



**DIRECTORATE OF EXTENSION EDUCATION
DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH**

KRISHINAGAR P.O., AKOLA – 444 104 (Maharashtra)

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TENDER DOCUMENT

E- Tender No. : DEE/PUB/KS24/ 1847 /2023

Date 31 / 10 /2023

Sub.: PRINTING OF KRISHISANVADINI 2024 (KRISHI MARGDARSHIKA)

(E-Tender should be submitted online and also Technical Bid in Physical Form)

Last date of online submission and acceptance of Technical Bid in Physical Form

17 / 11 /2023 up to 17.00 Hrs.

Opening of E-Tender Technical Bid (If Possible) : **20 / 11 /2023 at 11.00 Hrs.**

E-Tender to be uploaded at www.mahatenders.gov.in and Technical Bid in Physical form to
be submitted to:

DIRECTOR OF EXTENSION EDUCATION

DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH

Krishinagar, Akola - 444 104

Phone:0724- 2258174, Fax- 2258732

Mail:deepdkv@yahoo.com, chiefeditor@pdkv.ac.in

Web: www.pdkv.ac.in

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Tender Schedule

Sr. No.	Tender Stage	Date and Time
1.	Tender publish	02.11.2023, 12.00 hrs
2.	Tender closing	17.11.2023, 17.00 hrs
3.	Tender opening (if possible)	20.11.2023, 13.00 hrs

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E - TENDER - NOTICE

Ref. No.: DEE/PUB/KS24/ 1847 /2023

Date: 31 / 10/2023

Sub: **PRINTING OF KRISHISANVADINI 2024 (KRISHI MARGDARSHIKA)**

DIRECTORATE OF EXTENSION EDUCATION, DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH ,AKOLA is intends to call e tenders for printing and supply of **KRISHISANVADINI 2024 (KRISHI MARGDARSHIKA)**

Sr. No.	Particulars	Approx. Qty. (Number)	Normal E.M.D.	Limited E.M.D.	Tender Paper Cost
1.	Krishisanvadini 2024 (Marathi Language)	15000	Rs.40,000/-	Rs.20,000/-	Rs.3000/-

- Eligibility Criteria:** This is time bound activity hence participant must have capacity to do the job in stipulated period given in the tender or as per order issued from time to time by Dr. PDKV, Akola. The reputed printers with own printing facility can apply.
- For detailed Tender Notice please visit our website – www.pdkv.ac.in.
- E-Tender documents containing the terms and conditions of supply and detailed specifications can be downloaded from the E-Tendering portal of Govt. of Maharashtra at www.mahatenders.gov.in. Help desk No.7588962893.
- The last date of online submission of E-Tender & acceptance Technical Bids in physical form is **17. 11 .2023 up to 17.00 Hrs.**
- For e-Tender submission, the interested parties may upload the tender document complete in all respects on the e-Tendering portal of Govt. of Maharashtra at www.mahatenders.gov.in. The filled e-tender be uploaded with the scanned copy of PRN No. received from Bank against online payment of EMD and Tender Fee. In case of parties claiming SSI exemption and claiming for “**Limited EMD**” the option “**EMD Exemption**” should be opted while uploading the tender. The copies of PRN as the case may be, must be submitted in the technical Bid in physical form on or before the last date of submission at the office of DIRECTOR OF EXTENSION EDUCATION, DR. PANJABRAO DESHMUKH KRISHI VIDYAPEETH, KRISHINAGAR, AKOLA- 444104 without which the tender will be taken as incomplete and non responsive and shall not be considered. The e-tender fee shall be non refundable. The tenders will not be accepted beyond the stipulated date and time under any circumstances what so ever. **The Price- Bid will be accepted online only and not in physical form.**
- The bidders are requested to familiarize themselves with the use of the e-Tendering portal of Government of Maharashtra and the requirements for submission like registration on the portal, use of digital signature etc. well in advance. The bids need to be signed by digital signature as per the requirements of the e-Tendering portal.
- The last date of online submission of e-Tender & acceptance Technical Bids in physical form is **17.11.2023 (Friday) up to 17.00 Hrs.** Technical Bid of all the E-Tenders received in time will be opened on **20. 11 . 2023 at 11.00 Hrs.** (if possible), in the presence of interested tenders parties.
- The Price bids of the eligible parties may be opened on the same day at 12.00 Hrs, if possible. The Director of Extension Education, Dr. PDKV, Akola reserves the right to accept or reject any or all the tenders/cancel the tenders without assigning any reason thereof.
- The quantity mentioned in the tender notice is tentative and may increase or decrease as per requirement of Dr. PDKV, Akola.

