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The Director of Extension Education,
Dr. Panjabrao Deshmukh Krishi Vidyapeeth,
Akola - 444 104

**Subject: - Submission of quotation for printing of "Krishi Partika" for the financial year
2023-24..... reg.**

Reference: - Your quotation letter No. DEE / Pub / KP / ⁴³³⁸ / 2023, Dated: 23/03/2023

Sir,

With reference to above, we are quoting our rates for printing and supply requisite number of copies of **Krishi Patrika-a Monthly Magazine of the University** for the Financial Year 2023-24 as under.

A) The particulars / specifications of Krishi Patrika are as under:

1	Name of publication	Krishi Patrika (Monthly Magazine) in Marathi language (12 issues in a year)
2	No. of copies to be supplied / printed	1000 to 2500 copies per month
3	Size	1/4 Demi (9"X11.5")
4	Total Pages	16 (multicolour)
5	Printing all pages	Multi colour printing (both side) on 120 GSM Art paper. No. of pages : 16 pages
6	Binding	Central pinning (Sample available in the office of DEE, Dr. PDKV, Akola)
7	Packing	Krishi Patrika should be properly packed in boxes which can sustain the weight of 175 to 200 copies during the transportation.
8	Layout / Artwork	DEE, Dr. PDKV, Akola will provide the layout/ Artwork/ Design/ DTP of cover, inner pages (multi colour) of the entire Krishi Patrika of every month to the printer. Printer has to submit a dummy copy before process for the final printing.
9	Delivery	Every month delivery of Krishi Patrika (Monthly Magazine) should be given at Central Post Office, Akola and Directorate of Extension Education, Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola. Number of copies to be delivered to the post office, Akola will be communicated by this Directorate every month.

The entire work will be carried out by offset printing. The printing will be done by positives and P.S. plates only.

Rates (inclusive of all taxes) **quoted Rs. per copy** as per specifications mentioned above. (In words Rs.....)

I abide by terms and conditions given along with quotation notice.

Dated:

Signature

Place:

Name & Address

Stamp

GST No.:

Terms and conditions for printing and supply of Krishi Patrika:

- 1) The layout, DTP, artwork, manuscript, photograph etc will be provided by the Directorate every month (as far as possible) up to 20th day of each month.
- 2) The font type, size, leading etc. will be approved by the Directorate.
- 3) The printing on Offset Machine by P.S. Plates only.
- 4) The printing work is to be started on approval of final proof by the Chief Editor.
- 5) The delivery of all copies of Krishi Patrika should be given on or before last day working day of the month.
- 6) The rate/cost mentioned in the quotation should be **inclusive of all** taxes (GST), packing, forwarding, octroi, transportation and delivery at our destination and H.P.O. Akola.
- 7) The rates quoted should be valid at least for 12 months (may be extended for further issues). No increase on any account will be admitted.
- 8) The undersigned reserved the right to accept or reject any or all quotations without assigning any reason.
- 9) In case of any doubt the undersigned or Chief Editor may please be contacted for clarification.
- 10) If the numbers of copies supplied are less than the order paced, proportionate amount will be deducted from the bill.
- 11) If the material supplied is not in conformity with the specifications / paper samples whole lot can be rejected without any compensation.
- 12) The instructions given from time to time should be followed.
- 13) If ambiguous rates or more than one rate are quoted the quotation may be rejected.
- 14) Quotations should be approval for minimum one year period.

I abide by the terms and conditions given above.

Signature

Dated:

Name & Address

Place:

Stamp

GST NO.: