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Quotation Supply Letter

No. AD/GAD/ COM/1177/2021
Date: 12/02/2021

To,

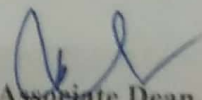
Subject: Provide quotation for following Antivirus software and spares parts for office computers.

Please arrange to send the quotations for supply of following items with particulars and conditions of supply as mentioned below. The quotation should reach to this office on or before 22/02/2021 up to 5.00 pm.

S.N.	Particulars	Quantity required	Rate (Rs.)
1.	Quick heal antivirus pro 10 Users combo pack for 3 years validity	01	
2.	UPS : Capacity -600 VA/360W	01	
3.	61 Mother Board	01	
4.	13 Processor 3 gen	01	
5.	Pick up bush for Canon 3010	01	
6.	Pick up bush for HP Laser jet p 1606dn	01	
7.	Solo nut : HP Leser jet p 1606 dn	01	
8.	Solo nut : Canon 3010	01	

1) Terms and conditions

- 1 The sealed quotation should be in the name of undersigned mentioning "Quotations for Antivirus software and spares parts for office computers" on the envelope.
- 2 The quotation will be accepted on all working days between 10.30 am to 5.00 pm.
- 3 The rates quoted will have to be inclusive of all taxes with delivery at College of Agriculture, Sonapur, Gadchiroli.
- 4 The right to accept whole or part of the quotation or reject is reserved with the undersigned without assigning reason there for.
- 5 The rate quoted will have to be accepted for a period of 12 months from the date supply order.
- 6 The material will have to be supplied as per specification within **Ten** days from the date of supply order.
- 7 In the event of failure to supply the material within the specified period, the undersigned will have to right to cancel the order for supply.
- 8 The quantity required is subject to variation.
- 9 Conditional quotation will not be accepted.
- 10 Rates should be quoted in words and figures without any correction or overwriting.


Associate Dean,
College of Agriculture, Sonapur
Gadchiroli