form (Technical Bid) Section-II (Part-A) Technical Details Section-I (Part-B) along with relevant documents duly signed for submission.
  - e. The scanned copies of GST certificate, PAN.
  - f. Other documents in support of claims as mentioned in Section-I and Section-II by the tenders.

- 4.3 This bid must be digitally signed along with all the details filled in else the tender is liable for rejection.
- 4.4 Tenderers must affix seal and put address on Technical Bid Envelope.
- 4.5 If relevant papers / documents are not found in Technical Bid envelope or even if price bid is found in Technical Bid, then also the tender will be considered as non eligible and will stand rejected.

**REJECTION OF TENDER:**

- 5.1 Any party not fulfilling the conditions of Technical Bid shall be out rightly rejected.
- 5.2 Offers with alternatives to the specification given in the tender will be out rightly rejected.
- 5.3 Conditional tender shall not be considered. Printed terms and conditions of the tenderer shall not be considered as forming part of their tenders. In case any terms and conditions of the Contract applicable to this invitation to tender are not acceptable to tenderers, they should clearly specify deviation in their tender. Dr. PDKV reserves the right to accept or reject them. Dr. PDKV shall not be bound to give reasons for the refusal to consider the tender with deviations.
- 5.4 The Tender analysis will be done and technically and commercially eligible parties as decided by the competent Authority of Dr. PDKV will only be considered eligible. The process of competitive bidding involves the right to implement suitable evaluation process as considered best in the interest of Dr. PDKV.
- 5.5 Price Bid of eligible parties will only be opened.
- 5.6 No erasure or alteration is permitted in the documents submitted by Tender Parties (either in Technical or Price Bid), any such erasure or alteration if done, should be countersigned, failing which tender is liable for rejection.

**OPENING OF PRICE BID:**

- 6.1 The Price Bid of all eligible parties will be opened as stated in tender (if possible), if not possible it will be opened on suitable date which will be informed to the tenderer participated or will be displayed on our website.

**RATE OFFER:**

- 7.1 The rates offered should be for Software specified in tender along with the terms and conditions

**PRICE NEGOTIATION:**

- 8.1 All the right for price negotiation is reserved by the Dr. PDKV. Committee is free to decide the course and method to be adopted for the negotiation purpose.

**RETENDER:**

- 9.1 The Software shall be re-tendered under the situation that during evaluation of tender (Technical Bid) the No. of eligible tender parties found are less than two. However, if Competent Authority thinks that the Software required urgently, one eligible tender can be considered.
- 9.2 Extension of time and date for acceptance of Tender shall be considered, keeping in view the No. of tenders received up to due date and time.
- 9.3 The item shall be re-tendered when the lowest rates received in the tender are not acceptable to Tender committee, Dr. PDKV. Akola.

**CLARIFICATION REQUIRED BY e-TENDERER:**

10.1 Any clarifications required in connection with the tender, may be obtained from the office of Officer in Charge, ARIS Cell, DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH, KRISHI NAGAR, AKOLA- 444104 before submission of their offer. Email id: aris@pdkv.ac.in

**EARNEST MONEY DEPOSIT:**

11.1 Earnest money deposit Rs. 10000/- should be paid in the form of Demand Draft against Assistant Registrar, PGI Dr. PDKV., Akola.

11.2 No Interest will be allowed on the Earnest Money from the date of its receipt until it is refunded.

**FORFEITURE OF EMD:**

12.1 In the event of a tenderer, whose tender is received within the closing date and time of the tender as specified, withdrawing his tender before the receipt of final decision or in the event of tenderer whose tender has been accepted, failing to execute an agreement within 7 days from the date of giving the offer and/or failing to submit bank guaranty within 10 days from the date of executing an Agreement, the Earnest Money deposited by such tenderer shall be forfeited without any intimation and in the later case the tender also shall be cancelled and order will be placed with other party/parties either from tender process or from open market and any excess expenditure incurred by Dr. PDKV shall be recovered from the defaulting party.

12.2 When the party has declared in Technical Bid that his offer is as per the tender specifications but eventually differ in specifications given in Price-Bid his offer shall stand invalid and the EMD will be forfeited.

**AWARD OF TENDER, EXECUTION OF AGREEMENT:**

13.1 The successful parties shall be awarded the tender considering their capacity and if feel necessary based on the report of the technical committee.

13.2 A written offer will be issued to successful tenderers for executing the Agreement within 15 days from the date of issue of letter on an appropriate non judicial stamp paper. The cost of the stamp paper will have to be borne by the tenderer.

