

QUOTATION NOTICE

No. UPP/Quo./Binding/ 08 /2017

Dated : 8 / 6 /2017

To,

Subject :- Quotation for supply of *Binding rates of registers*Please arrange to send quotation for supply of *binding rates of registers* the particulars of the item to be purchased / binding and conditions of supply are mentioned below.

S. N.	Particulars	Size/Make/Weight	Approx. Quantity
1	Petty Cash Books (KV-6)	Hard binding, size 10" X 15", 200 pages, sewing of 10 paper signature (bunch of 10 papers) with numbering	500 Nos
2	Main Cash Book (KV-22)	Hard binding, size 10" X 15", 100 pages, sewing of 5 paper signature (bunch of 5 papers) with numbering	500 Nos
3	Break up Registers (KV-26)	Hard binding, size 10" X 15", sewing of 13 signatures (bunch of 13 papers) with numbering	500 Nos.
4	Acquaintance Registers A/Cs 80	Hard binding, size 16" X 13", 100 pages, sewing of 5 paper signature (bunch of 5 papers) with numbering	300 Nos.
5	Statement of Debth Head Receipt Payment Registers (KV - 2B)	Hard binding, size 10" X 15", sewing of 5 paper signature (bunch of 5 papers) with numbering	200 Nos.
6	Store Ledger (KV- 73)	Hard binding, size 8.5" X 13.5", sewing of 200 pages with numbering	500 Nos
7	Cheque Registers KV A/Cs 21	Hard binding, size 10" X 15", sewing of 200 pages with numbering	300 Nos.
8	History Book (KV- 83)	Hard binding, size 8.5" X 13", sewing of 30 pages with numbering	300 Nos.
9	Bill Registers (KV - 20)	Hard binding, size 10" X 15", sewing of 200 pages with numbering	500 Nos.
10	Dead Stock Book (KV - 74)	Hard binding, size 10" X 15", sewing of 200 pages with numbering	300 Nos

Term and conditions of supply :-

1. The quotation should be in the name of O/I UNIVERSITY PRINTING PRESS, DR. PDKV., AKOLA mentioning quotation for supply Binding of Registers on the envelope.
2. The quotation should reach this office with samples of..... as specified on or before 15/6/2017
3. The samples of various Registers should be seen by the supplier at University Printing Press.
4. Binding material provided by University Printing Press should be used. It should not be changed.
5. The quotation will be accepted on all working days between 11.00 to 5.00 P.M.
6. The rates quoted will have to be accepted for a period of06..... months from the date fixed for receiving the quotation.
7. The rates quoted will have to be inclusive of all taxes with delivery at University Printing Press, Dr. PDKV., Akola.
8. The right to accept whole or part of the quotation or reject the quotation are reserved with the undersigned without assigning any reason therefore.
9. In the event of failure to supply the material within the specified period. The undersigned will have authority to cancel the supply order.
10. Supplier will be responsible for payment of tax/service tax etc.
11. The sale Tax No./PAN No. will have to be mentioned on quotation.


OFFICER INCHARGE
UNIVERSITY PRINTING PRESS,
DR. PDKV, AKOLA