**Director of Extension Education
Dr. PDKV, Akola**

SECTION - I (PART-A)
INSTRUCTIONS TO E-TENDERERS, TERMS AND CONDITIONS OF E-TENDER:

INVITATION OF OFFER:

1.1 Sealed e-tenders (in Two Bid System) are invited for Supply of Krishisanvadini 2024 in Marathi language as stated in e tender notice no. DEE/PUB/KS24/ 1847 /2023 Date: 31 / 10 /2023

ELIGIBILITY CRITERIA :

- 2.1 This is time bound activity hence participant must have capacity to do the job in stipulated period given in the tender or as per order issued from time to time by Dr. PDKV. The reputed printers with own printing facility can apply.
- 2.2 E-Tender complete in all respects should be submitted in Two Bid System online at the e-Tendering portal of Govt. of Maharashtra at www.mahatenders.gov.in and also the Technical Bid in physical form in sealed Envelope super-scribing "ENVELOPE-TECHNICAL BID FOR PRINTING OF KRISHISANVADINI 2024 on or before **17 . 11. 2023 up to 17.00 hrs.** in the office of DIRECTOR OF EXTENSION EDUCATION, Dr. PDKV, KRISHINAGAR, AKOLA-444 104. If possible the e-tenders would be opened on **20. 11. 2023 at 11.00 hrs.** (Technical Bid) in the presence of e-tenderers/e-tenderer's representative present at the time of opening.
- 2.3 Technical Bid sent by post should be sent by Registered post with acknowledgement due however online submission is must in this case also. Sealed Technical Bid submitted by hand delivery should be delivered to the office of DIRECTOR OF EXTENSION EDUCATION, Dr. PDKV, KRISHINAGAR, AKOLA by obtaining acknowledgement. Cable/Fax tenders would not be accepted.

TWO BID SYSTEM:

- 3.1 During online submission of e-Tender, the copies of all e-tender documents as detailed below along with the scanned copy/copies of PRN Number received from bank against the online payment of e-tender fee and EMD must be uploaded. The copy of the PRN slip towards EMD must be submitted in the technical bid in physical form without which e-tender will be taken as incomplete and non responsive and shall not be considered. The technical-bid must be digitally signed by the e-tenderer, else it is liable for rejection. In case of physical submission, only Technical Bid has to be submitted and **Price- Bid has to be submitted online and not in physical form.**
- 3.2 Technical Bid for online submission and ENVELOPE (SEALED) for Physical submission:
This Envelope should be marked as "ENVELOPE - TECHNICAL BID FOR PRINTING OF KRISHISANVADINI 2024. The following documents should be uploaded in the Technical Bid and enclosed during the physical submission:-
 1. The scanned copy of PRN Number received from bank against the online payment of e Tender fee (Non-refundable) and EMD must be uploaded during online submission and the copies of the same must be submitted in the technical bid in physical form.
 2. In case of party claiming SSI exemption and claiming for limited EMD the PNR must be uploaded and submitted in the technical bid in physical form.
 3. Valid Exemption Certificate of SSI, Co-operative Units and Govt. Parties, as detailed in Section-I (Part-A) **Sr. No. 15.3 for limited EMD.**
 4. Acceptance of Terms and conditions of the e-Tender form (Technical Bid) Section-II (Part - A), Technical Details Section-I (Part-B) along with relevant documents digitally signed for online submission and duly signed for physical submission.
 5. The scanned copies of VAT, CST, GST and PAN Nos.
 6. Other documents in support of claims as mentioned in Section-I and Section-II by the tenders. The above documents must be uploaded online and enclose during physical submission else the Tender is liable for rejection.
 7. Sample of Item quoted as specified in Annexure-1, in separate Envelope with Specification, e-Tenderer's Seal and Signature to be submitted in physical form.

3.3 PRICE BID FOR ONLINE SUBMISSION ONLY:

The Price-Bid has to be submitted online only and not in physical form. This bid must be digitally signed along with all the details filled in else the tender is liable for rejection.

3.4 Tenderers must affix seal and put address on Technical Bid Envelope.

3.5 If relevant papers / documents are not found in Technical Bid envelope or even if price bid is found in Technical Bid, then also the tender will be considered as non eligible and will stand rejected.

SUBMISSION OF SAMPLE WITH TENDER.

4.1 Sample of item quoted as Specified in **Annexure- 1**, with mention of specifications, Tenderer's seal and signature should be submitted in the same or separate Envelope.

E-TENDER OPENING (TECHNICAL BID) :

5.1 The Technical Bid will be opened on the date as mentioned and Price Bid may be opened on the same day or separate date, if any, and will be communicated or displayed on our website.

REJECTION OF E-TENDER:

6.1 Any party not fulfilling the conditions of Technical Bid shall be out rightly rejected.

6.2 Offers with alternatives to the specification given in the tender will be out rightly rejected.

6.3 Conditional tender shall not be considered. Printed terms and conditions of the tenderer shall not be considered as forming part of their tenders. In case any terms and conditions of the Contract applicable to this invitation to tender are not acceptable to tenderers, they should clearly specify deviation in their tender. Dr. PDKV reserves the right to accept or reject them. Dr. PDKV shall not be bound to give reasons for the refusal to consider the tender with deviations.

6.4 The Tender analysis will be done and technically and commercially eligible parties as decided by the competent Authority of Dr. PDKV will only be considered eligible. The process of competitive bidding involves the right to implement suitable evaluation process as considered best in the interest of Dr. PDKV.

6.5 Price Bid of eligible party will only be opened.

6.6 No erasure or alteration is permitted in the documents submitted by e-Tender Parties (either in Technical or Price Bid), any such erasure or alteration if done, should be countersigned, failing which tender is liable for rejection.