## **SECTION - I (PART - B)**

### **GENERAL TERMS AND CONDITIONS OF CONTRACT VALIDITY PERIOD OF THE AGREEMENT: (RATE VALIDITY)**

14.1 The validity period of the agreement (Rate) will be for a period up to end of contract from the date of signing the agreement by the contracted party.

### **SERVICE PERIOD:**

15.1 The AMC service period for the running of software shall be one year from the date of award of contract..

### **PRICES:**

16.1 The price quoted for the Services shall be valid for a period of one years or contract period and shall not be subject to any changes what over. The rates should be quoted inclusive of maintenance during service period.

### **PAYMENTS:**

17.1 The University will make payment at the agreed rate on per beneficiary user (students enrolled in the system) basis half yearly during the service period and on terms and conditions as laid down in the agreement

### **PERFORMANCE GURANTEE.**

18.1 Within 15 days of the receipt of notification of award of work order, the successful Tenderer shall furnish the Performance Guarantee in accordance with the conditions laid down. Failure of the successful tenderer to comply with this requirement can constitute sufficient ground for the annulment of the award and forfeiture of the bid security in which event the University may makes the award to the next lowest evaluated Tenderer or call for new bids.

18.2 Performance Guarantee will be 10% of the estimated annual contract value which will be renewed every year up to the service period. The Earnest money deposit amount Rs. 10000 would be returned to the successful bidder on receipt of Performance Guarantee.

18.3 The Performance Guarantee should be in the form of Bank Guarantee (to be denominated in Indian Rupees) issued by a Public Sector Bank. No Interest shall be payable on the amount.

### **ARBITRATION:**

19.1 All disputes or differences in relation to this Contract or the interpretation of any of its terms or implementation thereof or arising out of, or concerned directly or indirectly with the contract will be referred to the Arbitration of the Vice Chancellor, Dr. PDKV, Akola who shall have the power to inquire into all the facts of case and to interpret the terms of this agreement and whose decision shall be binding on both the parties.

19.2 The venue of Arbitration shall be Akola. The Arbitrator shall have power with the consent of the parties to extend the time for making and publishing the award.

### **Declaration by the bidder (Please see FORMAT -II)**

20.1 Copy of Declaration duly signed by bidder regarding acceptance of all tender conditions and also penalty clause, Risk purchase clause, fall clause. These clauses are displayed on website of Govt. of Maharashtra under Tender Purchase section.

**JURISDICTION FOR LEGAL MATTERS:**

21.1 If any dispute arises and if for any reason the matter has to be referred Court of Law, Akola Civil Court alone will have the jurisdiction in the matter irrespective of registered place of Contracted firm or any point or place of Dr. PDKV., Akola

## **SECTION - I (PART: C)**

### **OTHER GENERAL TERMS AND CONDITIONS:**

1. Tenders should be submitted in two bid system i.e. technical bid and price bid. Price bid shall be open of those firms who have qualified in technical bid.
2. List of Clients should be enclosed for reference, or technical committee may see the demonstration of proposed software.
3. The all rates for Software development must be inclusive for all taxes. Mention GST separately.

## Format -I

### Check List of documents to be uploaded along with e tender

The following documents should be placed by the bidders in same order as mentioned below,.

S.N.	Details	Whether attached	Page no.
1	Covering Letter for tender on the company letter head mentioning official address, Contact No, email address and website (if available) address	Yes/No	
2	Demand Draft of EMD and tender form fee	Yes/No	
3	EMD Exemption certificate (For beneficiary firms) ESSENTIAL		
4	GST Certificate, PAN card of firm (ESSENTIAL)	Yes/No	
5	Documents proof of similar works experience in Central/State Govt. or Semi Govt. University/ Institution	Yes/No	
6	Declaration of the tenderer	Yes/No	

Note: If, during online bid preparation, any need arises to upload additional documents, apart from the above mentioned documents, an option to upload additional documents has been provided in the e-Tendering software which will be available to bidders during online bid preparation stage.

**Format II**

**“DECLARATION OF THE TENDERER”**

- 1) That I \_\_\_\_\_ am the authorized nominee of the firm \_\_\_\_\_ hereby submit tender to the University for the Development of Software for Academic Management System (AMS) for LAE’s Schools/ Institution/ Centers under the University Jurisdiction Dr. PDKV., Akola.
- 2) I am to state that the information provided in the tender form is true and correct
- 3) I may be punished as per law for any wrong information, misleading facts provided in the tender form besides rejection of my tender.
- 4) In case of any dispute, the Jurisdiction will be Akola only.
- 5) I have carefully read all the general and specific terms and conditions of the tender and I solemnly declare that the same are acceptable to me and binding on me.

