



DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH

KRISHINAGAR P.O., AKOLA – 444 104 (Maharashtra)

E-TENDER NOTICE

2020-21

E- Tender No.DN/HORT/Chairman/E-Tender/Mechanization/260/2020 Date: 23/10/2020

Sub.: E-Tender for purchase of Tractor mounted mechanical pruning machine and accessories

(E-Tender should be submitted online)

Last date of online submission and acceptance of Technical Bid

01/12/2020 up to 17.00 Hrs.

E-Tender to be uploaded at www.mahatenders.gov.in

**DEAN, FACULTY OF HORTICULTURE AND CHAIRMAN FOR PURCHASE OF TRACTOR
MOUNTED MECHANICAL PRUNNING MACHINE AND ITS ACCESSORIES**

DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH

Krishi Nagar, Akola - 444 104

Web: www.pdkv.ac.in

Tender schedule for E-tender notice 2020-21

(Purchase of tractor mounted mechanical pruning machine and accessories)

SI	Particulars	Date	Time	Envelops
1.	Release Tender	02/11/2020	10.00	
2.	Pre bid conference date, time and venue on 24/11/2020@ 11.30 hour in the office of the Dean, Faculty of Horticulture, Dr. PDKV, Akola			
3	Bid submission closing	01/12/2020	17.00	
4	Opening of technical bid	04/12/2020	11.00 If possible	
5	Opening of price bid	08/12/2020	11.00 If possible	

INDEX

Sr.No.	Page Details	Section	Page No.
1.	Title Page	-	01
2.	Tender Schedule		02
3.	Index Page	-	03
4	Tender Form	-	04-05
5.	Tender Notice	-	06
	a) Instruction to tenderers and terms and condition of Tender	SECTION -I (Part-A)	07-10
	b) General terms and condition of contract	SECTION -I (Part-B)	11-13
6.	Authorization letter	FORMAT –I	14
7.	No Deviation Statement	FORMAT- II	15
8.	Declaration of tenderer	FORMAT- III	16
9	Affidavit	FORMAT- IV	17
10	Check list	-	18
11.	E-tender Technical Bid	SECTION –II (Part-A)	19-21
		SECTION –II (Part-B)	
12.	Item wise details specifications for the purchase of Tractor mounted mechanical pruning machine and its accessories	Annexure - I	22

TENDER FORM

FOR PURCHASE OF FARM MACHINERY AND IMPLIMENTS

Dr. PanjabraoDeshmukhKrishiVidyapeeth, Akola

To,

Dean, Faculty of Horticulture, Dr. PDKV., Akola &

Chairman, for Tractor mounted mechanical pruning machine and accessories

Respected Sir,

1. In response to the tender notice published in the daily newspaper _____ dated _____ Or on website www.pdkv.ac.in, I/We submit herewith the tender form for purchase of farm machinery and implements
2. I/We have thoroughly examined and understood the general and specified terms and conditions of the tender form and I/We agree to abide by them and in testimony I had signed the declaration, affidavit and undertaking.
3. I/We agreed to supply farm machinery and implements and accordingly have quoted the rates inclusive of all taxes, freight, GST etc.
4. I/We shall be bound by communication of acceptance of the offer, dispatched within prescribed time.
5. I/We accept that the right to accept or reject whole or part of the tender without assigning any reason is reserved with the Dean, Faculty of Horticulture, Dr. PDKV, Akola and Chairman, for Tractor mounted mechanical pruning machine and its accessories. The decision of the chairman of committee will be final and shall be binding on me/us.
6. Online payment fee of tender and EMD for Tractor mounted mechanical pruning machine and its accessories done.
7. I/We agree to supply Tractor mounted mechanical pruning machine and its accessories as per the specifications of the final orders for the period specified in special conditions of the concerned activity.
8. As per the terms and conditions, we are submitting our offer in two envelopes. The documents are enclosed in envelop no. 1 (Technical envelope) along with copy of PRN number of EMD and tender fee or EMD exemption certificate. The envelope no.-2, (Commercial envelope) contains rates quoted by me/us.

9. I/We also agree that Chairman of committee has full rights to open/consider the commercial envelope only, if chairman is satisfied with contents in Technical envelope. The decision of the chairman regarding this will be final and binding on me/us.
10. I/We agree to supply tractor mounted mechanical pruner and its accessories to concerned locations on specified in the terms and conditions (6.1 & 16.1)
11. I/We hereby declare that the entries made in this tender form are binding for me/us. To facilitate checking and as a step for ensuring that all documents are enclosed. I have numbered all documents and attested copies. As provided in this tender I have filled relevant entries in the checklist provided along-with this form & same is enclosed in Technical envelope.
12. Committee will open both the envelopes simultaneously but if the documents and EMD are not as per the terms and conditions then offer will not be considered.