Technical verification of manufacturing facilities by technical committee of Dr. PDKV Officials:

7.1 The Technical committee of Dr. PDKV Officials (if feel necessary) will visit the place of working of the tender parties for verification of Infrastructure claimed by the parties in the tender. The tender of all those parties will be rejected whose facilities are not found satisfactory for ensuring the supply of quality material quoted by party in time. The decision of Dr. PDKV technical committee will be final and will be binding to all tender parties and will carry no legal claim or liability if any on Dr. PDKV.

7.2 The team may visit (if necessary) immediately after Tender opening to tenderer's site and hence could not inform to any tender party for the same in advance.

7.3 Dr. PDKV will have exclusive right on the art design etc. and supplier will be forbidden from usage of artwork in future for the use of other client.

OPENING OF PRICE BID:

8.1 The Price Bid of all eligible parties will be opened online as stated in tender (if possible), if not possible it will be opened on suitable date which will be informed to the tenderers participated or will be displayed on our website.

RATE OFFER:

9.1 The rates offered should be for items specified in tender along with the terms and conditions given and should be:-

a) Free door delivery **with unloading** at the office of Directorate of Extension Education, Dr. PDKV, Akola and including all charges, GST (Octroi, VAT, Sales Tax etc).

- b) Inclusive of all Taxes (including turnover tax), GST, Duties (Excise, Special Excise, Service Taxes, Cess), Packing and forwarding charges, VAT etc.
- c) The Inspection, Verification and Testing will be done by Dr. PDKV and hence these charges should not be included in the rate offered.

IMPORTANT:

9.2 The Price-Bid-Rate Schedule (BOQ) should be uploaded in the Dr. PDKV prescribed format only and it must be digitally signed by the e-tenderer, else the e-tender is liable for rejection.

PERIOD FOR WHICH THE OFFER WILL REMAIN OPEN (VALIDITY OF e-TENDER):

10.1 The e-tenderer shall keep the offer open for acceptance for a period of at least 120 days from the date of opening of tender (Technical Bid). If the day up to which the offer is to remain open has been or is declared as closed holiday for the office of the Dr. PDKV the offer shall remain open for acceptance till the next working day or as desired by the competent authority.

PRICE NEGOTIATION:

11.1 Price negotiation may not be conducted and the tender shall be finalized on lowest rate of the tender. If the rates offered by the bidders are not found suitable and lucrative, the right for price negotiation is reserved by the Dr. PDKV. Dr. PDKV is free to decide the course and method to be adopted for the negotiation purpose.

SPLITTING OF TENDER:

12.1 Dr. PDKV reserves the right to split the order amongst more than one party at the tender lowest rates, without assigning any reason thereof. The party who offered lowest rate (L1) will be given preference and competent authority will decide the number of parties amongst whom the order should be split.

RETENDER:

- 13.1 The Item shall be re-tendered under the situation that during evaluation of tender (Technical Bid) the No. of eligible tender parties found are less than two. However if Competent Authority thinks that the item required urgently, one eligible tender can be considered.
- 13.2 Extension of time and date for acceptance of Tender shall be considered, keeping in view the No. of tenders received up to due date and time.
- 13.3 The item shall be re-tendered when the lowest rates received in the tender are not acceptable to Dr. PDKV.

CLARIFICATION REQUIRED BY e-TENDERER:

14.1 Any clarifications required in connection with the tender, may be obtained from the office of Director of Extension Education, Dr. PDKV, Akola, before submission of their offer.

EARNEST MONEY DEPOSITE:-

- 15.1 Earnest money deposit as stated in tender notice/tender document should be paid online during uploading the e-tenders on the e-tendering portal of Govt. of Maharashtra www.mahatenders.gov.in. The scanned copies of PRN number received from bank against the online payment of EMD must be uploaded during online submission and the copy of the same must be submitted in the technical bid in physical form.
- 15.2 The Parties claiming for the valid SSIs, Co-operative Units and Govt. parties are allowed to deposit Limited EMD as stated in the tender notice/document. In this case while uploading e-tender, the option “ EMD Exemption” should be opted. However, in such case scanned copy PNR towards EMD must be uploaded and must be submitted in the Technical Bid in Physical form.
- 15.3 For getting above concessions the Small Scale Industries/Co-Operative Units should produce copy of document of registration with District Industry Center, National/State Small Scale Industries Development Corporation/Co-Operation Deptt. and the same should be for the item they are quoting and should be valid/renewed for the current year ending on December. Otherwise the claim for SSI

Unit will not be considered. The copy must be submitted along with submission of tender in physical form and scanned copy be uploaded while online submission

15.4 No interest will be allowed on the Earnest Money from the date of its receipt until it is so refunded.

15.5 The EMD amount shall be converted into a part of Security Deposit if the party desires. A written consent must be provided for the same.

