

To,

Dear Sir,

Subject: INVITATION FOR QUOTATIONS FOR SUPPLY OF VEHICALS

1. You are invited to submit your most competitive quotation for the following Services: -

Sr N.	Brief Description of the services	Rate Per Km		Minimum per day Rates for Local Trip		POL required	Quantity	Delivery Period	Place of Delivery	Installation requirement if any
		AC	NON -AC	AC	NON- AC	Km per liter				
1.	Innova Crysta						1	After awarding the contract & the period of validity of quotation	Director & PI, PDKV- RIF, Dr. PDKV, Akola	NA
2	Ertiga						1			
3	Innova						1			
4	Mahindra XUV						1			
5	Swift Desire						1			
6	Scorpio						1			
7	Swift						1			
8	Mini Traveler						1			
9	Seating Travels/ Bus						1			

Note: 1. The rates should be valid till 31 March 2022 from the date of Quotation opening.

2. The rates should be per kilometer including POL and toll charges.

3. Minimum hiring vehicle charges per day for out of station/ Headquarter should be mentioned.

2. Bid Price

- The contract shall be for the full quantity as described above. Corrections, if any, shall be by made by crossing out, initialing, dating and re writing.
- All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- Sales tax in connection with the sale shall be shown separately.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The prices shall be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.

4. Validity of Quotation

Quotation shall remain valid for a period not less than 30 days after deadline date specified for submission.

5. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) Are properly signed; and
- b) Conform to the terms and conditions, and specifications.

The quotations would be evaluated for each item separately for each item.

Sales tax in connection with sale of services shall not be taken into account in evaluation.

6. Award of contract

The purchaser will award the contract to be bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation prices.

- 6.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process the reject all quotations at any time prior to the award of contract.
- 6.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.
7. Part supply of any order will not be accepted and payment will be released only on receipt of complete satisfactory supply of ordered services.
8. The necessary catalogue, leaf lets, operational manual or any other printed material related to material should be provided.
9. Normal commercial warranty/ guarantee shall be applicable to the supplied services.
10. The rates/prices should be FOR, Dr. PDKV, Akola (MS) India. All leakages-breakage and losses in transit including shortages, if any will be borne by the firm/supplier. Offer should clearly mention the locations for which rates are quoted.
11. **The firm should provide proof of GST registration no. / Tin no. / PAN no.**
12. In case, any holiday is declared by the Government on the day of opening, the bids will be opened on the next working day at the same time. The Director, PDKV-RIF reserves the right to accept or reject any or all the bids.
13. The bids of firm (s) which have either been black-listed by Dr. PDKV, Akola or any other Govt. organization will not be accepted. In this regard, the firm has to give an undertaking on the enclosed format.
14. You are requested to provide your offer latest by **16.00 hours on or before 19/10/2023 in the name of Director & Principal Investigator, PDKV-RIF, Dr. PDKV, Akola - 444 104**. The bids will be opened on the last day of submission at the same time. All suppliers/firms are requested to be present in the chamber of undersigned.
15. Envelope should be super scribed as "Quotation for supply of **HIRING OF VEHICALS**".
16. We look forward to receiving your quotations and thank you for your interest in this project.



Director & Principal Investigator,
PDKV Research & Incubation Foundation
CAET, Dr. PDKV, Akola

FORMAT OF QUOTATION FOR SUPPLIER
(On Letter Head)

Sl. No.	Description Goods	Rate Per Km, Rs.		Minimum per day Rates for Local Trip, Rs.		POL Required	Quantity
		AC	NON-AC	AC	NON-AC	Km per Liter	
1.	Innova Crysta						
2	Ertiga						
3	Innova						
4	Mahindra XUV						
5	Swift Desire						
6	Scorpio						
7	Swift						
8	Mini Traveler						
9	Seating Travels/ Bus						
GST							

Gross Total Cost: Rs.

We agree to supply the above services in accordance with the technical specifications for a total contract price of Rs. (Amount in figure) Rs. (Amount in words) within the period specified in the Invitation for Quotation.

We also confirm that the normal commercial warrantee/ guarantee of Months shall apply to the offered services.

We hereby certify that we have neither black-listed by Dr. PDKV, Akola nor any other Govt. organization.

We hereby certify that we have no "Conflict of Interest" with PDKV-RIF, Dr. PDKV, Akola office or staff.

Signature of Supplier

*** Supplier should also mention the discount offered.**