The following documents duly filled in and signed, are enclosed along-with the tender.

Enclosures:

- 1) Envelop No. 1 (Tender form duly filled, Along with all necessary documents, Checklist of documents, scanned copy of PRN No.and declaration etc.)
- 2) Envelop No. 2 (Price bid)

Place _____

Yours faithfully,

Date _____

Name and Signature of
the Tenderer/Bidder

Phone No. _____

Mob. _____

E - TENDER NOTICE

Ref. No.: E- Tender No.DN/HORT/Chairman/E-Tender/Farm machineries/260/2020, Date:23/10/2020

Subject:Purchase of Tractor mounted mechanical pruning machine and accessories.

1. **Eligibility Criteria:** This is time bound activity hence participant must have capacity to **supply the Tractor mounted mechanical pruning machine and accessories** in stipulated period given in the tender or as per order issued from time to time by Dr. PDKV, Akola.
2. For detailed Tender Notice and Tender Forms please visit our website – www.pdkv.ac.in.
3. E-Tender documents containing the terms and conditions of supply and detailed specifications can be downloaded from the E-Tendering portal of Govt. of Maharashtra at www.mahatenders.gov.in. Help desk No. 0724 2258508
4. The last date of online submission of E-Tender & Technical Bids is **01/12/2020 up to 17.00 Hrs.**
5. For e-Tender submission, the interested parties may upload the tender document complete in all respects on the e-Tendering portal of Govt. of Maharashtra at www.mahatenders.gov.in. The filled e-tender be uploaded with the scanned copy of PRN No. received from Bank against online payment of EMD and Tender Fee. The copies of PRN as the case may be, must be submitted in the technical Bid online or before the last date of submission at the office of DEAN, FACULTY OF HORTICULTURE, AND CHAIRMAN FOR THE PURCHASE OF TRACTOR MOUNTED MECHANICAL PRUNING MACHINE AND ACCESSORIES, DR. PANJABRAO DESHMUKH KRISHIVIDYAPEETH, KRISHINAGAR, AKOLA- 444104 without which the tender will be taken as incomplete and non responsive and shall not be considered. The e-tender fee shall be non refundable. The tenders will not be accepted beyond the stipulated date and time under any circumstances what so ever. **The Price-Bid will be accepted online only and not in physical form.**
6. **The EMD will be is ₹ 50000 and tender fee will be ₹ 5000/- (Non- refundable)**
7. The bidders are requested to familiarize themselves with the use of the e-Tendering portal of Government of Maharashtra and the requirements for submission like registration on the portal, use of digital signature etc. well in advance. The bids need to be signed by digital signature as per the requirements of the e-Tendering portal.
8. The last date of online submission of e-Tender & Technical Bids is **01/12/2020 up to 17.00 Hrs.** Technical Bid of all the E-Tenders received in time will be opened on **04/12/2020 at 11.00 Hrs.** (if possible), in the presence of interested tenders parties.
9. Dean, Faculty of Horticulture, Dr. PDKV, Akola and Chairman, for the purchase of Tractor mounted mechanical pruning machine and accessories reserve the right to accept or reject any **oral** the tenders/cancel the tenders without assigning any reason thereof.

**Dean,
Faculty of Horticulture,
Dr. PDKV., Akola &
Chairman,
For purchase of Tractor mounted
mechanical pruning machine & accessories**

SECTION - I (PART-A)

INSTRUCTIONS TO E-TENDERERS, TERMS AND CONDITIONS OF E-TENDER:

INVITATION OF OFFER:

- 1.1 Sealed e-tenders (in Two Bid System) are invited for the supply of Tractor mounted mechanical pruning machine and accessories, 2020 as stated in e-tendernotice no. E- Tender No. DN/HORT/Chairman/E-Tender/Farm machineries/260 /2020 Date: /02/2020

ELIGIBILITY CRITERIA:

- 2.1 This is time bound activity hence participant must have capacity to supply the machineries in stipulated period given in the tender or as per order issued from time to time by Dr. PDKV.
- 2.2 E-Tender complete in all respects should be submitted in Two Bid System online at the e-Tendering portal of Govt. of Maharashtra at www.mahatenders.gov.in. If possible, the e-tenders would be opened **on 08/12/2020 at 11.00 hrs.** (Technical Bid) in the presence of e-tenderers/e-tenderer's representative present at the time of opening.
- 2.3 Technical Envelope containing all the necessary documents in the form of PDF files / Scanned images. These documents need to be digitally signed by authorized digital signature and uploaded during online bid preparation stage. Original copies shall be kept ready at the time of opening of the tender.

