



**AICRP on Medicinal & Aromatic Plants and Betelvine (ICAR)**  
**Nagarjun Medicinal Plants Garden**  
**Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola 444104 (MS)**



Dr. Nitin K. Patke

Head, AICRP on MAP & B

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AICRP/MAP & B/NMPG/37<sup>th</sup> Conv /508/2023

Date: 10/01 /2023

**QOUTATION NOTICE**

To

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**Subject: Supply of quotation for different refreshment items to be served during convocation**

With reference to the subject cited above, please supply quotations for different items (as per the menu mentioned below) of refreshment to be served during convocation to be held on 04.02.2023 and 05.02.2023. The quotations should be submitted to undersigned in sealed envelope on or before 20<sup>th</sup> Jan 2023. The items are to be supplied and served during the 37<sup>th</sup> convocation are as follow

SN	Particulars	Specification of the item	Total Quantity	Rate per unit
<b>04.02.2023 (Day of Rehearsal)</b>				
01	Hi Tea for VIPs (Before rehearsal)	Poha/Upma Tea/Coffee, Water Can	100	
02	VIPs (After Rehearsal)	Orange juice and mineral bottle (500ml)	50	
03	Hi Tea for Press Reporters	Tea/Coffee, Biscuits, Mineral water bottle (500ml)	75	
<b>05.02.2023 (The day of Convocation)</b>				
01	Bed tea at Guest house for VVIPs	Tea/ coffee with Biscuits/Cookies	25	
02	Refreshment for VVIPs before procession	Dry fruits (Four items: Half kg each Salted Pista, Badam,Kismis, Kaju etc )	2 kg	
		Biscuits, Kaju katli (2pcs), Tea/Coffee, Mineral Bottle (500ml)	50	
03	Refreshment for Academic n convocation committee members staff	Poha/Upama, Biscuits, Tea/Coffee, Water can	300	
04	Refreshment on convocation dais	Sealed juice cans/Bottles /Chocolates	15	
05	Refreshment packets for students, press reporters, drivers of dignitaries, police band and staff members	Chiwda (50g), Medium kachori (1 pcs), Motichur laddu of pure ghee (1 pcs), Water pouch (200 ml)	3500	
06	Light refreshment for VVIPs and VIPs after procession	Pine apple juice and mineral bottle (500ml)	150	

**Terms & Conditions:**

1. The Items mentioned above please be supplied within given time and as the specification
2. The rates quoted must include the service charges (Arrangement and Serving ) and including all taxes
3. The venue for arrangement of above refreshment will be communicated one day before actual event.
4. The undersigned reserves the right to accept or reject order if quality and quantity is not up to the mark.
5. Changes if any in above order will be communicated by undersigned one day before actual event.
6. The bill of above items may please be sent in triplicate in the name of **Head, AICRP on MAP& B, NMPG, Dr. PDKV, Akola** for payment after completion of work



**Chairman Refreshment Committee  
of 37<sup>th</sup> Convocation &  
Head  
AICRP on MAP & P  
Nagarjun Medicinal Plants Garden  
Dr. PDKV, Akola**

**Copy to**

- **The Officer Incharge**, ARIS Cell, Dr. PDKV, Akola with a request to upload the quotation notice on university website.