

**QUOTATION NOTICE**No. DEE/UPP/AR/2428/2017  
Dated : 11/12/2017

To,

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.....**Subject :- Quotation for printing, preparation & supply of Annual Reports**

Please arrange to send quotation for offset printing & preparation of Annual Reports with DTP composing, proof reading, Designing, Scanning, Plate Making and as per the particulars / specification given below.


**Specifications :** Inner pages on 90 gsm art paper (sinarmas/BP), size A/4, cover pages on 250 gsm Art card (sinarmas/BP) in multicolour with photograph and gloss Lamination and binding

S. N.	Particulars	Specifications			Approx. Quantity
		B/W pages	Colour pages	Total pages	
1	42 <sup>nd</sup> Annual Report 2010-11 (English)	74	11	85	200 Nos.
2	42 <sup>nd</sup> Annual Report 2010-11 (Marathi)	80	08	88	200 Nos.
3	43 <sup>rd</sup> Annual Report 2011-12 (English)	81	10	91	200 Nos.
4	43 <sup>rd</sup> Annual Report 2011-12 (Marathi)	106	16	122	200 Nos.
5	44 <sup>th</sup> Annual Report 2012-13 (English)	116	22	138	200 Nos.
6	44 <sup>th</sup> Annual Report 2012-13 (Marathi)	116	23	139	200 Nos.
7	45 <sup>th</sup> Annual Report 2013-14 (English)	126	17	143	200 Nos.
8	45 <sup>th</sup> Annual Report 2013-14 (Marathi)	60	16	76	200 Nos.
9	46 <sup>th</sup> Annual Report 2014-15 (English)	110	18	128	200 Nos.
10	46 <sup>th</sup> Annual Report 2014-15 (Marathi)	105	13	118	200 Nos.
11	47 <sup>th</sup> Annual Report 2015-16 (English)	124	21	145	200 Nos.
12	47 <sup>th</sup> Annual Report 2015-16 (Marathi)	109	18	127	200 Nos.
13	Installed CDs ( Marathi & English combine) 75/year			6 years	450 Nos.

PTO

**Term and conditions :-**

1. The quotation should be in the name of Director of Extension Education, Dr. PDKV, AKOLA mentioning quotation for Printing & Supply of Annual Reports on the envelope.
2. The quotation should reach this office as specified on or before 19/12/2017..... The quotation will be accepted on all working days between 11.00 to 5.00 P.M.
3. The rates quoted will have to be accepted for a period of 06..... months from the date fixed for receiving the quotation.
4. The rates quoted above are inclusive of DTP composing, Proof reading, Graphic designing, processing of cover page, design and photograph and offset printing.
5. The printing work in multi-colour (as desired) will be carried out by the tenderer as per the instructions.
6. The material will have to be supplied as per specifications within 20..... days from the date of acceptance of quotation.
7. Transportation charges should be inclusive of loading & unloading charges.
8. The rates quoted will have to be inclusive of all taxes with delivery at University Printing Press, Dr. PDKV., Akola. (GST percentage should be shown separately)
9. If the billing amount more than 2.5 lakh one percent SGST & one percent CGST will be deducted from total billing amount
10. The goods should not be damaged and it should be carried in protective covering vehicle
11. Supplier will be responsible for payment of GST / service tax etc. wherever applicable
12. The GSTN./ PAN No. should have to be mentioned on quotation.
13. In the event of failure to supply the material within the specified period. The undersigned will have authority to cancel the supply order.
14. The right to accept whole or part of the quotation or reject the quotation are reserved with the university without assigning any reason thereof.

  
Director Extension Education  
DR. PDKV, AKOLA