TWO BID SYSTEM:

- 3.1 During online submission of e-Tender, the copies of all e-tender documents as detailed below along with the scanned copy/copies of PRN Number received from bank against the online payment of e-tender fee and EMD must be uploaded. The copy of the PRN slip towards EMD must be submitted in the technical bid online and not in physical form. The technical-bid should be digitally signed by the e-tenderer; else it may be liable for rejection. In case of physical submission, only Technical Bid has to be submitted and **Price- Bid has to be submitted online and not in physical form.**

3.2 Technical Bid for online submission

The following documents should be uploaded in the Technical Bid

- a. The scanned copy of PRN Number received from bank against the online payment of E-Tender fee (Non-refundable) and EMD must be uploaded during online submission.
- b. Acceptance of Terms and conditions of the e-Tender form (Technical Bid) Section-II (Part-A) Technical Details Section-I (Part-B) along with relevant documents digitally signed for online submission and duly signed for physical submission.
- c. The scanned copies of GST certificate, PAN and IT returns of firms. (last three years).
- d. Other documents in support of claims as mentioned in Section-I and Section-II by the tenders.
- e. Certified copy of Partnership Deed.
- f. Certified copy of power of Attorney.
- g. PAN card of all partners.

The above documents must be uploaded online and enclose during physical submission else the Tender may be liable for rejection.

3.3 PRICE BID FOR ONLINE SUBMISSION ONLY:

The Price-Bid has to be submitted online only and not in physical form. This bid should be digitally signed along with all the details filled in else the tender is liable for rejection.

- 3.4 Tenderers must affix seal and put address on Technical Bid Envelope.

3.5 If relevant papers / documents are not found in Technical Bid envelop or even if price bid is found in Technical Bid, then also the tender will be considered as non eligible and will stand rejected.

REJECTION OF E-TENDER:

- 4.1 Any party not fulfilling the conditions of Technical Bid shall be out rightly rejected.
- 4.2 Offers with alternatives to the specification given in the tender will be out rightly rejected.
- 4.3 Conditional tender shall not be considered. Printed terms and conditions of the tenderer shall not be considered as forming part of their tenders. In case any terms and conditions of the Contract applicable to this invitation to tender are not acceptable to tenderers, they should clearly specify deviation in their tender. Dr. PDKV reserves the right to accept or reject them. Dr. PDKV shall not be bound to give reasons for the refusal to consider the tender with deviations.
- 4.4 The Tender analysis will be done and technically and commercially eligible parties as decided by the competent Authority of Dr. PDKV will only be considered eligible. The process of competitive bidding involves the right to implement suitable evaluation process as considered best in the interest of Dr. PDKV.
- 4.5 Price Bid of eligible parties will only be opened.
- 4.6 No erasure or alteration is permitted in the documents submitted by e-Tender Parties (either in Technical or Price Bid), any such erasure or alteration if done, should be countersigned, failing which tender is liable for rejection.

OPENING OF PRICE BID:

- 5.1 The Price Bid of all eligible parties will be opened online as stated in tender (if possible), if not possible it will be opened on suitable date which will be informed to the tenderer participated or will be displayed on our website.

RATE OFFER:

- 6.1 The rates offered should be for items specified in tender along with the terms and conditions given and should be:-
 - a) Free door delivery **with unloading** at the offices under the jurisdiction of Dr. PDKV, Akola and including all charges/Taxes etc.
 - b) Inclusive of all Taxes (including turnover tax), Duties (Excise, Special Excise, Service Taxes, Cess), Packing and forwarding charges, Demurrage charges, GST etc.
 - c) Any hidden charges will not be acceptable other than the offer rates.

PRICE NEGOTIATION:

- 7.1 All the right for price negotiation is reserved by the Dr. PDKV. Committee is free to decide the course and method to be adopted for the negotiation purpose.

RETENDER:

- 8.1 The Item shall be re-tendered under the situation that during evaluation of tender (Technical Bid) the No. of eligible tender parties found are less than two. However, if Competent Authority thinks that the item required urgently, one eligible tender can be considered.
- 8.2 Extension of time and date for acceptance of Tender shall be considered, keeping in view the No. of tenders received up to due date and time.
- 8.3 The item shall be re-tendered when the lowest rates received in the tender are not acceptable to Tender committee, Dr. PDKV. Akola.

CLARIFICATION REQUIRED BY e-TENDERER:

9.1 Any clarifications required in connection with the tender, may be obtained from the office of DEAN, FACULTY OF HORTICULTURE, DR. PDKV., AKOLA & CHAIRMAN FOR PURCHASE OF TRACTOR MOUNTED MECHANICAL PRUNING MACHINE & ACCESSORIES, KRISHINAGAR, AKOLA- 444104 before submission of their offer.