FORFEITURE OF EMD:

16.1 In the event of a tenderer, whose tender is received within the closing date and time of the tender as specified, withdrawing his tender before the receipt of final decision or in the event of tenderer whose tender has been accepted, failing to execute an agreement within 7 days from the date of giving the offer and/or failing to deposit Security amount within 10 days from the date of executing an Agreement, the Earnest Money deposited by such tenderer shall be forfeited without any intimation and in the later case the tender also shall be cancelled and order will be placed with other party/parties either from tender process or from open market and any excess expenditure incurred by Dr. PDKV shall be recovered from the defaulting party.

16.2 When the party has declared in Technical Bid that his offer is as per the tender specifications but eventually differ in specifications given in Price-Bid his offer shall stand invalid and the EMD will be forfeited.

16.3 When the party is declared in Technical Bid that party has infrastructure available for manufacturing the item quoted and when the same is not confirmed during the visit by committee of MSSCL officials for technical verification of manufacturing facilities/ infrastructure the EMD of such parties will be forfeited.

AWARD OF TENDER, EXECUTION OF AGREEMENT:

17.1 The successful parties shall be awarded the tender considering their capacity and if feel necessary based on the report of the technical committee. Decision for the quantity to be ordered to the successful tenderer and splitting the order quantity is reserved by Dr. PDKV.

17.2 A written offer will be issued to successful tenderer for executing the Agreement within 7 days from the date of issue of letter on a appropriate non judicial stamp paper. The cost of the stamp paper will have to be borne by the tenderer based on the value of the overall tender cost/price.

17.3 Detail Orders will be issued to the party after agreement made on stamp paper. The order will include Quantity, Rate of supply, etc. along with other terms and conditions, which would be the inherent part of this tender process.

REQUIREMENT, SPECIFICATION AND DELIVERY SCHEDULE WITH SPECIAL TERMS AND CONDITIONS OF CONTRACT IF ANY:

18.1 Requirement, Specification and tentative Delivery Schedule with special terms and conditions are given in Annexure-1 and 2 in detail.

18.2 It should be noted that tender quantity can decrease/increase to any extent depending up on the requirement.

RIGHT FOR ACCEPTANCE OR REJECTION OR SPLITTING OF TENDER

19.1 Dr. PDKV, Akola, reserves the right to accept or reject any or all the tenders/Cancel any Item of the tender and split the order for any quantity to more than one party at the tender lowest rate without assigning any reason thereof.

SECTION - I (PART - B)

GENERAL TERMS AND CONDITIONS OF CONTRACT VALIDITY PERIOD OF THE AGREEMENT: (RATE VALIDITY)

- 20.1 The validity period of the agreement (Rate) will be for a period of Six Month from the date of signing the agreement by the contracted party. During this validity period, Dr. PDKV considering the exigencies may place the additional orders with the parties for supply of material, over and above the agreement quantity, to any extent at the agreed and approved rates. Thus rates will be valid for a period of Six Month from the date of signing of the agreement by contracted party for supply of Material, over and above the agreement quantity, to any extent at the agreed and approved rates even though agreement is made for certain quantity.
- 20.2 If for any reason as covered by the terms "FORCE MAJEURE" the Corporation requires less quantity of supplies, the Corporation shall have right to cancel order for the balance quantity not required by the Corporation.
- 20.3 Orders will be placed in phase manner with certain delivery schedule. Total order quantity will not be necessarily equal to agreement quantity. It will be lesser or more than agreement quantity to any extent, depending upon the requirement.

DELIVERY DESTINATION AND SUBMISSION OF BILL:

- 21.1 The successful contracted firm shall arrange to supply of the entire order quantity of Krishisanvadini to the Dr. PDKV at the office of Directorate of Extension Education door delivery with free unloading, within time schedule and modifications made if any and mentioned in the orders placed time to time, during the contracted period.
- 21.2 All the bills duly indicating GST, Sales Tax No.(CST / BST / VAT) for the supplies should be raised in the name of Dr. PDKV mentioned in the order placed from time to time, during the contracted period.
- 21.3 The bills should be submitted with due acknowledgement of our receiving unit along with official stamp and date of receipt of item supplied at receiving unit. Receipt should be submitted in the specimen given in the order by Dr. PDKV. Collection of acknowledgement will be the responsibility of supplier.

VERIFICATION, SAMPLING and TESTING:

Here verification denoted the acceptability as per the physical norms fixed and agreed by the Dr. PDKV Sampling denotes the selection of the part of material that has been actually transported and reached to the desired destination as per order issued by Dr. PDKV and available for verification before the committee of representatives. Testing denotes the assessment of technical tolerance and specifications about the goods.

- 22.1 The printed item supplied by the Contracted firm shall be inspected and examined by the authorized inspection house and or officers of Dr. PDKV at party's factory/ establishment or at our Head Office.
- 22.2 On receipt of material at concerned receiving units, Dr. PDKV representative will draw 2 random samples for testing purpose. The mean of 2 samples will be considered for determining the quality parameters of the Item supplied by the supplier and it will be binding on the Contracted firm.
- 22.3 The sample of material may be tested in any laboratory for its quality.
- 22.4 The party trying to supply substandard material will be black listed and the EMD/SD/Retention Money will be forfeited and penalty may be imposed as directed by the Competent Authority of Dr. PDKV.

