

## QUOTATION NOTICE

No. UPP/Quo./P.F. & Mat./24/2025  
Dated : 17/09/2025

To,

- ✓ 1 O/I ARIS Cell Dr.PDKV, Akola for uploading uni. website
- 2 Notice Board of DEE office
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**Subject :-** Quotation for supply of Purchase of Paper & Binding work

Please arrange to send quotation for supply of Paper & Binding works etc. the particulars of the item to be purchased and conditions of supply are mentioned below.

| Sr. No. | Particulars                                   | Quantity   |
|---------|-----------------------------------------------|------------|
| 1       | Hand made paper size "22X28" 200 Gsm.         | 1 Grose    |
| 2       | Receipt book Binding & Main cash book binding | 620 Nos.   |
| 3       | Break-up Registers 13 bunches Binding         | 500 Nos.   |
| 4       | File Covers making                            | 11000 Nos. |
|         |                                               |            |

### Term and conditions of supply :-

1. The quotation should be in the name of O/I UNIVERSITY PRINTING PRESS, DR. PDKV., AKOLA mentioning quotation for supply of paper & material on the sealed envelope.
2. The quotation should reach this office with samples of paper as specified on **23/09/2025** before **.5.00 pm.....**
3. The quotation will be accepted on all working days between 11.00 to 5.00 P.M.
4. The rates quoted will have to be accepted for a period of ....**six**... months from the date fixed for receiving the quotation.
5. The rates quoted will have to be inclusive of all taxes with delivery at University Printing Press, Dr. PDKV., Akola.
6. The right to accept whole or part of the quotation or reject the quotation are reserved with the undersigned without assigning any reason therefore.
7. In the event of failure to supply the material within the specified period. The undersigned will have authority to cancel the supply order.
8. Supplier will be responsible for payment of tax/service tax etc.
9. The GST No./PAN No. will have to be mentioned on quotation.

  
**Officer Incharge**  
**University Printing Press**  
**Dr. P.D.K.V., Akola- 444 104.**

BFE

15/09/2025