EARNEST MONEY DEPOSITE:

10.1 Earnest money deposit as stated in tender notice should be paid online during uploading the e-tenders on the e-tendering portal of Govt. of Maharashtra www.mahatenders.gov.in. The scanned copies of PRN number received from bank against the online payment of EMD must be uploaded during online.

10.2 No Interest will be allowed on the Earnest Money from the date of its receipt until it is refunded.

10.3 Earnest money shall be paid via online using NEFT/RTGS or payment gateway mode. After Tender opening, the EMD of the unsuccessful bidder will be returned to account provided by the bidder during the bid preparation as given in challan under Beneficiary Account Number by the online system.

10.4 Earnest Money in the form of cheques or any other form except above will not be accepted.

10.5 Income Tax Returns/ Balance Sheet: Self-attested copies of Income Tax Returns of the firm for last three consecutive years or Balance sheets of last two consecutive years duly certified by a chartered accountant required as a proof to establish the financial capacity of the supplier/ contractor. (Need not be given if submitted already in the financial year)

FORFEITURE OF EMD:

11.1 In the event of a tenderer, whose tender is received within the closing date and time of the tender as specified, withdrawing his tender before the receipt of final decision or in the event of tenderer whose tender has been accepted, failing to execute an agreement within 7 days from the date of giving the offer and/or failing to deposit Security amount within 10 days from the date of executing an Agreement, the Earnest Money deposited by such tenderer shall be forfeited without any intimation and in the later case the tender also shall be cancelled and order will be placed with other party/parties either from tender process or from open market and any excess expenditure incurred by Dr. PDKV shall be recovered from the defaulting party.

11.2 When the party has declared in Technical Bid that his offer is as per the tender specifications but eventually differ in specifications given in Price-Bid his offer shall stand invalid and the EMD will be forfeited.

11.3 When the party is declared in Technical Bid that party has available all materials as per specification and make for the erection of protected structure quoted and when the same is not confirmed during the visit by committee of Dr. PDKV officials for technical verification at particular working site the EMD of such parties will be forfeited.

AWARD OF TENDER, EXECUTION OF AGREEMENT:

12.1 The successful parties shall be awarded the tender considering their capacity and if feel necessary based on the report of the technical committee. Decision for the quantity to be ordered to the successful tenderer and splitting the order quantity is reserved by Dr. PDKV.

12.2 A written offer will be issued to successful tenderers for executing the Agreement within five days from the date of issue of letter on an appropriate non judicial stamp paper. The cost of the stamp paper will have to be borne by the tenderer based on the value of the overall tender cost/price.

12.3 Detail orders will be issued to the party after agreement made on stamp paper. The order will include Rate as per structure size along with other terms and conditions, which would be the inherent part of this tender process.

REQUIREMENT, SPECIFICATION AND DELIVERY SCHEDULE WITH SPECIAL TERMS AND CONDITIONS OF CONTRACT IF ANY:

13.1 Requirement, Specification and tentative Delivery Schedule with special terms and conditions are given in Annexure-1 and 2 in detail.

13.2 It should be noted that tender quantity can decrease/increase to any extent depending up on the requirement.

RIGHT FOR ACCEPTANCE OR REJECTION OR SPLITTING OF TENDER

14.1 Dr. PDKV, Akola reserves the right to accept or reject any or all the tenders/Cancel any Item of the tender and split the order for any quantity to more than one party at the tender lowest rate without assigning any reason thereof.

SECTION - I (PART - B)

GENERAL TERMS AND CONDITIONS OF CONTRACT VALIDITY PERIOD OF THE AGREEMENT: (RATE VALIDITY)

15.1 The validity period of the agreement (Rate) will be for a period of **30/9/2021** from the date of signing the agreement by the contracted party. During this validity period, Dr. PDKV considering the exigencies may place the additional orders with the parties for supply of tractor mounted mechanical pruning machine and its accessories, over and above the agreement quantity, to any extent at the agreed and approved rates. Thus rates will be valid up to **30/09/2021** from the date of signing of the agreement by contracted party.

DELIVERY DESTINATION AND SUBMISSION OF BILL:

- 16.1 The successful contracted party shall arrange to supply with all necessary materials to the respective offices under Dr. PDKV, Akola door delivery with free unloading, within time schedule and partial modifications made if any and mentioned in the orders placed time to time, during the contracted period.
- 16.2 GST should be mention separately in the final credit bill as per GST standard bill profromaprovided by Govt.
- 16.3 The bills should be submitted with due acknowledgement of our receiving unit along with official stamp and date of receipt of item supplied/work at receiving unit. Receipt should be submitted in the specimen given in the order by Dr. PDKV. Collection of acknowledgement will be the responsibility of supplier.