Place:

\_\_\_\_\_  
Signature of Tenderer:

Date:

Name of Tenderer: \_\_\_\_\_

Capacity in which signed : \_\_\_\_\_

Full address of the Tenderer : \_\_\_\_\_

With seal & stamp :

(Attach Identity card Xerox) \_\_\_\_\_

Phone No. : \_\_\_\_\_

Mobile No. : \_\_\_\_\_

**SECTION - II (PART - A)**  
**TECHNICAL BID**

TO BE SUBMITTED ALONG WITH TECHNICAL BID

To,  
Officer in Charge  
ARIS Cell,  
Dr. PDKV, Akola,  
Maharashtra.

**Subject: Tender for AMC** of Software for Academic Management System (AMS) for LAE's Schools/ Institution/ Centers under the University Jurisdiction

Ref: .....

Sir,

**i)** I hereby confirm that we have read all the terms and conditions of the tender stated under above number and hereby agree to abide by the said conditions. **ii)** I/we also agree to keep this tender open for acceptance for a period as mentioned in tender paper and in default thereof, I will be liable to forfeiture of my Earnest Money. **iii)** I hereby declare that **a.** I have read all the terms and conditions specified in the e-tender paper and all terms and conditions are acceptable to me. **b.** The rates offered are for AMC of Software and our offer is not differing in any respect and if any difference found by Dr. PDKV, the offer shall stand rejected without any legal claim or liability if any on Dr. PDKV and I will be liable to forfeiture of my Earnest Money. **iv)** The details of prescribed earnest money and e-Tender Fee are as under:-

Sr No	Particulars	Name of Bank	DD Number & Date	Amount in Rs.
1.	EMD			
2.	Tender Fee			

**v)** The full value of the Earnest Money shall stand forfeited without prejudice to any other right or remedies if: I do not execute an agreement within 15 days from the date of offer given and OR I do not submit performance guaranty **within 15 days** from the date of execution of Agreement. **vi)** Following documents are enclosed.

**c.** Any other document (Please specify)

**e.** Declaration about the authority of the signatory to sign and furnish the tender documents under seal. If signatory is sole proprietor it should be on letterhead with seal.

Thanking you,

Yours faithfully,

Signature with seal

Place:-

Name of authorized signatory :-

Date:-

Address :-

Phone No.

Fax No.

**SECTION - II (PART - B)**  
TO BE SUBMITTED ALONG WITH TECHNICAL BID

**Note: The following details should be given completely, failure of which the tender will not be considered as technically eligible and the rates quoted will not be considered for evaluation.**

**TECHNICAL DETAILS**

1.	Name of the firm		
2.	Address along with e-mail		Mobile/Telephone /Fax
2. a	Head Office		
2. b	Whether the firm has ISO-9000-2000 ISO Company (Yes/No)		If yes please attach copy of certificate.
2.c	Whether the Unit is a SSI unit/Co-op/Govt.		Please attach copy of certificate.
3.	Name of Proprietor / Partners / Directors		
4.	Name of authorized contact persons and their Mobile & e-mail. if any		
5.	Date of establishment		
6.	Infrastructure etc.		
6.a	Qualified Personnel		
7	Other Details		
8	GST registration		Please attach copy of certificate
9.	Turnover details	Annual Turnover (Rs. in lakh)	-
10.	Principal Bankers	Address	
11.	Declaration : Self declaration on the firm company's letterhead that there is no any outstanding IT/PT dues should be enclosed.		
12.	Cliental List		
13.	Any other related information, if any		

Please attach separate sheet if space is insufficient

I have read all the terms and conditions of tender document under ref no. ....../...../...../2026  
**Dated...../...../2022** and hereby agree to abide by the said conditions.

Yours faithfully,

**(Signature of the Authorized person)**

**Full name of the Authorized person**

**Designation**

**Seal of the firm and date**

(This should be enclosed in Commercial envelope C-1)

SECTION- III

TENDER FOR AMC OF SOFTWARE FOR ACADEMIC MANAGEMENT SYSTEM (AMS) FOR LAE's SCHOOLS/ INSTITUTION/ CENTERS UNDER THE UNIVERSITY JURISDICTION  
Tender Commercial Offer