QUALITY OF MATERIAL AND USE OF MATERIAL PRIOR TO RECEIPT OF INSPECTION / TESTING REPORT OF THE CONSIGNMENT:

- 23.1 The supplies must confirm to the specification given by the Dr. PDKV failing which Dr. PDKV will not accept material. If the material is accepted and there after observed unfit for use after testing reports are received, the material will be declared as Rejected Material.
- 23.2 Rejected material will be returned to the party after cancellation. Party will have to pay the expenditure incurred for cancellation of material, before taking delivery. The party must lift the material within 15 days of intimation failing which storage charges decided by Dr. PDKV will have to be paid by the party before taking delivery of the rejected material. Three Show- Cause Notices at 15 days intervals will be issued to the party by Registered AD. If party dose not lift the material it will be disposed off after third notice and cost of material paid and disposal charges if any will be recoverable from the supplier.
- 23.3 The Dr. PDKV presumes that the materials dispatched are exactly as per contracted specifications, therefore, may utilize the material even before the receipt of the inspection report of the said consignment. If the material is found having inferior in quality later, deductions from payment shall be made on pro-rata basis for the used quantity plus penalty if proposed by Competent Authority.

SECURITY DEPOSIT

- 24.1 The successful tenderer will have to remit Security Deposit @ 5% of the value of agreement/ order quantity worked out at the approved rates in the form of Demand Draft (of Nationalized/ Scheduled Bank only), drawn in favour of Director of Extension Education, Dr. PDKV, Akola payable at Akola.
- 24.2 The successful SSI / CO-Operative Unit/Govt. party will have to remit security Deposit @ 3% of the value of agreement /order quantity at the approved rates in the form of Demand Draft (of Nationalized / Scheduled Bank only), drawn in favour of Director of Extension Education, Dr. PDKV, Akola payable at Akola.
- 24.3 The Successful Tenderer will have to remit Security Deposit within 10 days from the date of Agreement, failure of which EMD will be forfeited and contract will be treated as cancelled and order will be placed with other party/parties either from tender or from open market and any excess expenditure incurred by Dr. PDKV shall be recovered from the defaulting party.
- 24.4 With the written consent of the contracted party, EMD deposited by the party if any with the Dr. PDKV will be converted into Security Deposit.
- 24.5 The Security money would be retained up to the validity period of the Agreement / till confirmation and observance of terms and conditions of tender and will be refunded thereafter without any interest on the Security Deposit after completion of procedure, If the job is completed by the party satisfactorily. Most probably security deposit will be released at the time of final payment only. No interest is payable on S.D. till it is released.

Payment:

- 25.1 In case quality problems are not observed apparently, 80% payment would be made after delivery of item satisfactory in good condition duly verified and acknowledged by the receiving unit along with signature, office seal and date of receipt of receiving unit with pacca bill and after completion of procedure.
- 25.2 Immediate deduction for the defective supplies, delayed supplies shortages and damages if any will be made from the 80% payment proposed after receipt of goods and on confirmation of quality to the relevant specification.
- 25.3 The balance 20% payment would be made after completion of entire quantum of ordered quantity and after making necessary deductions if any towards liquidated damages, Outstanding, Inferior quality on pro-rata basis or as decided by the Competent Authority on receipt of test report from testing laboratory.
- 25.4 Interest will not be given on the retention money (20% payment).
- 25.5 It will be the responsibility of supplier to bring the acknowledgement of material supplied from the receiving destination complete in all respect without which payment will not be released.
- 25.6 Payment will be made by cheque. Payment will be released from Directorate of Extension Education, Dr. PDKV, Akola.

Failure in supply of order/agreement quantity and forfeiture of Security Deposit:

26.1 The contracted firm should supply the material as per delivery schedule given in the orders placed from time to time during contracted period, which presume to be the part of the agreement carried due to this tender process. Dr. PDKV will have rights to forfeit the Security Deposit in the event of failure of part or complete supply and order will be placed with other party/parties either from tender or from open market and contracted party will have binding to pay the differences towards the additional expenditure incurred for effecting such purchases from other parties.

Acceptance of Delayed Supplies:

27.1 Dr. PDKV reserves the right for acceptance of the delayed supplies by imposing penalty and the **Grace period for acceptance of delayed supplies with penalty will be maximum 15 days from the last date of delivery schedule or as per decided by University Authority.** Thereafter party will be considered as failure.

27.2 For granting grace period for acceptance of delayed supplies with penalty, parties should request in writing for the same minimum 7 days in advance from the last date of delivery period putting the reasons, failure of which their request to consider delayed supplies with penalty may not be put for consideration.

27.3 The Corporation may at the discretion of Competent Authority to consider for extension in the delivery schedule to any supplier if there are sufficient reasons and if the performance of the supplier through out the execution period is quite satisfactory. However, such extension in delivery schedule and thereby waiving off liquidated damages shall not form any claim of the Contracted firm. If there are adequate justifications for such considerations, such cases may be interpreted and considered by Dr. PDKV at the time of finalization of the entire supply account through out the discretion and allied orders of the Competent Authority.

