



Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola
Agricultural Extension Education Section
College of Agriculture, Nagpur-440001.



No AEES/Quotation letter desk-bench/156/2026

Date:08/07/2026

QUOTATION LETTER

To,

Subject: The College of Agriculture, Nagpur is inviting quotation for purchase of Desk – Bench for classrooms.

The College of Agriculture, Nagpur is inviting quotation for purchase Desk – Bench for the classrooms of this college. The detailed information regarding quotation is also available on the university website www.pdkv.ac.in. Accordingly, with the permission of the Associate Dean, College of Agriculture, Nagpur quotations are being called for the purchase of Desk – Bench as per following specifications. The quotation must reach on or before the **date 24/07/2026 upto 03:00 pm.**; please note that quotations received after the specified date will not be accepted. When submitting quotation for the purchase of Desk – Bench, rate should be quoted in accordance with the specifications listed in the table below.

Sr No	Specification of Work	Quantity	Rate per Unit
1	Joint Desk Bench for College Student Overall Dimension (1500Lx1125Wx750H). Top of Desk, Seat and Back of bench is made up of 18mm ply with both side laminate ply. and also all side provided the teak beading. Desk bench under structure made up of rectangular pipe 50x25x1.2 mm thick crca with powder coating 50 to 60 micron, modesty and leg is made up of 0.8mm thick crca metal sheet. all the Metal part should be duly powder coated, provision of utility on top of the table.	60 nos.	

Following documents must be attached when submitting the quotation.

1. GST certificate
2. Registration certificate of the company issued under the company act or by any competent authority in case of proprietary concern and partnership firm.
3. Proof of ownership of the manufacturing facility or authorized dealership.
4. PAN Registration Certificate under the Income Tax Act 1961.
5. Proof of annual turnover for the last three financial year.
6. An affidavit that the supplier has never been blacklisted by any government department / government under taking /any other agency.

Terms and Conditions are as below.

1. The quotation should be sent in favour of **Associate Dean, College of Agriculture, Nagpur** in sealed envelope entitled with **"QUOTATION FOR DESK-BENCH"** and supplier may directly submit the physical copy of quotation and related document in sealed envelope to the **College of Agriculture, Nagpur** in the sealed quotation box on or before **date 24/07/2026 upto 03:00 pm.**
2. The **pre-quotation meeting** with supplier will be held on **dated 16/07/2026 at 03:00 pm** at **College of Agriculture, Nagpur.** The quotation supplier are hereby informed to remain present in the meeting

with the sample of Desk-Bench as per the specifications mentioned in above said table to the committee.

3. The lowest rates quoted by firm will be selected. Committee has full power to select, reject the quotations without any reason, decision of committee binding upon the quotation supplier.
4. All furniture items must be of high quality, durable, and conform to the specifications mentioned in the quotation letter. Materials used should be as per industry standards.
5. Delivery must be completed within the stipulated time mentioned in the work order.
6. The supplied items will be inspected by the concerned authority. Any defective or non-confirming items must be replaced by the supplier at no extra cost.
7. The supplier must provide a minimum warranty of 03 years on all furniture items against manufacturing defects.
8. During warranty period, the supplier is required to visit College of Agriculture, Nagpur site at least once in 4 months commencing from the date of delivery of the goods for preventive maintenance of the goods.
9. The successful firm should submit the security deposit at the rate of 03 percent of the total cost. It should be submitted to the respective account of Associate Dean, College of Agriculture, Nagpur either by means cheque or NEFT. The security deposit may be refunded after the completion of One year from the date of tax invoice.
10. Prices quoted should be inclusive of all taxes. No extra charges shall be entertained beyond the quoted price. Transportation charges upto the destination should be borne by supplier only.
11. Payment shall be released after successful delivery, installation, and acceptance of goods, subject to submission of valid invoice and required documents.
12. In case of delay in delivery or failure to meet specifications, the College of Agriculture, Nagpur reserves the right to impose penalties or cancel the order.
13. Any damaged, defective, or substandard material must be replaced within the specified time without additional cost.
14. The Desk-Bench Purchase Committee reserves the absolute right to cancel the quotation process.
15. The supplier shall supply, install, and deliver furniture items as per the specifications mentioned in the tender document.


Professor
Agricultural Extension Education
College of Agriculture, Nagpur

Copy to:

1. Notice Board, College of Agriculture, Nagpur for information and to publish.
2. Officer In-charge, ARIS cell, Dr. PDKV, Akola for information and to publish the same on university website.