

No. PI/NAHEP/ Quot/ 208/of 2019
Office of PI, NAHEP
Deptt. of UCES & EE,
Dr. PDKV, Akola
Date: 13/09/2019

To,

Dear Sir,

Subject: INVITATION OF QUOTATION FOR SUPPLY OF STAGE DECORATION, *PENDOL* (MANDAP), WITH CHAIRS, LIGHTING, ORCHIESTRA AND SOUND SYSTEM ARRANGEMENT FOR ALUMNI MEET OF DR. PDKV, AKOLA (Aprox. 1600 nos. alumni)

1. You are invited to submit your most competitive quotation for the following goods:-

Sr. N.	Brief Description of the foods	Specifications*	Quantity **	Delivery Period	Place of Delivery	Installation requirement if any
1.	Stage Decoration	Size 130 x 30 Sq. feet With flowers, bouquets, table pots etc. as per need	01 nos.	20 October 2019	Convocation Hall Dr. PDKV, Akola	Yes, with installation, fittings and labours.
2.	Mandap/ pendol for stage	Size 130 x 30 Sq. feet with all sides arrangement.	01 nos.			
3.	Lighting arrangement for stage and mandap/ pendol	LED par lights	05 nos.			
4.		Spot light	05 nos.			
5.		flood lights/ Metal light	10 nos.			
6.	VIP Sofas	Three Seater	35 nos.			
7.	Tea pot	Glass and Steel type	08 nos.			
8.	Chairs	VIP	50 nos.			
9.	Chair	Plastic/ Fiber	1200 nos.			
10.	Green plastic carpet/mat	15 x 30 feet	60 nos.			
11.	Walewet carpet/mat	10 x 150 feet	5 nos.			
12.	Dining tables & Chairs with covering cloths	VIP	30 nos.			
13.	Pipe mandap/ pendol	Cloth size as per need	Per square feet			
14.	Pipe mandap/ pendol	Waterproof Size as per need	Per square feet			
15.	Welcome Gate	25 x 30 sq ft	01 nos.			

16.	Side <i>kanad</i> / parda	10 x 15 sq ft	01 nos.			
17.	Podium	Wooden type with mic arrangement	02 nos.			
18.	Sound system	For 130 x 130 sq. feet size hall	01 nos.			
19.	Generator arrangement	25 kvA Including all transportation, diesel/petrol, wiring etc. arrangement	01 nos.			
20.	Cooler	Plastic, desert type 200 lit	05 nos.			
21.	Portable fans	With stand and wiring	10 nos.			
22.	Display Screen	8 feet x 20 feet	03 nos.			
23.	Display Screen	8 feet x 12 feet	03 nos.			
24.	Orchestra for cultural event	Including all musical instruments with musicians and singers.	5 hrs.			

** Quantity of work may varies.

* Where ISI certification marked Goods are available in market, procurement should generally be limited to goods with those or equivalent marketing and with calibration certificate only.

2. Government of India has received a financing from the International Bank for Reconstruction and Development (IBRD) in various currencies towards the cost of the National Agricultural Higher Education Project (NAHEP) and intends to apply part of the proceeds of this Loan to eligible payments under the contract for which this invitation for quotations is issued.

3. Bid Price

- The contract shall be for the full quantity as described above. Corrections, if any, shall be by made by crossing out, initialing, dating and re writing.
- All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- Sales tax in connection with the sale shall be shown separately.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The prices shall be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Validity of Quotation

Quotation shall remain valid for a period not less than 15 days after deadline date specified for submission.

6. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- Are properly signed; and
- Conform to the terms and conditions, and specifications.

The quotations would be evaluated for all the item together/would be evaluated separately for each item. [Select one of the options].

Sales tax in connection with sale of goods shall not be taken into account in evaluation.

7. Award of contract

The purchaser will award the contract to be bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation prices.

7.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process the reject all quotations at any time prior to the award of contract.

7.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. Payment shall be made immediately after delivery of the goods.

9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

10. You are requested to provide your offer latest by **16.00 hours on 20/09/2019 (date)**.

11. The received sealed envelope quotations will be opened on 16.30 hours at 20/09/2019 (date). All suppliers/firms are requested to be present in the chamber of undersigned.

12. We look forward to receiving your quotations and thank you for your interest in this project.

(Purchaser)



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FORMAT OF QUOTATION FOR SUPPLIER

Sl. No.	Description Foods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						Rupees	
TOTAL	In Figures						
	In Words						
GST							

Gross Total Cost: Rs.

We agree to supply the above foods in accordance with the technical specifications for a total contract price of Rs. (amount in figure) Rs. (Amount in words) within the period specified in the Invitation for Quotation.

We also confirm that the normal commercial warrantee/ guarantee of Months shall apply to the offered foods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