Delivary Schedule and Rate of Penalty for delay in delivery during grace period

Krishisanvadini-2024:

28.1 The delivery of entire order quantity of item quoted should be completed within 15 days from the date of final approval given for artwork of the item quoted (i.e. C.D. of the Artwork) or as per orders issued time to time. Supplies beyond this period will not be accepted and if accepted it will be penalized as under:-

a) In the event of any delay in adhering to the time schedule for printing & delivering by the specific date, the tenderer shall be liable for the payment of 1% of order value per week of delay for the delayed period as liquidated damage to the corporation. The day will be reckoned at the end of working hours including part thereof shall be considered a full day. This includes the period for which the specific request to condone delay is given. The decision of the competent authority shall be binding on the tenderer.

b) Deliveries beyond 30 Days from the date of final approval given for artwork (i.e. C.D. of the Artwork) of the item quoted will not be accepted; if accepted it will be additionally penalized in addition to the penalty mentioned at a) of 28.1 as under:-

Sr.No.	For delivery made during	Per Diary
1.	31 st Day from final approval	Rs.3.00/-
2.	41 st Day from final approval	Rs.5.00/-

c) Diary Finishing and Binding should be of excellent quality. In any case it should not be loosen or broken or any other damage during its use and if it is noticed payment of such diaries will not be made and additional penalty @ Rs. 5/- per diary will be imposed on total order quantity of the Krishisanvadini 2024.

In order to avoid delay the supplier must submit the proofs well in time and as per orders issued time to time by the Dr. PDKV.

SUBMISSION OF PROOF FOR APPROVAL:

29.1 The contracted firm should provide the first offset proof in actual size of the item for approval within 3 days from the date of matter given and subsequent every proof in actual size with corrections as suggested by Dr. PDKV should be submitted within 2 days or as directed by Dr. PDKV.

OTHER IMPORTANT:

30.1 Liability towards VAT, sale tax, income tax etc. will be of supplier only.

30.2 If party is doing the job of other party at the same time party has to undertake Dr. PDKV job on priority.

30.3 Loses till **door delivery** of Dr. PDKV receiving unit will be of supplier only and in any case Dr. PDKV will not be responsible for such losses or damages etc.

RIGHT TO CHANGE/MODIFY THE ORDER TERMS/CONDITIONS ETC.:

31.1 The entire contents of the tender documents shall form part of the Agreement unless changed or modified by part or whole separately. No additional terms and conditions raised / claimed by the contracted firm will be entertained other than reflected in prescribed tender form issued and entertained under this agreement.

31.2 Dr. PDKV reserves the right to change/modify the conditions or incorporate additional ones if deemed necessary and the same will be binding on Contracted firm. The intimation given in official letter / form from the authorized signatory on behalf of Dr. PDKV will be treated as modified version of the terms /conditions and ultimately will be the part of this agreement. No contracted firm will liable for any claim what so ever in the matter.

31.3 Where the contracted firm has been allotted more than 1 item (s) under this agreement and where it has been experience that the supplies of some of the items where the orders have been issued has been restrained, the schedule has not been adhered, Dr. PDKV will have authority to compensate the quantum of liquidate amage from the payment of such items for which effective delivery have been taken place.

ARBITRATION:

32.1 All disputes or differences in relation to this Contract or the interpretation of any of its terms or implementation thereof or arising out of, or concerned directly or indirectly with the contract will be referred to the Arbitration of the Vice Chancellor, Dr. PDKV, Akola who shall have the power to inquire into all the facts of case and to interpret the terms of this agreement and whose decision shall be binding on both the parties.

32.2 The venue of Arbitration shall be Akola. The Arbitration Act, 1996 of India shall apply to the Arbitration proceeding. The Arbitrator shall have power with the consent of the parties to extend the time for making and publishing the award.

JURISDICTION FOR LEGAL MATTERS:

33.1 If any dispute arises and if for any reason the matter has to be referred Court of Law, Akola Civil Court alone will have the jurisdiction in the matter irrespective of registered place of Contracted firm or any point or place of Dr. PDKV.

