

No. NAHEP/Quot/678/of 2019
Office of PI, NAHEP
Deptt. of UCES & EE,
Dr. PDKV, Akola
Date: 25/02/2019

To,

Dear Sir,

Subject: INVITATION FOR QUOTAION OF AMC COST OF EQUIPMENTS,
INSTRUMENTS, COMPUTERS AND PERIPHERAL

1. You are invited to submit your most competitive quotation for the following Goods:-

Sr. N.	Brief Description of the goods	Specifications*	Quantity **	Delivery Period	Place of Delivery	Installation requirement if any
1.	Maintenance of computer	Antivirus protection for 3 years (Quick Heal Total Security)	10 nos.	After awarding the contract & the period of validity of quotation	NAHEP, Deptt. of UCES & EE	NA
2.	Maintenance of Computer	PC Formatting, Data backup, software installation and minor repair	05 nos.			
3.	Maintenance of Air conditioners (Gas refilling, stabilizes & cable repair, other servicing and fittings)	Make: LG Model: LSA5NR2A Capacity: 1.5 Ton	02 nos.			
		Make: Haier Model: HSU-18CKBS3N Capacity: 1.5 Ton	01 nos.			
4.	Maintenance of LAN connections	LAN connectivity for the printers & copier machine as well as repair of LAN cables & crimping.	For 7 PC			
5.	Maintenance of Printers (Cartridge of printers)	Brother HL-L23210 Laser Printer (Black cartridge)	01			
		Brother DCP-L23210 Laser Printer (Black cartridge)	01			
		Cannon LBP2900B Laser Printer (Black cartridge)	01			
		HP M-551 Laser Jet 500 color (All four color cartridge)	01 each			
		Ricoh Aficio - MP 2000 L2 copier machine (Black cartridge)	01			

** Quantity of work may be varies.

* Where ISI certification marked Goods are available in market, procurement should generally be limited to goods with those or equivalent marketing only.

2. Government of India has received a financing from the International Bank for Reconstruction and Development (IBRD) in various currencies towards the cost of the National Agricultural Higher Education Project (NAHEP) and intends to apply part of the proceeds of this Loan to eligible payments under the contract for which this invitation for quotations is issued.

3. Bid Price

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be by made by crossing out, initialing, dating and re writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) Sales tax in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The prices shall be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Validity of Quotation

Quotation shall remain valid for a period not less than 15 days after deadline date specified for submission.

6. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) Are properly signed; and
- b) Conform to the terms and conditions, and specifications.

The quotations would be evaluated for all the item together/would be evaluated separately for each item. [Select one of the options].

Sales tax in connection with sale of goods shall not be taken into account in evaluation.

7. Award of contract

The purchaser will award the contract to be bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation prices.

7.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process the reject all quotations at any time prior to the award of contract.

7.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. Payment shall be made immediately after delivery of the goods.

9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

10. You are requested to provide your offer latest by 17.00 hours on **05/02/2019** (date).

11. We look forward to receiving your quotations and thank you for your interest in this project.

(Purchaser)



Name: PI, National Agricultural Higher Education Project

Address: Deptt. of UCES&EE, Dr. PDKV, Akola

Tel. No.: 7588763787

Email.: nahep.akl@gmail.com

FORMAT OF QUOTATION FOR SUPPLIER

Sl. No.	Description Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						Rupees	
TOTAL	In Figures						
	In Words						
GST							

Gross Total Cost: Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. (amount in figure) (Rs.Amount in words) within the period specified in the Invitation for Quotation.

We also confirm that the normal commercial warrantee/ guarantee of Months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

