

No. Dean/LAE/Stationary/ 1037/2025

Office of the Dean LAE,

Dr. PDKV, Akola.

Dated: 03 / 01 / 2025

To,

Subject :- Quotation for supply of Office Stationary...

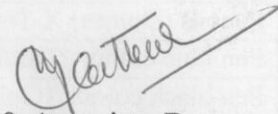
Please arrange to send quotation for supply of **Office Stationary...** with particulars and conditions of supply as mentioned below.

Particulars of supply to be made :-

Sr. No.	Particulars	Rate Per Unit	Remarks
1	Pen Luxor Schneider LX Glider (0.5) black colour	01 Nos.	For examination work
2	Refill Luxor Schneider LX Glider (0.5) black colour	01 Nos.	For examination work
3	Pen Luxor Schneider LX Glider (0.5)	01 Nos.	For examination work
4	Refill Luxor Schneider LX Glider (0.5) blue colour	01 Nos.	For examination work
5	Highlighter (Yellow) Make - Camlin / Cello	01 Nos.	For examination work
6	Antivirus (Net Protector)	01 Nos.	For examination work
7	Laminated envelop (14x10 inch)	01 Nos.	For examination work
8	A-4 Paper 75 gsm (copy power)	01 rim	For examination work
9	Ledger Paper A-4 90 gsm (Matrix Make)	01 rim.	For examination work
10	Nylon Binding Rope Bundle (medium Size)	01 Nos.	For examination work
11	Transparent Tape 2 inch	01 Nos.	For examination work
12	Stainless Steel paper cutter (Medium size)	01 Nos.	For examination work
13	Pencils (Domes) X-Tra Super	01 Box	For examination work
14	Pen blue colour (Goldex)	01 Nos..	For examination work
15	Pen black colour (Goldex)	01 Nos.	For examination work
16	Hard disk (External) 1TB (Sony/Toshiba)	01 Nos.	For examination work
17	Register 2Q full Size	01 Nos.	For examination work
18	Register 4Q full Size	01 Nos.	For examination work
19	Ledger Paper 90 gsm (Matrix Make) (12x18) (A3)	01 rim	For examination work
20	Whitener pen Make - Faber - Castell	01 Nos.	For examination work
21	Stapler pins (No. 24/6) Kangaroo	1 Box	For examination work
22	Stapler pins (No. 10) Kangaroo	1 Box	For examination work
23	White Paper 90 gsm (Matrix Make) (12x18) (A3)	01 rim	For examination work
24	Paint Marker Pen (Artline 400XF)	01 Nos.	For examination work
25	Permanent Marker Pen (Blue CD Write) - Cello	01 Nos.	For examination work
26	Permanent Marker Pen (Black CD Write) - Cello	01 Nos.	For examination work
27	Permanent Marker Pen (Red CD Write) - Cello	01 Nos.	For examination work
28	Scissor 10 inch (Heavy Duty)	01 Nos.	For examination work
29	Stainless Steel scale (12 inch Heavy Duty)	01 Nos.	For examination work
30	Box file	01 Nos.	For examination work
31	Pen Drive 64GB (Sony/Sandisk) C-Type	01 Nos.	For examination work
32	File paper flag Oddy (25 x 75 mm. 4 colour)	01 Nos.	For examination work
33	Mouse Pad	01 Nos.	For examination work
34	DR 2365 Brother Drum	01 Nos.	For examination work
35	Stapler Kangaroo HP-10 Big Size	01 Nos.	For examination work
35	Camlin Stamp Pad Big	01 Nos.	For examination work
36	Punching machine (Kangaroo Dp-280)	01 Nos.	For examination work
37	Cello Gripper Pen blue colour	01 Nos.	For examination work

Terms and conditions of Supply:

- 1) The sealed quotation should be submitted in the office of Associate Dean, Lower Agriculture Education, Dr.P.D.K.V.,Akola. Mentioning quotation for office **Stationary**.
- 2) The items to be supplied be only quoted.
- 3) The quotation should reach thin office as specified, on or before Dated **10 th January,2025 and.5.00 pm**.
- 4) The rates quoted should be valid for a period of **Six months** from the date fixed for opening of the quotations.
- 5) The rates quoted will have to be Inclusive of **GST** with Delivery at this office.
- 6) The right to accept whole or part of the quotation or reject without assigning any reason is reserved with the undersigned.
- 7) The material should be supplied as per specifications asked for (and not for any other make) with in EIGHT days for the date of acceptance of the quotation
- 8) A separate methods be made for the item which are not in stock and the same be quoted if particular Dealers takes the risk for its supply within specific time.
- 9) In the event of failure to supply the material within specified period, the undersigned is authorized to cancel the order for supply.
- 10) Quotation will be accepted only on working days.
- 11) The quantity required is subject to variation.
- 12) The above-mentioned quantity may be increased or decreased at the time of Purchase.



Dean & Associate Dean,
Faculty of Lower Agriculture Education,
Dr.P.D.K.V.,Akola