ANNEXURE-1

SPECIFICATIONS FOR PRINTING OF KRISHISANVADINI -2024 AND SUPPLY SCHEDULE

1	No. of copies to be supplied / printed	15,000 (Fifteen Thousand), subject to change
2	Size of Diary	1/8 Crown
3	Outer Size	Outer Size (L X W) 24.5 X 18.00 cm (finished)
4	Inner Size	Inner Size (L X W) 24 X 17.5 cm (finished)
5	Cover Page Quality	Cover will be of the following components 1. A grade super quality Sinarmass art paper of 130 GSM. 2. Good quality 1.8 mm Kappa Board of German Make.
6	Printing of cover	Multi colour printing with mat/ Gloss lamination & UV Coating (Spot lamination) with gold foil in book cover as desired by DEE, Dr. PDKV, Akola.
7	Cover Back page	Cover Back page with single colour printing and one side pasted to the inner side of cover page on 130 GSM Sinarmass Art paper.
Inner Pages		
8	Inner Multi colour pages	Inner Multi colour pages with photographs on 130 GSM on Sinarmass Art paper printed on single side and both sides. 1. No of pages for both side printing : 14 pages
9	Inner Two colour pages	Inner two colour pages on 70 GSM A grade BP Map litho of high brightness make Ballarpur Industries. 1. No of pages : 380 pages ± 20 pages
10	Side die punching	Perfect side die punching with printing and indexing on the pages. (See sample available in the office of DEE, Dr. PDKV, Akola)
11	Binding	Section sewn and hard bound binding with imported kappa board. Finishing and binding of the diary should be of excellent quality. (See sample available in the office of DEE, Dr. PDKV, Akola)
12	Page Marker (Book Mark)	There will be good quality page marker (Paper Mark) for each diary contains Satin Less with paper attachment. Paper attachment will be A Garde 300 GSM Sinarmass Art card with die cutting, multi colour offset printing on both side. Approximate size will be 5.5 cm X 13 cm. There will be whole and good quality aluminum lid.
13	Layout / Artwork	DEE, Dr. PDKV, Akola will provide the layout/ Artwork/ Design/ DTP of cover, inner pages (single/double/multi colour) of the entire diary to the supplier. Supplier has to submit a dummy of the diary before process for the final printing.
14	Packing	Diaries should be properly packed in good quality /sturdy corrugated boxes of appropriate size which can sustain the weight of 40 to 50 no's of diary during the transportation and handling. Box must be packed with wrapper tape and wrapper clip from the both sides.
15	Delivery	Free delivery of diary should be given at Directorate of Extension Education, Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola with free unloading of diaries.

Supply schedule of Krishisanvadini 2024 at receiving destination.-

- a) 5000 copies of Krishisanvadini 2024 on or before 25-12-2023
- b) 10000 copies of Krishisanvadini 2024 on or before 10-01-2024

ANNEXURE-2

I. SPECIAL TERMS AND CONDITIONS:

Sample of item quoted

The supplier should enclose the sample of item quoted in separate envelope other than technical Bid and must put his Name and Signature on the sample submitted along with tender for clear identification. This envelope should be given separately.

1. Tolerance limit and penalty for variation in size, quantity, printing quality:

- a) In finished size - No Tolerance Limit
- b) In Quantity - No Tolerance Limit
- c) In Printing Quality - No Tolerance Limit
- d) In Paper GSM - 5% Tolerance Limit
- e) Any other parameter – No Tolerance Limit

Considering above tolerance limits, for the differences if any deduction will be made from 80% payment / 20% retention money / security deposit and as decided by the competent authority and it will be binding on Supplier.

2. Tolerance limit and Penalty for variation in each item supplied i.e. Paper quality, Printing quality, Size, Binding, Finishing etc. Considering above tolerance limits, for the differences if any deduction will be made from 20% Retention money/Security Deposit as the quality results may not be available immediately and it will be binding on supplier.

II. TECHNICAL SPECIFICATION:

Design, Printing and Submission of Proof for approval:

The Printing of Krishisanvadini should be undertaken as per approved design by Dr. PDKV and as per given specifications only. The Printing details should be got approved before starting of final printing. Printing colour should be uniform colour in all products with standard colours. Sharp Impressions required as per artwork. Finishing the item should be of excellent quality. Uniformity in offset Printing Work of item to be printed. Party must submit the offset actual print of the Item before start of final printing, If it is not satisfactory party has to do necessary corrections as suggested by Dr. PDKV and should get approval from Dr. PDKV Competent Authority.

Packing and Marking: Packing should be as per details given in Annexure I and as per directives issued time to time in order.

SAMPLES OF THE ITEM QUOTED:

Dummy Sample of Item Quoted: The participant parties must submit the Dummy sample of the Item quoted as per specifications given in the tender document complete in all respect along with Technical Bid in separate envelop. On the sample the supplier should put his name and signature and seal for clear identification.

Samples of the Item Quoted prepared by the tender party for other companies / parties:

The participant parties must submit the **Samples of the Item Quoted prepared by the tender party for other companies / parties** with Technical Bid in separate envelop. On the sample the supplier should put his name and signature and seal for clear identification.

SEQUENCE OF DOCUMENTS TO BE SUBMITTED

The sequence of the documents to be submitted should be as under:

Technical Bid:

- 1) Section –II (Part-A) along with all relevant documents i.e. Scanned copy of PRN Number towards payment of EMD/ Limited EMD and Tender Fee and other documents as asked in Section –II (Part-A).
- 2) Section –I (Part-B) along with all relevant documents asked.

Note : Samples of the item quoted i.e. 1) Dummy Sample of Item Quoted and 2) Samples of the Item Quoted prepared by the tender party for other companies / parties should be submitted in separate envelop (other than Envelop-1 and 2)and should be submitted separately along with tender.

Price Bid : Only online as stated in the e-tender form

SECTION - II (PART - A)
e-TENDER :- TECHNICAL BID

TO BE SUBMITTED ALONG WITH TECHNICAL BID AND SCANNED COPY BE UPLOADED
WHILE ONLINE SUBMISSION ALONG WITH RELEVANT DOCUMENTS IN PHYSICAL FORM

To,
The Director of Extension Education,
Dr. Panjabrao Deshmukh Krishi Vidyapeeth,
AKOLA - 444 104.

Sub: e-Tender for printing and Supply of Krishisanvadini 2024.

