

QUOTATION NOTICE

No. UPP/Quo/FCI 20 /2017

Dated : 4/10/2017

To,

Subject :- Quotation for supply of binding of file covers


Please arrange to send quotation for supply of binding of file covers the particulars of the item to be purchased and conditions of supply are mentioned below.

S.N.	Particulars	Approx. Quantity
1	Printing & Preparation of File cover Full size (material will be supply by UPP)	6000 Nos.
2	Printing & Preparation of File cover Half size (material will be supply by UPP)	1000 Nos.

Term and conditions of supply :-

1. The quotation should be in the name of O/I UNIVERSITY PRINTING PRESS, DR. PDKV., AKOLA mentioning quotation for supply binding of file covers on the envelope.
2. The quotation should reach this office with samples of..... as specified on or before 10/10/2017.
3. The samples of various File covers should be seen by the supplier at University Printing Press.
4. Binding material provided by University Printing Press should be used. It should not be changed.
5. The quotation will be accepted on all working days between 11.00 to 5.00 P.M.
6. The rates quoted will have to be accepted for a period of6..... months from the date fixed for receiving the quotation.
7. The rates quoted will have to be inclusive of all taxes with delivery at University Priming Press, Dr. PDKV., Akola.
8. The right to accept whole or part of the quotation or reject the quotation are reserved with the undersigned without assigning any reason therefore.
9. In the event of failure to supply the material within the specified period. The undersigned will have authority to cancel the supply order.
10. Supplier will be responsible for payment of GST/service tax etc.
11. The GSTN./PAN No. will have to be mentioned on quotation.

[Handwritten mark]


OFFICER INCHARGE
UNIVERSITY PRINTING PRESS,
DR. PDKV. AKOLA