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QUOTATION NOTICE

No. Lib/ Quot. /377/2020
Date: 11/02/2020


To,

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Sub: - Quotation Notice for Digitization of Theses at University Library, Dr. P. D. K. V.
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The University Library intends to digitize the available theses in the libraary. All parties which are interested may send the quotation for the following work subject to the conditions mentioned on overleaf on or before **date 17/02/2020**

Sr. No.	Nature of Work	Specification/Details of work to be done	Rate (Rs.)	Remarks.
1	2	3	4	5
1	Digitization of theses.	1. Digitization of all pages of the theses. 2. Cropping, Cleaning and other related exercises. 3. Unbinding and binding of theses if required. 4. Conversion in PDF format after digitization in single file. 5. Extraction of metadata. 6. Uploading of Digitized items on web site. 7. Providing Back up of all digitized theses in PDF file on DVD only.	Provide rates per page including as per details in Col. No. 3	The work mentioned in Col. No. 2 should be done in University Library under supervision of undersigned.


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CONDITIONS :

1. The quotation should be sent in sealed envelope.
On the envelope, "Quotation for Digitization of Theses" should be clearly mentioned in block letter.
2. The GST/CST/VAT or Professional tax No. must be mentioned on quotation letter.
3. The payment of the bill can only be made after satisfactory completion of work. Hence condition such as full or partial payment in advance, etc are not accepted.
4. Quotation received after due date will not considered.
5. Conditional quotations are liable to be rejected.
6. The undersigned reserves the full right to reject any or all quotation without assigning reasons thereof.
7. Authorization letter/ Certificate in the support of the Authorization of the company may be attached with the quotation.
8. The quotation with incomplete details / specification are liable to be rejected.
9. The received sealed envelope of quotations will be opned on 17/02/2020 at 11.00 am in the chamber of undersigned in presence of the staff members.


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Copy fwcs to **The Officer Incharge**, ARIS Cell, Dr. Panjabrao Deshmukh Krishi Vidyapeeth Akola with request to upload the quotation notice on University website.