Sr. No.	Name of Service	Features of Developed Software	Rate exclusive of GST to be quoted per Beneficiary User per year Approx 7000 users (Students Enrolled in the System) expected Rate
1	<p>AMC OF SOFTWARE FOR ACADEMIC MANAGEMENT SYSTEM (AMS) FOR LAE's SCHOOLS/ INSTITUTION/ CENTERS UNDER THE UNIVERSITY JURISDICTION</p>	<ol style="list-style-type: none"> <li>1. <b>School Master:</b> <ol style="list-style-type: none"> <li>a. List of All Schools</li> <li>b. School Master as per Pro forma</li> <li>c. Admitted Student Details</li> <li>d. Certificate and Mark Sheet Master</li> <li>e. School inspection Proforma</li> </ol> </li> <li>2. <b>Student master:</b> <ol style="list-style-type: none"> <li>a. Personal Information</li> <li>b. All types of Cards like Id/ Hall Ticket</li> <li>c. Attendance Monthly Report</li> <li>d. Blood Group, Health issues</li> <li>e. Insurance and other Records</li> <li>f. Personal Interest/ Hobbies</li> <li>g. Extra Curriculum Activities</li> </ol> </li> <li>3. <b>Schools and Students details to be imported from LAE admission portal</b></li> <li>4. <b>Syllabus and other Schedules by Dr. PDKV., Akola LAE to Schools</b></li> <li>5. <b>First year Course Completion, Exam and Result at School level and its updation in solution</b></li> <li>6. <b>Final Year Result Declaration and Mark Sheet print out at Dr. PDKV., LAE</b></li> <li>7. <b>Diploma Certificate Prints at Dr. PDKV, LAE</b></li> <li>8. <b>Final Year Mark Sheet and Diploma Certificate Distribution</b></li> </ol> <p><b>For more Clarification Please See the following Flowcharts</b></p>	

## FLOWCHART OF WORK MODULES AT LAE

**Agricultural Technical School  
(2Year Marathi Medium) 58 School  
(3480 x2year =6960 Student)**



**University Enrolment**



- 1.Student Registration
- 2.Student Application
- 3.Documents Uploading
- 4.Fees Payments (only University Registration fees)
- 5.Registration Approval
6. University Enrolment allotment
- 7.Enrolment allotment list Generation
- 8..I Card Generation/School/Examination

**First Year Examination**



- 1.Student Application
- 2.Fees Payments (Only Examination fees)
- 3.Roll Number Allotment
- 4.Result Data Entry at school level (58)
- 5.Result Declaration
- 6.Gazette Generation
- 7.Marksheet Generation at School Level

**Second Year Examination**



- 1.Student Application
- 2.Fees Payments (Only Examination fees)
- 3.Roll Number Allotment
- 4.Exam Card Generation
- 5.Result Data Entry at Practical School Level 58/  
Theory university school level(09) /University Level
- 6.Result Declaration
- 7.Gazette Generation
- 8.Marksheet Generation
- 9.Certificate Generation

**Data Storage at University Level**

Retotalling /Revaluation/Xerox/ Migration Application Facility

## FLOWCHART OF WORK MODULES AT LAE

Admission Diploma In Agricultural Science (RI)  
(2Year English Medium) 2 School 80 student /year

### University Enrolment

- 1.Student Registration
- 2.Student Application
- 3.Documents Uploading
- 4.Fees Payments (only University Registration fees)
- 5.Registration Approval
6. University Enrolment allotment
- 7.Enrolment allotment list Generation
- 8..I Card Generation/School/Examination

### First Year Examination

- 1.Student Application
- 2.Fees Payments (Only Examination fees)
- 3.Roll Number Allotment
- 4.Result Data Entry at school level (58)
- 5.Result Declaration
- 6.Gazette Generation
- 7.Marksheet Generation at School Level

### Second Year Examination

- 1.Student Application
- 2.Fees Payments (Only Examination fees)
- 3.Roll Number Allotment
- 4.Exam Card Generation
- 5.Result Data Entry at Practical School Level 58/  
Theory university school level(09) /University Level
- 6.Result Declaration
- 7.Gazette Generation
- 8.Marksheet Generation
- 9.Certificate Generation

### Data Storage at University Level

Retotalling /Revaluation/Xerox/ Migration Application Facility

## FLOWCHART OF WORK MODULES AT LAE

Admission Mali Training Course  
(1Year Marathi Medium Certificate ) 4 Centre  
(100x2=200)+(50x2=100) =300 Student

### University Enrolment

- 1.Student Registration
- 2.Student Application
- 3.Documents Uploading
- 4.Fees Payments (only University Registration fees)
- 5.Registration Approval
6. University Enrolment allotment
- 7.Enrolment allotment list Generation
- 8..I Card Generation/School/Examination

### First Year Examination

- 1.Student Application
- 2.Fees Payments (Only Examination fees)
- 3.Roll Number Allotment
- 4.Exam Card Generation
- 5.Result Data Entry at Practical|School Level 58/  
Theory university school level(09) /University Level
- 6.Result Declaration
- 7.Gazette Generation
- 8.Marksheet Generation
- 9.Certificate Generation

### Data Storage at University Level

Retotalling/Revaluation/Xerox/ Migration Application Facility