

No. PI/NAHEP/ Quot/202/ of 2019  
Office of PI, NAHEP  
Deptt. of UCES & EE,  
Dr. PDKV, Akola  
Date: 09/09/2019

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

**Subject: INVITATION FOR QUOTATION FOR SUPPLY OF FOODS FOR ALUMNI MEET**

1. You are invited to submit your most competitive quotation for the following foods:-

Sr. N.	Brief Description of the foods	Specifications*	Quantity	Delivery Period	Place of Delivery	Installation requirement if any
1.	Breakfast	As per menu attached	Per person per day (1600 persons approx.)	October 20, 2019	University Guest House and Convocation hall, Dr. PDKV, Akola	Yes with all food services
2.	High Tea	As per menu attached				
3.	Lunch	As per menu attached				
4.	Mid-day tea	As per menu attached				
5.	Dinner	As per menu attached				

\* Where *fssai* certification marked foods are available in market, procurement should generally be limited to foods with those or equivalent marketing only.

**Note:-**

1. The food items should be in branded quality foods viz. Food and Drug Act.
  2. All meal must be serving with filtered water.
  3. All meal/food agreement includes *mandap*, decoration, VIP round table, chairs, mattings, side curtains, coolers, sound system etc.
  4. Persons for the services should be well dressed and in sufficient number.
2. Government of India has received a financing from the International Bank for Reconstruction and Development (IBRD) in various currencies towards the cost of the National Agricultural Higher Education Project (NAHEP) and intends to apply part of the proceeds of this Loan to eligible payments under the contract for which this invitation for quotations is issued.
3. **Bid Price**
    - a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
    - b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
    - c) Sales tax in connection with the sale shall be shown separately.
    - d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
    - e) The prices shall be quoted in Indian Rupees only.
  4. Each bidder shall submit only one quotation.

5. The supplier should have appropriate valid license of **BST act** and **Food and Drug** and **GST registration** is essential and should be attached with quotation.
6. Any document regarding **VIP Experience** of supply food at government/semi-govenment/ university/ institution/offices.
7. **Validity of Quotation**  
Quotation shall remain valid for a period not less than 15 days after deadline date specified for submission.
8. **Evaluation of Quotations**  
The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
  - a) Are properly signed; and
  - b) Conform to the terms and conditions, and specifications.The quotations would be evaluated for all the item together/would be evaluated separately for each item. [Select one of the options].  
Sales tax in connection with sale of goods shall not be taken into account in evaluation.
9. **Award of contract**  
The purchaser will award the contract to be bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation prices.
  - 7.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process the reject all quotations at any time prior to the award of contract.
  - 7.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
10. Payment shall be made immediately after delivery of the foods.
11. Normal commercial warranty/ guarantee shall be applicable to the supplied foods.
12. You are requested to provide your offer latest by **16.00** hours on **16 /09/2019** (date).
13. The received sealed envelope quotations will be opened on 16.30 hours at **16 /09/2019** (date). All suppliers/firms are requested to be present in the chamber of undersigned.
14. We look forward to receiving your quotations and thank you for your interest in this project.

(Purchaser)



Name: PI, National Agricultural Higher Education Project

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FORMAT OF QUOTATION FOR SUPPLIER

Sl. No.	Description Foods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						Rupees	
<b>TOTAL</b>	<b>In Figures</b>						
	<b>In Words</b>						
<b>GST</b>							

**Gross Total Cost: Rs. ....**

We agree to supply the above foods in accordance with the technical specifications for a total contract price of Rs. .... (amount in figure) Rs. .... (Amount in words) within the period specified in the Invitation for Quotation.

We also confirm that the normal commercial warrantee/ guarantee of ..... Months shall apply to the offered foods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

**Signature of Supplier**



**THE DAY WISE MENU OF MEAL DURING ALUMNI MEET  
DURING OCTOBER 20, 2019**

<b>Date</b>	<b>Breakfast</b> (07-15am to 8-30 am)	<b>High Tea</b> (11am)	<b>Lunch</b> (01-00pm to 3.00pm)	<b>Mid day tea</b> (11am)	<b>Dinner</b> (08-00pm to 10pm)
<b>20 October 2019</b>	1-Alu Paratha 2-Curd 3-Thecha/chatni 4-Upama 5-Bread 6-Bater 7-Jam 8-Boil Egg 9-Tea 10-Coffee 11-Milk 12-Banana 13-Water can	1-Kachori 2-Potato Chip 3-Kajukatlj 4-Banana 5-Bisleri 300ml 6-Tea/ Coffee	1-Dal: Tadaka & fry 2-Rice: Jira, Lapeta&Pulav 3-Roti : Tawa, Tanduri, Bajara/Jawar 4-Anjir halwa 5-Lasuni methi 6-Tawa Besan 7-Mung Pakoda 8-Curd 9-Icecream 10-Mattha 11-Thecha 12-Malai Kopta 13-Pancer Burji curry 14-Veg Kolhapuri 15-Startar Soup(hot n sour) 16-Pickal 17- Salad 18-Papad 19-Fruit Salad 20-Emalti	Tea/ Coffee	<b>Non-veg:</b> 1-Matan curry 2-Fish fry (Maral/katla) 3-Chicken roast 4- Rice: Jira, Lapeta&Pulav 5-Roti : Tawa, Tanduri, Bajara 6- Dryfruits Shira 7- Startar Soup 8-Icecream 9-softdrink 10-Papad <b>Veg:</b> 1-Dal: Tadaka & fry 2-Rice: Jira, Lapeta & Pulav 3-Roti : Tawa, Tanduri, Bajara 4- Dryfruits Shira 5-Mungbhaje 6-Kadhi(Gujrathi) 7- Startar Soup 8-Icecream 9-softdrink 10-Thecha 11- Dry Manchurian 12- Pickal 13- Salad 14-Papad 15- Jilebi

- The food items should be in branded quality foods viz. Food and Drug Act.
- All meal must be serving with filtered water.
- All meal/food agreement includes *mandap*, decoration, VIP round table, chairs, mattings, side curtains, coolers, lighting and sound system etc.
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