

No.RE/PHET/ 882 /2017

Date: 01/02/2017

Quotation/Rate Inviting Letter

To,

Subject: Quotation/rate inviting for Sliding Glass Cabinet

Sir,

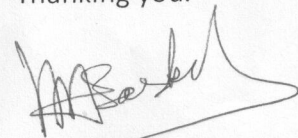
It is requested to give your quotation for the Sliding Glass Cabinet specified below, so as to reach this office on or before 12/02/2017 within office hours.

SN	Item	Specifications	Quantity	Rate
1.	Sliding Glass Cabinet	Art No. ASGPB90120, 3ftx4ft Size, Blue Color	02	

While quoting the prices, the following instructions may please be noted carefully –

- 1) The quotation should be sent in sealed envelope.
- 2) On the envelope following should be clearly mentioned in block capital letters :
- 3) QUOTATION FOR _____
- 4) Prices or rates should be "All inclusive" (i.e. inclusive of all taxes, octroi, tariffs and expenses).
- 5) The payment of bill can only be made after satisfactory work.
- 6) Quotation received after due date will not be considered.
- 7) Conditional quotations are liable to be rejected.
- 8) The undersigned reserves full right to reject any or all the quotations without assigning any reason thereof.

Thanking you.



(P.A. Borkar)
Research Engineer
AICRP on PHET,
Dr.PDKV, Akola (MS)