

To,

Subject :- Re quotation for supply of Office Stationary...

Due to desperities in the elriier called quations, the quotation is retendered.
Please arrange to send quotation for supply of **Office Stationary...**with particulars and conditions of supply is mentioned below.

Particulars of supply to be made :-


Sr. No.	Particulars	Rates to be quoted (Perunit)
1	Ledger Paper A-4 90 gsm (Matrix Make)	1 rim
2	Ledger Paper 90 gsm (Matrix Make) (12x18) (A3)	1 rim
3	PVC Laminated envelops (10x14Size)	1 Nos
4	Register 2Q full Size	1 Nos.
5	Register 4Q full Size	1 Nos.
6	Fevicol 200 ml	1 Nos.
7	Cloth Bag (18x18inch)	1 Nos.
8	Thread Bundle Cone (Big size)	1 Nos.
9	Whitener pen Make -Cello	1 Nos.
10	Pencils (Domes)	1 Box
11	Pen blue colour (Cello)	1 Nos.
12	Pen black colour (Cello)	1 Nos
13	Permanent Marker Pen (Black CD Write) –Cello	1 Nos.
14	Transparent Tape 2 inch	1 Nos.
15	Steppler pins (No.10)	1 Boxes
16	White Tags cotton (12inch) Good Quality	1 Bundles
17	Stainless Steel paper cutter (Medium size)	1 Nos.
18	File paper flag (25 x 75 mm. four colour)	1 Nos.
19	DR 2365 Brother Cartridge	1 Nos.
20	DR 2365 Brother Drum	1 Nos.
21	Toner RICO-MP C2503S (Black)	1 Nos.
22	Canon 337 Cartridge	1 Nos.
23	Pen Reynolds Trimax black colour	1 Nos.
24	Refill Reynolds Trimax black colour	1 Nos.
25	Hard disk (External) 1TB (Sony/Toshiba)	1 Nos.
26	Pen Drive 64GB (Sony/Sandisk) C-Type	1 Nos.
27	Antivirus (NetProtector)	1 Nos.
28	Water sponge damper	1 Nos.

Terms and conditions of Supply:

- 1) The sealed quotation should be reach to the office of Associate Dean, Lower Agriculture Education, Dr.P.D.K.V.,Akola on or before 03-03-2022 upto 5.00 p.m.
- 2) The items which can be supplied that to be only quoted in quotation

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- 3) The rates quoted will be valid for a period of Three months from the date of opening of the quotations.
- 4) The rates quoted must be Inclusive of All Taxes & GST with Delivery to this office.
- 5) The right to accept whole or a part of the quotation or reject without assigning any reason is reserved with the undersigned.
- 6) The material should be supplied as per specifications asked for within EIGHT days from the date of acceptance of the quotation.
- 7) In the event of failure to supply the material within specified period, the undersigned is authorized to cancel the order for supply.
- 8) Quotation will be accepted only on working days.
- 9) The above-mentioned quantity may be increased ~~of~~ decreased at the time of Purchase.


Associate Dean,
Lower Agriculture Education,
Dr.P.D.K.V.,Akola