

No.AD/LAE/Stationary/ 528/2019
Office of the Asso. Dean LAE, Dr.PDKV,Akola.
Dated: ~~1-10-2019~~

30/09/2019

To,

Subject :- Quotation for supply of Office Stationary...

Please arrange to send quotation for suply of Office Stationary...with particulars and conditions of supply is mentioned below.

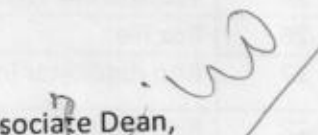
Particulars of supply to be made :-

Sr. No.	Particulars	Quantity	Remarks
1	A-4 Paper 75 gsm (copy power)	350 rim	For examination work
2	Ledger Paper A-4 90 gsm (Matrix Make)	15 rim	For examination work
3	Legal Paper 75 gsm (copy power)	15 rim	For examination work
4	PVC Laminated envelops (10x14Size)	500 Nos	For examination work
5	Register 2Q full Size	24 Nos.	For examination work
6	Fevicol 200 ml	100 Nos.	For examination work
7	Cloth Bag (18x18in)	50 Nos.	For examination work
8	Nylon Binding Rope Bundle (medium Size)	10 Nos.	For examination work
9	Thread Bundle Cone (Big size)	05 Nos.	For examination work
10	Niddle Big Size (for Stitching of Cloth bag)	05 Nos.	For examination work
11	Whitener pen Make -Cello	10 Nos.	For examination work
12	Highlighter (Yellow) Make -Cello	10 Nos.	For examination work
13	Pencils (Domes)	10 Box	For examination work
14	Pen red colour (Cello)	200 Nos.	For examination work
15	Refill red colour(Cello)	200 Nos.	For examination work
16	Pen blue colour (Cello)	50 Nos.	For examination work
17	Pen green colour (Cello)	50 Nos	For examination work
18	Pen black colour (Cello)	10 Nos	For examination work
19	Permanent Marker Pen (Blue) –Cello	05 Nos.	For examination work
20	Permanent Marker Pen (Black) –Cello	05 Nos.	For examination work
21	Permanent Marker Pen (Red) –Cello	05 Nos.	For examination work
22	Scissor 10 inch (Heavy Duty)	05 Nos	For examination work
23	Stainless Steel scale (12 inch Heavy Duty)	10 Nos.	For examination work
24	HDPE 50 Kg Empty Bags	50 Nos.	For examination work
25	Transparent Tape 2 inch	100 Nos.	For examination work
26	Box file	48 Nos.	For examination work
27	Riso duplicator ink Z type Black	04 Nos. (2 Boxes)	For examination work
28	Riso master roll for RZ-220AS	01 Nos.	For examination work
29	Stamp Pad Blue (medium size)	10 Nos.	For examination work
30	Stamp Pad ink Blue (100 ml.) - Camel	10 Nos.	For examination work
31	Kores superior numbering ink (Red)	10 Nos.	For examination work
32	Stepler Big size	10 Nos.	For examination work

33	Steppler pins same as steppler	50 Boxes	For examination work
34	Stainless Steel Tocha (12 inch Heavy Duty)	10 Nos.	For examination work
35	Sealing wax (Lion superfine brand)	10 Boxes	For examination work
36	Candle (Big size)	05 Boxes	For examination work
37	Match Box	20 Nos.	For examination work
38	Stainless Steel Pins	10 Boxes	For examination work
39	U Pins	10 Boxes	For examination work
40	White Tags cotton	25 Bundles	For examination work
41	Stainless Steel paper cutter (Medium size)	10 Nos.	For examination work
42	File paper flag (25 x 75 mm. four colour)	10 Nos.	For examination work
43	Printer Cartage (Brother HL-L 2321D)	15 Nos.	For examination work
44	Plasic Tray (12x18 inch)	05 Nos.	For examination work
45	Rubber band (Full size)	250 gm	For examination work
46	Nagmani Cloth (1m x 1m)	25 Nos.	For examination work
47	Pen Reynolds Trimax black colour	20 Nos.	For examination work
48	Refill Reynolds Trimax black colour	50 Nos.	For examination work

Terms and conditions of Supply:

- 1) The sealed quotation should be in the office of Associate Dean, Lower Agriculture Education, Dr.P.D.K.V.,Akola. Mentioning quotation for office **Stationary**.
- 2) The items in which can be supplied be only quoted.
- 3) The quotation should reach thin office as specified, on of before Dated **11th October,2019 and Hrs.5.00 pm.**
- 4) The rates quoted should be valid for a period of **Three months** from the date fixed for opening of the quotations.
- 5) The Rates quoted will have to be Inclusive of **All Taxes & GST** with Delivery at this office.
- 6) The right to accept whole or part of the quotation of reject without assigning any reason is reserved with the undersigned.
- 7) The material should be supplied as per specifications asked for (and not for any other make) with EIGHT days for the date of acceptance of the quotation
- 8) A separate methods be made for the item which are not in stock and the same be quoted if particular Dealers takes the risk for its supply within specific time.
- 9) In the event of failure to supply the material within specified period, the undersigned is authorized to cancel the order for supply.
- 10) Quotation will be accepted only on working days.
- 11) The quantity required is subject to variation.
- 12) The above-mentioned quantity may be increased of decreased at the time of Purchase.


 Associate Dean,
 Lower Agriculture Education,
 Dr.P.D.K.V.,Akola