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**Subject :- Quotation for supply of Office Stationary...**

Please arrange to send quotation for supply of **Office Stationary...** with particulars and conditions of supply is mentioned below.

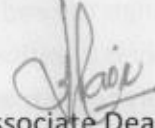
**Particulars of supply to be made :-**

Sr. No.	Particulars	Rates to be quoted ( Perunit )
1	Highlighter (Yellow) Cello	1 Nos.
2	Pencils (Domes)	1 Box
3	Pen blue colour (Goldex)	1 Nos.
4	Pen black colour (Goldex)	1 Nos
5	Permanent Marker Pen (Blue CD Write) –Cello	1Nos.
6	Permanent Marker Pen (Black CD Write) –Cello	1 Nos.
7	Permanent Marker Pen (Red CD Write) –Cello	1 Nos.
8	Scissor 10 inch (Heavy Duty)	1 Nos.
9	Riso duplicator ink Z type Black	1 Nos.(2 boxes)
10	Stamp Pad Blue (Medium size)	1 Nos.
11	Riso master roll for RZ-220AS	1 Nos.
12	Stepler Big size kangaru HP-45 (24/6)	1 Nos.
13	Stepler pins same as stepler (No. 24/6)	1 Boxes
14	Stainless Steel Pins (lion 65 gms)	1 Boxes
15	U Pins	1 Boxes
16	File paper flag (25 x 75 mm. four colour) oddy	1 Nos.
17	Rubber band (Full size)	1 gm
18	Pen Reynolds Trimax black colour	1 Nos.
19	Refill Reynolds Trimax black colour	1Nos.
20	Pen Drive 64GB (Sony/Sandisk) C-Type	1 Nos.
21	Antivirus (NetProtector)	1 Nos.
22	Envelops (05 x 11inches)	1 Nos.
23	Punching machin (Kangaro DP-700)	1 Nos.
24	Laminated envelop (14x18 inch)	1 Nos.
25	Colour tape red (2 inch)	1 Nos.
26	Colour tape yellow (2 inch)	1 Nos.
27	Colour tape green (2 inch)	1 Nos.
28	Colour tape black (2 inch)	1 Nos.

**Terms and conditions of Supply:**

- 1) The sealed quotation should be reach to the office of Associate Dean, Lower Agriculture Education, Dr.P.D.K.V.,Akola on or before 19-12-2022 upto 5.00 p.m.
- 2) The items which can be supplied that to be only quoted in quotation.
- 3) The rates quoted will be valid for a period of **Three months** from the date of opening of the quotations.
- 4) The rates quoted must be Inclusive of **All Taxes & GST** with Delivery to this office.

- 5) The right to accept whole or a part of the quotation or reject without assigning any reason is reserved with the undersigned.
- 6) The material should be supplied as per specifications asked for within EIGHT days from the date of acceptance of the quotation.
- 7) In the event of failure to supply the material within specified period, the undersigned is authorized to cancel the order for supply.
- 8) Quotation will be accepted only on working days.
- 9) The above-mentioned quantity may be increased or decreased at the time of Purchase.



Associate Dean,  
Lower Agriculture Education,  
Dr.P.D.K.V.,Akola

सादर

कृपया प्रस्तावित टिप्पणीचे पान कं. एन/1 व एन/3 चे अवलोकन करावे.