Ref:-e-Tender No. DEE/PUB/KS24/ 1847 /2023 dated: 31 /10/2023

Sir,

i) I/We hereby confirm that we have read all the terms and conditions of the e-tender stated under above number and hereby agree to abide by the said conditions. **ii)** I/we also agree to keep this tender open for acceptance for a period as mentioned in tender paper and in default thereof, I/We will be liable to forfeiture of my/our Earnest Money. **iii)** I/we hereby declare that **a.** I/we have read all the terms and conditions specified in the e-tender paper and all terms and conditions are acceptable to me/us. **b.** The rates offered are for the material of specifications mentioned in the e- **Tender (Annexure-1& 2)** and our offer is not differing in any respect and if any difference found by Dr.PDKV, the offer shall stand rejected without any legal claim or liability if any on Dr.PDKV and I/we will be liable to forfeiture of my/our Earnest Money. **iv)** The details of prescribed earnest money and e-Tender Fee are as under:-

Sr No	Particulars	Name of Item	Name of Bank	PRN Number & Date	Amount in Rs.
1.	EMD / Limited EMD				
2.	e-Tender Fee				

v) The full value of the Earnest Money shall stand forfeited without prejudice to any other right or remedies if: - I/we do not execute an agreement within 7 days from the date of offer given and OR I/We do not deposit the Security Amount mentioned in the Agreement **within 10 days** from the date of execution of Agreement. **vi)** Following documents are enclosed.

- a.** EMD as detailed above along with necessary certificate from competent authority for SSI'S/Co-op. Units and Govt. Companies. **b.** Technical details as demanded in the format given in **(Section-I Part B)**. **c.** Dummy Sample of Item Quoted **(in separate envelope)**. **d.** Any other document (Please specify) **e.** Samples of the Item Quoted prepared by the tender party for other companies / parties. **f.** Declaration about the authority of the signatory to sign and furnish the tender documents under seal. If signatory is sole proprietor it should be on letterhead with seal. If the signatory is of Company or Pvt. Ltd. body due copy of the Resolution should be enclosed. If the signatory is registered Company or Govt. Body with due Resolution/Authority be furnished. **g.** Consent letter for Tie-up in case of hired printing facilities / artwork preparation facilities.

Thanking you,

Yours faithfully,

Place:-
Date:-

Signature with seal
Name of authorized signatory :-
Address :-

Phone No.

Fax No.

SECTION - I (PART - C)

TO BE SUBMITTED ALONG WITH TECHNICAL BID AND SCANNED COPY BE UPLOADED WHILE ONLINE SUBMISSION ALONG WITH RELEVANT DOCUMENTS IN PHYSICAL FORM

Note: The following details should be given completely, failure of which the tender will not be considered as technically eligible and the rates quoted will not be considered for evaluation.

TECHNICAL DETAILS

1.	Name of the Printer		
2.	Address along with e-mail		Mobile/Telephone /Fax
2. a	Head Office		
2. b	Factory/Press		
2. c	Whether the Unit is at the approved Industrial Area. (Yes/No)		
2. d	Whether the Unit is a SSI unit/Co-op/Govt.		Please attach copy of certificate.
2. e	Whether the Unit has ISO-9000-2000 ISO Company (Yes/No)		If yes please attach copy of certificate.
	Whether the Unit comes Under Factory Act (Y/N)		If yes please attach copy of certificate.
3.	Name of Proprietor / Partners / Directors		
4.	Name of authorized contact persons and their Mobile & e-mail. if any		
5.	Date of establishment		
6.	Infrastructure etc		
6.a	Qualified Personnel		
6. b	Other staff		
6. c	Printing Machinery		Please attach list of machinery
6. d	Binding Machinery		Please attach list of machinery
6. e	DTP/Artwork		Please attach list
7	Other Details		
7.a	Income Tax No.		Please attach copy of certificate
7.b	GST No.		Please attach copy of certificate
8.	Nature of main Activities		
9.	Turnover details	Annual Turnover (Rs. in lakh)	Copies of Audited financial statement/ C.A.

					Certificate to be enclosed
	2020-21				
	2021-22				
	2022-23				
10.	Principal Bankers	Address			
11.	Details of having executed order of supplying similar type of diaries in a year to Public Sector Undertaking/ Large organization within last two years. (Proof to be enclosed)				
	Name of organization	Year	Specifications	No. of copies supplied	Amount (Rs. in lakh)
1					
2					
3					
12.	Declaration : Self declaration on the firm company's letterhead that there is no any outstanding Income Tax/ Sales Tax dues should be enclosed.				
13.	Cliental List				
14.	Any other related information, if any				

Please attach separate sheet if space is insufficient

I/we have read all the terms and conditions of tender document under ref no.**DEE/PUB/KS24/ 1847 /2023 Dated 31/10/2023** and hereby agree to abide by the said conditions. I/we here by also undertake that the infrastructure required for supply of the item quoted is available with us and we abide that we will supply the item quoted in stipulated time mentioned in tender document or the order issued by the corporation time to time.

Yours faithfully,

(Signature of the Authorized person)

Full name of the Authorized person

Designation

Seal of the firm and date