

QUOTATION NOTICE

No. AD/ AC/Akola/Quotation Notice /1657/2023
College of Agriculture, Akola, dt. 30-10-2023

Subject: Quotation Notice regarding to Purchase printer for
Extension Education Section, College of Agriculture, Akola.....

Dear Sir,

It is requested to send your quotation for the items specified below so as to reach the undersigned on or before **07.11.2023 till 5.00 pm.**

Sr. No.	ITEM PARTICULARS	Rate including CGST & SGST	Remarks
1	Canon printer (All in One)		
2	Canon printer Single Function canon		

- NOTE:**
1. Delivery at Extension Education Section, College of Agriculture, Akola
 2. Rates to be included with C GST and S GST.
 3. While quoting rates instructions may please be noted carefully.

Thanking You!



Associate Dean
College of Agriculture, Akola



INSTRUCTIONS FOR SENDING QUOTATION

1. The quotation should be sent in sealed envelope.
2. On the envelope following should be clearly mentioned in **BLOCK LETTERS** Quotation for.....
Enquiry letter No. and date.....
3. Items available in ready stock and which can be supplied on placing firm order may only be quoted.
4. Prices/rates quoted should be "ALL INCLUSIVE" including of all taxes, levies, expenses, tariffs etc. and **FOR** at Dr. PDKV. Akola.
5. Detail features specifications, make, models, manufacturer, accessories required along with the market literature and photographs should accompany the quotation of the items for which rates are quoted. Quotations without these details and are ambiguous/incomplete details & specifications are liable to be rejected.
6. The payment of bill can only be made after satisfactory supply and hence in such conditions full or partial payment in advance or against R.R. are not acceptable.
7. Quotations received after the due date will not be considered.
8. Time period for which the quotation will valid should clearly be mentioned. Further the validity period should be at least 60 days or more. Quotations of lesser validity period are liable to be rejected.
9. The material will have to be supplied immediately or within 10 days or as specified or even in less period than 10 days from the date of issue of supply order.
10. Conditional Quotations are liable to be rejected.
11. The undersigned reserves full right to reject any or all quotations without assigning any reasons thereof.



Associate Dean
College of Agriculture, Akola