QUALITY OF MATERIAL, GUARANTY AND USE OF MATERIAL PRIOR TO RECEIPT OF INSPECTION / TESTING REPORT OF THE CONSIGNMENT:

- 17.1 The supplies must confirm to the specification given by the Dr. PDKV failing which Dr. PDKV will not accept material. If the material is accepted and there after observed deviation/unfit for use after testing reports are received, the material will be declared as 'Rejected Material' and delivery will be cancelled.
- 17.2 The supplier should be responsible for one year free service/ maintenance of Tractor mounted mechanical pruning machine and no extra charges will provided for the servicing of tractor and maintenance of pruning machine during the guaranty period.
- 17.2 Rejected material will be returned to the party after cancellation. Party will have to pay the expenditure incurred for cancellation of material, before taking delivery. The party must lift the material within 10 days of intimation failing which storage charges decided by Dr. PDKV will have to be paid by the party before taking delivery of the rejected material. Three Show- Cause Notices at 10 days intervals will be issued to the party by Registered AD. If party does not lift the material it will be disposed off after third notice and cost of material paid and disposal charges if any will be recoverable from the supplier.
- 17.3 The Dr. PDKV presumes that the materials dispatched are exactly as per contracted specifications, therefore, may utilize the material even before the receipt of the inspection report of the said consignment. If the material is found having inferior in quality later, deductions from payment shall be made on pro-rata basis for the used quantity plus penalty if proposed by Competent Authority.

SECURITY DEPOSIT:

- 18.1 The successful tenderer will have to remit **Security Deposit @ 2%** of the value of agreement or as per order quantity worked out at the approved rates in the form of Demand Draft (of Nationalized/ Scheduled Bank only), drawn in favour of the respective offices, Dr. PDKV, Akola
- 18.2 The Successful tenderer will have to remit Security Deposit within 10 days from the date of Agreement, failure of which EMD will be forfeited and contract will be treated as cancelled and order will be placed with other party/parties either from tender or from open market and any excess expenditure incurred by Dr. PDKV shall be recovered from the defaulting party.
- 18.3 The Security money would be retained up to the validity period of the Agreement / till confirmation and observance of terms and conditions of tender and will be refunded thereafter without any interest on the Security Deposit after completion of procedure, If the job is completed by the party satisfactorily. Most probably security deposit will be released at the time of final payment only. No interest is payable on S.D. till it is released.

Payment:

- 19.1 Interest will not be given on the retention money.
- 19.2 It will be the responsibility of supplier to bring the acknowledgement of material supplied from the receiving destination complete in all respect without which payment will not be released.
- 19.3 Payment will be made by cheque. Payment will be released from respective offices under Dr. PDKV, Akola after satisfactory supply as per the specifications.

Failure in work order/agreement quantity and forfeiture of Security Deposit:

- 20.1 The contracted firm should supply the material as per delivery schedule given in the orders placed from time to time during contracted period, which presume to be the part of the agreement carried due to this tender process. The committee will have rights to forfeit the Security Deposit in the event of failure of part or complete work and order will be placed with other party/parties either from tender or from open market and contracted party will have binding to pay the differences towards the additional expenditure incurred for effecting such purchases from other parties.

Acceptance of Delayed Supplies:

- 21.1 Dr. PDKV reserves the right for acceptance of the delayed supply by imposing penalty and the **Grace period for acceptance of delayed supply with penalty will be maximum 15 days from the last date of supply order or as per decided by E-tender Committee.** Thereafter party will be considered as failure.
- 21.2 For granting grace period for acceptance of delayed work with penalty, parties should request in writing for the same minimum 7 days in advance from the last date of supply putting the reasons, failure of which their request to consider delayed supply with penalty may not be put for consideration.

RIGHT TO CHANGE/MODIFY THE ORDER TERMS/CONDITIONS ETC.:

- 22.1 The entire contents of the tender documents shall form part of the Agreement unless changed or modified by part or whole separately. No additional terms and conditions raised / claimed by the contracted firm will be entertained other than reflected in prescribed tender form issued and entertained under this agreement.
- 22.2 The e-tender committee reserves the right to change/modify the conditions or incorporate additional ones if deemed necessary and the same will be binding on contracted firm. The

intimation given in official letter / form from the authorized signatory on behalf of Dr. PDKV will be treated as modified version of the terms /conditions and ultimately will be the part of this agreement. No contracted firm will liable for any claim what so ever in the matter.

