

No. PI/NAHEP/ Quot/ 356/ of 2019

Office of PI, NAHEP

Deptt. of UCES & EE,

Dr. PDKV, Akola

Date: 06 / 11 / 2019

To,

M/s. _____

Dear Sir,

Subject: INVITATION FOR QUOTATION FOR SUPPLY OF FOODS FOR NATIONAL CONFERENCE

1. You are invited to submit your most competitive quotation for the following foods: -

Sr. N.	Brief Description of the foods	Description/Specifications*	Quantity **	Delivery Period	Place of Delivery	Installation requirement if any
1	Dinner	1-Dal: Tadaka 2-Rice: Jira 3-Roti: Tawa/Tandur, 4-Anjir halwa 5-Lasuni methi/Tawa Besan6-Mung Pakoda 7-Curd 8-Thecha 9-Malai Kopta 10-Paneer Burji curry 11-Veg Kolhapuri, 12-Pickal 13- Salad 14-Papad	50	28/11/2019	NAHEP, CAET, Dr. PDKV, Akola	N/A
2	Breakfast	1-Alu Paratha 2-Curd 3-Thecha/chatni 4-Upama5-Bread 6-Bater 7-Jam 8-Boil Egg 9-Tea 10-Coffee 11-Milk 12-Banana	150 400	29/11/2019 30/11/2019		
3	High Tea for inauguration	1-Kachori, 2-Potato Chip,3-Kajukatli 4-Banana, 5-Bisleri 300ml, 6-Tea/ Coffee	400	29/11/2019		
4	Lunch	1-Dal: Tadaka & fry 2-Rice: Jira, Lapeta & Pulav 3-Roti : Tawa, Tanduri, Bajara/Jawar 4-Anjir halwa 5-Lasuni methi 6-Tawa Besan 7-Mung Pakoda 8-Curd 9-Icecream 10-Mattha 11-Thecha 12-Malai Kopta 13-Paneer Burji curry 14-Veg Kolhapuri 15-Startar Soup (hot n sour) 16-Pickal 17- Salad 18-Papad 19-Fruit Salad 20-Emalti	400 400	29/11/2019 30/11/2019		
5	Dinner	Non-veg: 1-Matan curry 2-Fish fry (Maral/katla) 3-Chicken roast 4- Rice: Jira, Lapeta&Pulav 5-Roti: Tawa, Tanduri, Bajara 6- Dryfruits Shira 7-Startar Soup 8-Icecream 9-softdrink 10-Papad Veg: 1-Dal: Tadaka & fry 2-Rice: Jira, Lapeta & Pulav 3-Roti : Tawa, Tanduri, Bajara 4- Dryfruits Shira 5-Mungbhaje 6-Kadhi(Gujrathi) 7-Startar Soup 8-Icecream 9-softdrink 10-Thecha 11-Dry Manchurian 12-Pickal 13- Salad 14-Papad 15-Jilebi	400 200	29/11/2019 30/11/2019		

*** Quantity of work may be varies.

* Where *fssai* certification marked foods are available in market, procurement should generally be limited to foods with those or equivalent marketing only.

Note:-

1. The food items should be in branded quality foods viz. Food and Drug Act.
 2. All meal must be serving with filtered water.
 3. All meal/food agreement includes *mandap*, decoration, VIP round table, chairs, mattings, side curtains, coolers, sound system and lighting arrangement etc.
 4. Persons for the services should be well dressed and in sufficient number.
2. Government of India has received a financing from the International Bank for Reconstruction and Development (IBRD) in various currencies towards the cost of the National Agricultural Higher Education Project (NAHEP) and intends to apply part of the proceeds of this Loan to eligible payments under the contract for which this invitation for quotations is issued.
3. **Bid Price**
- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be by made by crossing out, initialing, dating and re writing.
 - b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
 - c) Sales tax in connection with the sale shall be shown separately.
 - d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - e) The prices shall be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.
5. The supplier should have appropriate valid license of **BST act** and **Food and Drug** and **GST registration** is essential and should be attached with quotation.
6. Any document regarding **VIP Experience** of supply food at government/semi-govenment/ university/ institution/offices.
7. **Validity of Quotation**
Quotation shall remain valid for a period not less than 15 days after deadline date specified for submission.
8. **Evaluation of Quotations**
The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
- a) Are properly signed; and
 - b) Conform to the terms and conditions, and specifications.
- The quotations would be evaluated for all the item together.
Sales tax in connection with sale of goods shall not be taken into account in evaluation.
9. **Award of contract**
The purchaser will award the contract to be bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation prices.
- 7.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process the reject all quotations at any time prior to the award of contract.
- 7.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

10. Part supply of any order will not be accepted and payment will be released only on receipt of complete satisfactory supply of ordered Foods.
11. Normal commercial warranty/ guarantee shall be applicable to the supplied foods.
12. The rates/prices should be FOR, Dr. PDKV, Akola (MS) India. All leakages-breakage and losses in transit including shortages, if any will be borne by the firm/supplier. Offer should clearly mention the locations for which rates are quoted.
13. **The firm should provide proof of GST registration no. / Tin no. / PAN no.**
14. As per notification issued by Govt. of India, Ministry of Finance Department of Revenue vide Notification No. 45/2017-Central Tax (Rate) and No. 47/2017 Integrated Tax (Rate) New Delhi dated 14th November 2017, **GST is applicable @ 5%** on the ordered items being Public Funded Education/ Research Institute. Therefore, all the bidders are requested to quote the rates accordingly.
<http://www.gstcouncil.gov.in/sites/default/files/gst%20rates/notfctn-47-igst-rate-english.pdf>
15. In case, any holiday is declared by the Government on the day of opening, the bids will be opened on the next working day at the same time. The Principal Investigator, NAHEP-IG reserves the right to accept or reject any or all the bids.
16. The bids of firm (s) which have either been black-listed by Dr. PDKV, Akola or any other Govt. organization will not be accepted. In this regards, the firm has to give an undertaking on the enclosed format.
17. You are requested to provide your offer latest by **15.00 hours on or before 20/11/2019 in the name of Principal Investigator, NAHEP-IG, Dr. PDKV, Akola, - 444 104.** The bids will be opened on the last day of submission at the same time. All suppliers/firms are requested to be present in the chamber of undersigned.
18. Envelope should be super scribed as "Quotation for supply of **FOOD FOR NATIONAL CONFERENCE**".
19. We look forward to receiving your quotations and thank you for your interest in this project.



Name: Principal Investigator,
National Agricultural Higher Education Project
Deptt. of UCES&EE, Dr. PDKV, Akola

FORMAT OF QUOTATION FOR SUPPLIER

Sl. No.	Description Foods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						Rupees	
TOTAL	In Figures						
	In Words						
GST							

Gross Total Cost: Rs.

We agree to supply the above foods in accordance with the technical specifications for a total contract price of Rs. (Amount in figure) Rs. (Amount in words) within the period specified in the Invitation for Quotation.

We also confirm that the normal commercial warrantee/ guarantee of Months shall apply to the offered foods.

We hereby certify that we have neither black-listed by Dr. PDKV, Akola nor any other Govt. organization.

We hereby certify that we have no "Conflict of Interest" with NAHEP, Dr. PDKV, Akola office or staff.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in corrupt, fraudulent, collusive, or obstructive practices (as defined in the prevailing World Bank's sanction procedures) in competing for or in performing the Contract.

Signature of Supplier

*** Supplier should also mention the discount offered.**

