

## Quotation Notice

**Subject: Purchase of office chairs under RKVY project at Plant Tissue Culture Laboratory**

Please arrange to send quotation for Purchase of office chairs under RKVY project at Plant Tissue Culture Laboratory with particulars and conditions as mentioned below. The details of features are given in table on next page with form of quotation.

1. Particulars of supply to be made (Form attached).
2. The quotation should be given in the form enclosed.
3. The quotation should be in the name of Head, Department of Agricultural Botany, Dr. PDKV, Akola mentioned **"Quotation for Purchase of office chairs" on envelop.**
4. The quotation should reach to this office on or before **25/01/2017**.
5. The quotation will be accepted on all working days between 10.30 to 5.30 and will be opened on the last date of receiving quotation at 4.30 pm.
6. The quoted rate should be inclusive of all taxes with delivery at PTC lab, Department of Agril. Botany, Dr. PDKV, Akola.
7. The rates quoted should remain valid for a period of 6 months from the date of opening the quotation.
8. The right to accept whole or part of the quotation or reject is reserved with undersigned without assigning reason therefore.
9. The material will have to be supplied as per specifications within fifteen days from the date of issue of the order or as indicated in order.
10. In the event of failure to supply the material within the specified period the undersigned will be authorized to cancel the order for supply.
11. The quantity required is subject to variation and no reason will be assigned for it.
12. Authorized dealers in different product may send a photo copy of company rates along with quotation.
13. Samples wherever possible should be send along with quotation.
14. **VAT/CST may be quoted on the quotation.**
15. Quotation should be in printed format of quotation.

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**Head**  
**Department of Agril. Botany**  
**Dr. P. D. K. V., Akola**

Quotation Notice

**FORM OF QUOTATION**

Quotations for the purchase of office chairs as per the enquiry of the department of Agricultural Botany, Dr. PDKV, Akola.

Sr. no.	Name of item	Particulars	Quantity
1	Office chairs	<ul style="list-style-type: none"><li>• Cushioned chairs</li><li>• Without handle</li><li>• Size: 83 x 52 60 cm (H x W x D).</li></ul>	As required

The conditions in the quotations are accepted by me

Place:

Date:

Signature of supplier & seal of firm.