ARBITRATION:

- 23.1 All disputes or differences in relation to this Contract or the interpretation of any of its terms or implementation thereof or arising out of, or concerned directly or indirectly with the contract will be referred to the Arbitration of the Vice Chancellor, Dr. PDKV, Akola who shall have the power to inquire into all the facts of case and to interpret the terms of this agreement and whose decision shall be binding on both the parties.
- 23.2 The venue of Arbitration shall be Akola. The Arbitrator shall have power with the consent of the parties to extend the time for making and publishing the award.

POWER OF ATTORNEY:

- 24.1 If the tenders are a firm or company, they should in their forwarding letter mention the names of all the partners together with the name of the person who holds the powers of Attorney, authorizing him to conduct all transaction on behalf of the body, along with the tender.

No Deviation Statement: (Please see FORMAT- II)

The no deviation statement must have mention of the make & standard of the items quoted by the bidder against the tender, specification of the equipment tendered, specification of the equipment offered and deviations in specifications if any.

Bidder must detail the pro-forma in format 2 and mere certifying that 'There is no deviation between tender specifications and specifications quoted by the bidder is not acceptable and such bids are likely to be rejected.

Declaration by the bidder (Please see FORMAT -III)

Copy of Declaration duly signed by bidder regarding acceptance of all tender conditions and also penalty clause, Risk purchase clause, fall clause. These clauses are displayed on website of Govt. of Maharashtra under Tender Purchase section.

TECHNICAL ENVELOPE (T1):

First of all, Technical Envelope of the tenderer will be **opened online through e-Tendering procedure** to verify its contents as per requirements. If the various documents contained in this envelope do not meet the requirements, a note will be recorded accordingly by the tender opening authority and the said tenderer's Commercial Envelope will not be considered for further action but the same will be recorded. Decision of the tender opening authority shall be final in this regard.

PRICE BID / COMMERCIAL ENVELOPE (C1):

This envelope shall be opened online as per the date and time given in detailed tender schedule. The financial bids shall not be opened till the completion of evaluation of technical bids. Commercial Bids of only technically qualified Bidders as mentioned above will be opened. The Contractors may remain present in the office of the Tender Opening Authority at the time of opening of Financial Bids. However, the results of the Financial Bids of all Contractors shall be available on the e-Tendering Portal immediately after the completion of opening process.

JURISDICTION FOR LEGAL MATTERS:

If any dispute arises and if for any reason the matter has to be referred Court of Law, Akola Civil Court alone will have the jurisdiction in the matter irrespective of registered place of Contracted firm or any point or place of Dr. PDKV., Akola

(To be printed on the letter head of the firm)

FORMAT - I

AUTHORISATION LETTER

To,

**Dean, Faculty of Horticulture,
Dr. PDKV., Akola &
Chairman, Forpurchase of Tractor mounted
Mechanical pruning machine & accessories,**

Sub: Authorized dealer or manufacture for submission of Tender for the supply of Tractor mounted mechanical pruning machine & accessories.

Ref: Your Tender No. _____ Due on _____

Dear Sir,

With reference to above, this is to inform you that. We, _____ are an established manufacturer/dealer for the supply of above said materials &having factory/dealership at _____ since _____

We do hereby authorize M/S _____ to quote and negotiate for items mentioned in tender enquiry number _____ Due on _____.

We further undertake that whatever the materials suppliedby M/S _____ will be fully supported by us during and after the warranty period and all service calls will be attended by us / our authorized service provider promptly.

The list of Authorized service providers in India/ Maharashtra is attached herewith.

Thanking you.

For _____

Authorized Signatory

Date Name-

Place -

Designation –

(To be printed on the letter head of the firm)

FORMAT- II

No.

Date:-

No Deviation Statement

To,

**Dean, Faculty of Horticulture,
Dr. PDKV., Akola &
Chairman, Forpurchase of Tractor mounted
Mechanical pruning machine & accessories,**

Dear Sir,

We submit herewith no deviation statement giving comparison of our technical offer and the specifications of the materials mentioned in the tender no. _____ Due on _____

Name of Manufacturer:-

Make & model quoted :

Specification of materials stated in Tender Enquiry step by step	Specification of materials offered by Bidder step by step	Whether there is any deviation from the tender specification Yes / No	If yes, indicate clearly the deviations and your justification for deviation
1	2	3	4

Signature of Bidder with Seal

(To be printed on the letter head of the firm)
FORMAT- III

“DECLARATION OF THE TENDERER”

- 1) That I / We _____ am / are the authorized nominee(s) of Thefirm _____ hereby submit tender to the University Purchase of Tractor mounted mechanical pruning machine and accessories to Chairman and Dean, Faculty OfHorticulture, Dr. PDKV., Akola.
- 2) I am to state that the information provided in the tender form is true and correct
- 3) I / We may be punished as per law for any wrong information, misleading facts provided in the tender form besides rejection of my / our tender.
- 4) In case of any dispute, the Jurisdiction will be Akola only.
- 5) I / We have carefully read all the general and specific terms and conditions of the tender and I solemnly declare that the same are acceptable to me/us and binding on me/us.

