



**DIRECTORATE OF EXTENSION EDUCATION
DR. PANJABRAO DESHMUKH KRISHI
VIDYAPEETH, AKOLA (MAHARASHTRA) 444 104**

Phone 0724- 2258174 (O) Fax- 0724- 2258732

Quotation Notice

No. /DEE/Pub/DD25/1301/2024

Date : 10/09/2024

To,

M/s

M/s

M/s.....

M/s.....

M/s.....

Notice Board, DEE


**Subject: Sending of quotation for printing and supply of 3000 copies of Dr. PDKV
Dindarshika 2025.....**

Sir,

Sealed quotations are invited for printing and supply of 3000 copies of Dr. PDKV Dindarshika 2025, so as to reach this office (by hand delivery or by Post) on or before 25/09/2024 up to 17.00 hrs. Quotations received after due date and time will not be considered.

The terms, conditions for the supply of requisite copies of above said Dr. PDKV Dindarshika 2025, are given below. The blank proforma (Appendix –A) for sending quotation indicating technical details/ particulars is also enclosed herewith which may please be taken in to consideration before submitting the quotation in enclosed proforma (Appendix –A) preferably with formal request on letter head of the firm.

Encl: As above


Director of Extension Education

Terms and Conditions

1. The rates quoted above should be inclusive of charges of offset printing.
2. The printing work in multi-colour (as desired) will be carried out by the tenderer as per the instructions.
3. The university can reject the whole or part of material if quality is not found suitable as per specifications; in this case party will not claim any loss.
4. The rates quoted should be inclusive of printing charges, taxes, fright, transport etc. F.O.R. at Directorate of Extension Education, Dr. P.D.K.V., Akola.
5. Positives and CDs should be handed over to this office along with bill with no extra cost.

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Appendix- A

Date: /09/2024

To,
Director of Extension Education
Dr. P.D.K.V., Akola.

Subject: Sending quotation for printing of **Dr. PDKV Dindarshika 2025 ...**

Reference: Your office quotation notice No. DEE/ /Pub /DD24/ /2023, Dated: / 09 /2024

With reference to above, I am ready to undertake the *printing of Dr. PDKV Officer Diary* as per specification given below.
Specifications for Printing and supply of '*Dr PDKV, Dindarshika, 2025*' (in Marathi) mentioned below:

S.No.	Particulars / Specifications
1) No. of copies to be supplied/printed	3,000 (Three thousands), subject to change.
2) Size	Large 18" x 23"
3) Number of pages	6 pages both side multicolour printing
4) Papers to be used	Good quality Art Paper, 130 gsm

5) Printing details

- a) 6 leaves (both side only) in multi colours
- 6) Font size Balancing the sheet area
- 7) Binding Strip binding on top with less hanger only
- 8) Packing Dindarshika should be properly packed in good quality /sturdy corrugated box, 200 copies each (per box).
- 9) The entire work will be carried out by D.T.P. composing and offset printing. The printing should be done by positives (for multicolour pages) and **P.S. plates** only.

10) **Rates** (inclusive all taxes) **quoted Rs** **per copy** as per specifications mentioned above.

(In words Rs-----)

Terms and conditions

- 1) The rates including cost of papers, composing, scanning, processing, designing, printing, binding (gathering.), cover page with design and lamination complete in all respect etc. are quoted per copy of '*Dr PDKV, Dindarshika, 2025*' in figures and in words **without any correction or overwriting.**
- 2) The Tender is given on this form only and in no other form / paper.

- 3) Sample of papers to be used for printing should be enclosed along with the tender (in envelope no.1).
- 4) The rates quoted above should be inclusive of all i.e. taxes, packing, forwarding, octroi, transportation etc i.e. **All-Inclusive**
- 5) No any other cost/ charges will be accepted for the supply of Dr PDKV Dindarshika 2025
- 6) The delivery should be given at (F.O.R.) Directorate of Extension Education, Dr.Panjabrao Deshmukh Krishi Vidyapeeth, Akola / Godown.
- 7) The tenderer should possed his / firm"s /own unit for manufacturing this Job(viz DTP unit and offset printing machine etc).
- 8) More than one rate per copy should be not quoted in that case tender may be rejected.
- 9) The GST/BST/VAT No. of our firm is.....

10) All rights are reserved with the undersigned to accept / reject or cancellation of the tender
Place:.....

Date:.....

(Signature of the intending supplier)

(With seal)

Address

.....