



UNIVERSITY DEPARTMENT OF HORTICULTURE
Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola

No/HDH/Hort./ **1264**/of 2019-20
Dated: **12/02/2020**

QUOTATION NOTICE

To,

Subject – Quotation notice for purchase of Stationary materials at Department of Vegetable Science, Dr. PDKV, Akola from MIDH Spices Scheme 2019-20

Please arrange to send quotation of the conditions mentioned on overleaf.

Sr. No.	Particulars	Rate (Rs.)	Remarks
1	Ball pen	Per no	We required the good quality materials
2	Conference pad	Per no	
3	Button folder	Per no	
4	Office bag	Per no	

NOTE: -The quotation should be reach to this office by dated **24** /02/2020 at **3.00 pm**.

Head
Department of Horticulture,
Dr. P.D.K.V., Akola

CONDITIONS:

1. The quotation should be sent in sealed envelope.
2. On the enveloped following should be clearly mentioned in block letters,
Quotations for purchase of stationary materials at Department of Vegetable Science, Dr. PDKV, Akola from MIDH Spices Scheme 2019-20.
Enquiry letter no. HD/Hort/Quot./2019-20, dated 24/02/2020
3. Quotation should be send on the name of **Head, Department of Horticulture, Dr. PDKV. Akola**
4. The **GST or Professional tax no.** must be mentioned on quotation letter.
5. Price / rates should be inclusive (i.e. All taxes and expenses)
6. Item available in ready stock and which can be supplied on placing firm order, may only be quoted.
7. The payment of bill can only be made after satisfactory compliance of complete supply and hence condition such as full or partial payment in advance, etc, are not acceptable.
8. Details specification, make, models, manufacturer, accessories, required. The quotation for the items for which rates a quoted. The incomplete details/ specification are liable to be rejected.
9. Time period for which the quotation will be valid should be clearly mentioned. Further the validity period should be up to **31 March 2020.**
10. Warranty period should be clearly mentioned.
11. Quotation received after order date will not be considered.
12. Conditional quotations are liable to be rejected.
13. The undersigned reserves full right to reject any or all quotation without assigning reasons thereof.
14. Authorization letter/ certificate in the support of the authorization dealer of the company may be attached with the quotation.
15. The received sealed envelope quotations will be opened on **24/02/2020 at 10.00 am.** in the chamber of undersigned in presence of staff members.


Head

Department of Horticulture
Dr. PDKV. Akola