Place:

Signature of Tenderer:

Date:

Name of Tenderer: _____

Capacity in which signed : _____

Full address of the Tenderer : _____

With seal &stamp :

(Attach Identity card Xerox) _____

Phone No. : _____

Mobile No. : _____

FORMAT- IV

AFFIDAVIT on (Plain Paper)

1. I, the undersigned, do hereby certify that all the documents and statements made in the Required attachments are true and correct. In case the contents of envelope No.1 and other documents pertaining to the tender submitted by me are found to be incorrect or false, I shall be liable for Prosecution and punishment under section 199 and 200 of IPC 1960 and/or any other law applicable thereto.
2. The undersigned also hereby certifies that neither our firm M/s. _____ have not abandoned any work in Govt. and semi Govt. Institution or organizations in Maharashtra nor any contract awarded to us for such works have not been rescinded, during last five years prior to the date of this bid.
3. The undersigned hereby authorize(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Department to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understand and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Department relevant laws.

Place:

Signature of Authorized person

Applicant/Contractor

Check List of documents to be uploaded along with e tender

The following documents should be uploaded by the bidders in the form of PDF Files / Scanned images in the same order as mentioned below, on the e-Tendering website during Online Bid Preparation stage.

S.N.	Details	Whether attached	Page no.
1	Covering Letter for tender on the company letter head mentioning official address, Contact No, email address and website (if available) address	Yes/No	
2	Online payment receipt of EMD and tender form fee receipt.(Copy of PRN Number)	Yes/No	
3	GST Certificate, PAN card of firm (ESSENTIAL)	Yes/No	
4	PAN card of all partners.	Yes/No	
5	Income Tax returns of last two year,Balance Sheets for last three financial Years.	Yes/No	
6	No deviation certificate in prescribed pro-forma only. (ESSENTIAL)	Yes/No	
7	Authorization certificate from Dealer /manufacturer.	Yes/No	
9	Declaration of the tenderer	Yes/No	
10	Affidavit (on plain paper)	Yes/No	
11	Certified copy of Partnership Deed.	Yes/No	
12	Certified copy of power of Attorney.	Yes/No	
13	Guaranty certificate provided by company.	Yes/No	

Note: If, during online bid preparation, any need arises to upload additional documents, apart from the above mentioned documents, an option to upload additional documents has been provided in the e-Tendering software which will be available to bidders during online bid preparation stage.

If the bidder himself is the manufacturer of the required materials, he will produce self-attested copy of necessary permission letter from competent authority showing that they are the manufacturers of the said item to this office on or before the last date of tender submission, without which the tender will not be accepted.

SECTION - II (PART - A)

E-TENDER: TECHNICAL BID

TO BE SUBMITTED ALONG WITH TECHNICAL BID AND SCANNED COPY BE UPLOADED WHILE
ONLINE SUBMISSION

To,

**Dean, Faculty of Horticulture,
Dr. PDKV., Akola &
Chairman, Forpurchase of Tractor mounted
Mechanical pruning machine & accessories,**

**Subject: E-tender for purchase of Tractor mounted mechanical pruning machine and
Its accessories**

Ref:

Sir,

i) I/We hereby confirm that we have read all the terms and conditions of the e-tender stated under above number and hereby agree to abide by the said conditions. **ii)** I/we also agree to keep this tender open for acceptance for a period as mentioned in tender paper and in default thereof, I/We will be liable to forfeiture of my/our Earnest Money. **iii)** I/we hereby declare that **a.** I/we have read all the terms and conditions specified in the e-tender paper and all terms and conditions are acceptable to me/us. **b.** The rates offered are for the material of specifications mentioned in the **E-tender (Annexure I)** and our offer is not differing in any respect and if any difference found by Dr.PDKV, the offer shall stand rejected without any legal claim or liability if any on Dr.PDKV and I/we will be liable to forfeiture of my/our Earnest Money. **iv)** The details of prescribed earnestmoney and e-Tender Fee are as under:-

Sr No	Particulars	Name of Item	Name of Bank	PRN Number & Date	Amount in Rs.
1.	EMD				
2.	E-Tender Fee				

v) The full value of the Earnest Money shall stand forfeited without prejudice to any other right or remedies if: I/we do not execute an agreement within 7 days from the date of offer given and OR I/We do not deposit the Security Amount mentioned in the Agreement **within 10 days** from the date of execution of Agreement. **vi)** Following documents are enclosed.

c. Any other document (Please specify)

e. Declaration about the authority of the signatory to sign and furnish the tender documents under seal. If signatory is sole proprietor it should be on letterhead with seal.

Thanking you,

Yours faithfully,

Signature with seal

Place:-

Name of authorized signatory:

Date:-

Address:

Phone No. Fax No.

SECTION - II (PART - B)

TO BE SUBMITTED ALONG WITH TECHNICAL BID AND SCANNED COPY BE UPLOADED WHILE ONLINE SUBMISSION

Note: The following details should be given completely, failure of which the tender will not be considered as technically eligible and the rates quoted will not be considered for evaluation.

TECHNICAL DETAILS

1.	Name of the firm			
2.	Address along with e-mail	Mobile/Telephone /Fax		
2. a	Head Office			
2. b	Whether the firm has ISO-9000-2000 ISO Company (Yes/No)	If yes please attach copy of certificate.		
3.	Name of Proprietor / Partners / Directors etc.			
4.	Name of authorized contact persons and their Mobile & e-mail. if any			
5.	Date of establishment			
6.	Infrastructure etc.			
6.a	Qualified Personnel			
7	Other Details			
7.a	GST registration	Please attach copy of certificate		
8.	Nature of main Activities			
9.	Turnover details	Annual Turnover (Rs. in lakh)	Copies of Audited financial statement/ C.A. Certificate to be enclosed	
10.	Principal Bankers	Address		
11.	Details of having similar supply order of same materials to Govt./Semi Govt. Institutions within last five years. (If yes, proof to be enclosed)			
	Name of Institution	Year	Specifications	Name of items
1				
2				
3				
11.	Declaration : Self declaration on the firm company's letterhead that there is no any outstanding IT/PT dues should be enclosed.			
12.	Cliental List			
13.	Any other related information, if any			

Please attach separate sheet if space is insufficient

I/we have read all the terms and conditions of tender document under ref no./...../...../2020 Dated...../...../2020 and hereby agree to abide by the said conditions. I/we hereby also undertake that the quoted Tractor mounted mechanical pruning machine and accessories is available with us and we abide that we will supply the items per mention in the specification in stipulated time as per tender document or the order issued by the respective institution/ office under the Dr. PDKV, Akola time to time.

Yours faithfully,

(Signature of the Authorized person)

Full name of the Authorized person

Designation

Seal of the firm and date

Annexures - I

Item wise detailed specification of tractor mounted mechanical pruning machine and its accessories

Sl	Particulars	Specification	Cost per unit
1	Mechanical tree pruner	<p>Mechanized pruning machine model FL 600P (5+3+2) make BMV, Italy: Cutting length for each bar mt. 2.00</p> <p>Machine complete with knives, rubber and oil hydraulic distributor with flux regulator and levers with piston control for rise(n.2), inclination cutting group, inclination 0-90⁰ of the TOP.</p> <p>80 lit. tank group –simple gr. 3/lit. 55-over gear gr. 3-suction and return filter cooling radiator -3 point attack Motor increased lit. 55 N. 10kt disc with WIDIA teeth O 500 Trestle for transport and machine at rest Inox protection for vertical cutting bar Cardan shaft. Tractor attached (If available) net and lexan protection on roll-bar (for tractor without cabin) Tractor operated mechanical tree prunner for Citrus with 10 (molded) circular saws (blades) for vertical and horizontal citrus pruning</p>	
2	Tractor	<p>Engine type: 60HP, 2400 rpm, 3 cylinder direct injection, turbo charge, Rotary FIP with Liquid cooled overflow tank.</p> <p>Transmission:- Dual clutch, Gear box-nine front and three rear with collarshift,</p> <p>Speed: Front -2.3 – 32.8 km per hour and rear- 3.9 – 25.4 km per hour</p> <p>Break: Self adjusting, hydraulically actuated, similar to both wheels, oil deeped disc break.</p> <p>Hydraulics: 1800 KGF lower link, three point linkage grade second, self-control.</p> <p>Steering: Power steering, adjustable up-to 25⁰tilt with lock lach.</p> <p>Independent power take off, six plience with 540 rpm @2376 erpm.</p> <p>Wheel and tyre types: Front- 6.5 x 20.8 pr and rear- 16.9 x30.12 pr.</p> <p>Fuel tank capacity – 68 lit.</p> <p>Electric capacity: 88 Amp. Hour, 12 volt battery, 40 ampear alternator, 2.5 Kilovat starter moter. Along with essential accessories.</p>	
3	Blade Disc 500 of pruning machine	Circular saw cutting blade of diameter 500 mm	
4	Blade Disc 400 of pruning machine	Circular saw cutting blade of diameter 400 mm	